



**REGULAR SESSION OF COUNCIL  
MINUTES  
FEBRUARY 16, 2016**

Council President Swan called the meeting to order at 6:30 pm. The Pledge of Allegiance followed.

ROLL CALL: Ellis, Healey, Hudak, Kahoe, Lanford (6:35), Lyons (6:35) and Swan ABSENT:  
None.

OTHERS PRESENT: Mayor Beshara, Police Chief Morgan, Fire Chief Mihalek, Service Director Baker, Recreation Director Jocek, Planning & Zoning Director Frantz, Finance Director Turk, Law Director Hanna.

**APPROVAL OF MINUTES:**

**MOTION:** TO APPROVE THE MINUTES FROM FEBRUARY 2, 2016 REGULAR MEETING AS SUBMITTED.

Moved by Hudak seconded by Ellis. Upon roll call motion passed unanimously.

**DISCUSSION:** None.

**COMMUNICATIONS AND PETITIONS:**

Read letter from Paul Swan in its entirety.

February 12, 2016

To President of Council and Mayor Beshara,

The Historical Society has spent some time securing estimates for portions of the project to move the Knopp House to a foundation adjacent to the Old Town Hall. John Troike from Troike Building Corporation joined me to walk through the house on Thursday February 4. He was very impressed with what he saw! John lived in an 1840's home for 16 years, so is conversant in evaluating our 1850's era home. I am including the estimated cost for the foundation that he provided to us. (See supplemental pages) The bottom line is that using his costs for the foundation, and after having the time to review the estimates presented to us at the January 26th meeting with Council and Planning & Zoning, incorporating them into a preliminary 5 year timeline provides a different picture of the proposed relocation.

We think that a few categories can even be removed completely, and will result in major cost savings. These segments that will be more fully developed in the supplemental pages are;

Removal of the kitchen and porch area \$13,000 estimated. John thinks that the wall between the kitchen and the main house may still have the original siding behind the finished surface of the current wall. We want to suggest that the cost may be entirely eliminated if 1) Jim Fry wants the old kitchen, or 2) we can garner volunteer help to remove the kitchen, with a resultant. cost only for a dumpster.

The basement price of \$70,000 from Hemminger is reduced to \$49,600 from Troike Construction.

Gas, and HVAC we contest may not be required for 3 years, and at lower cost. (A possible inclusion of a heating system with radiant floor heat rather than air is a consideration)

First year needs;

Foundation \$49,600.00

Physical move \$10,000 (estimated by Stein House Moving from Cortland Ohio) Not \$20,000 estimated by Hemminger.

Roof paid for by Historical Society \$5,000 deducted from estimated cost to the Village.

Well cost \$12,000 deducted entirely. water is not in the plan until year 3 or 4 by which time the Village should have city water available to Broadview Rd. (and is already included in Troike estimate for foundation)

Cost to repair walls 1) Exterior removal of asphalt material by Historical Society 2) Interior walls by Historical Society year 2 or 3 Deduct \$60,000.

We project a \$70,000 +/-first year total cost.

Sanitary sewer rough in already included in the \$49,600, so adding \$10,000 for fixtures/water

pipng/water heater is still below the other estimated cost.

Since our plan is to "restore" rather than "remodel" the interior, phone, cable, and fire suppression may not be required. We hope to get grants/donations to present the home as it would have been in the 1850's. Which also eliminates much of the expense for proposed extensive rewiring, lighting etc.

Our figures after review total more in the \$124,000 range not \$265-327,000. Plus given a 5 year time frame, the entire expenditure would be a much smaller portion of the general fund on a year to year basis, than looking at the total cost as a single year budget item.

We submit that there will be much more talk and cost discussions before the time comes to begin the project, but starting now makes sense from the standpoint of making the more difficult portion of the project in good weather plausible if the preliminary plan is done sooner rather than later. The Historical Society is willing to spend 1/3 of our total funds on saving this Historical Landmark. That alone should prove our level of commttment!

Sincerely,  
Paul Swan, President

An e-mail from Doug Wenger was read in its entirety.

I wasn't sure who is Council President as I see the website still says Rick Hudak but I thought I read Roger Swan in other correspondence.

Anyway, back in November I sent the attached letter of concern suggesting that you assess the COI policies. I believe I read that the mayor asked counsel to review COI matters and policies or something like that. What were the findings? Is this public information? I recall reading some comments from Mike Wheeler saying it was ok or something like that. He isn't counsel and I do believe I read the mayor asked for a counsel review regarding these matters.

Thanks, Doug Wenger Richfield Village

PS - I believe this maintenance building project is a bad idea and in my view is a misuse of taxpayer money. Overbuilding and unnecessary! Not to mention what appears to be an upward climb of costs (\$1.2M+). We don't need a showcase building to park service equipment and house a few showers. It seems to have been rushed through without proper options being considered. Between this and the custom fire truck and several new hires we could be over 30% of our way to buying the scout camp without a tax levy! By the way, who is watching that project? Late, now hiring back retired consultants, ...

#### MAYOR'S REPORT:

- RJRD had a stakeholder meeting last week. It was run by EDG (Environmental Design Group) and used hand held recorders to allow attendees to vote on the questions presented. RJRD has acquired Keith Shy as a consultant.
- Village properties are being reviewed for immediate needs and potential for next year's budget.
- Working on language for the lieutenant position to be included in the contract. An MOU will be brought to Council when this is complete.
- There is an opening on the Planning Commission and the Mayor is interviewing applicants and if anyone is interested they should call her office.
- Carol Palmer, a retired employee who worked for 30 years in Dispatch, passed away last month. Condolences were given to her friends and family.
- There were 2 renewal of vows and one wedding performed by the Mayor on Valentine's Day. The Mayor acknowledged those who assisted. The Mayor wants to make this an annual event.

Mrs. Lanford asked for verification of the reason for the language changes for the lieutenant position due to it being an 8am to 5pm position. The Mayor indicated that that was the reason and concerns overtime, shifts to be filled if he needs to and other items. The salary will be the same as others on the force.

Mr. Hudak asked if there was any needed for an Executive Session. There would not be any Executive Session tonight.

## DEPARTMENT HEAD REPORTS:

**Chief Morgan – Police**

Report stood as submitted.

## Report

Carol Palmer, a former dispatcher for the department, passed away February 3, 2016. Carol started working at Richfield Police Department as a dispatcher in 1979, a position she did not want but was persuaded to accept by former fire chief Russ English. Carol retired in 2011, she was a great lady who most certainly will be missed.

Revere Community C.A.R.E. is holding a Community Drug Information Night for adults on Wednesday, April 20, from 6:30-8:00 p.m. in the auditorium at Revere High School. There will also be a student presentation of the program the same day from 1:30-2:30 p.m. at the high school.

This program is addressing the heroin and prescription drug addiction crisis in order to help enlighten the community about this growing dilemma and is being set up in a panel format. Participants will include a recovering addict, a mother who lost her son to a heroin overdose, a pharmacist, a judge, the county medical examiner and a representative from the Community Health Center in Akron.

**Chief Mihalek – Fire**

Report stood as submitted.

## Report

Our crews have been extremely busy with motor vehicle crashes due to the inclement weather. We remind anyone who is involved in one of these crashes to please remain inside your vehicle if it is safe to do so and put your hazard lights on and headlights.

We are in the process of submitting a grant to the State of Ohio EMS Board for an EMS grant. This grant will enable us to purchase any EMS related equipment to enhance our patient care.

Lastly, we are also in the process of submitting a Summit County EMA grant to help fund the purchase of an off road capable apparatus for patient rescue. We currently have half of the cost in our capital budget and are looking for other funding opportunities for the remaining half.

**Director Baker-Service**

Report stood as submitted.

## Report

**Legislation –****Additional appropriation for 3921 Brecksville Road**

There is an additional appropriation under the legislation asked for by Sandy Turk to cover the additional costs for the service department. The additional appropriation is for \$200,000. This cost is to cover the additional requirements of eliminating the southernmost bay door on the west side of the building and adding a window, adding a brick facade on the front and sides, and landscaping. This additional cost is needed in order to allow the Village to bid this project.

We will be asking for the suspension of the second and third readings and adoption to allow for the ability to bid the project as soon as all the drawings and specifications are complete.

**Expenditure Request – None.****Projects****3921 Brecksville Road**

We received preliminary and final approval from the Planning and Zoning Commission on Tuesday February 9, 2016 for the building and materials as submitted. The outdoor storage was approved as submitted.

**Hood and Suppression Systems**

I met with Bob Jones, Jan Weber and John Leitch, with ABC Fire Inc. in reference to the hood and suppression systems in both the Senior Center and the Fire Department. We are working with the Senior Center to discuss the entire kitchen area and design. The cost for the Senior Center hood system is \$28,850.00. I am working with Senior Center on their overall plan to see if a smaller hood system would work. This cost is due to the fact that the hood system is all new (nothing existing) and the duct work would all have to be manufactured new, as well, we will be going through an all concrete structure. (concrete block walls internally, poured walls externally and will need to meet a 10 foot clearance from the HVAC unit outside so additional run is required.)

The preliminary cost for the Fire Department hood system will be \$9,000.00. We may need some additional moneys, due to the safety issue on the roof with the unit that must be placed to exhaust the vent.

When both projects are finalized with numbers I will be coming to Council for a motion to approve the expenditures and appropriate

the additional funds that may need to be appropriated. (Current approval for hoods and suppression are as follows: Senior Center approved for \$7,000.00, Fire Department is approved for \$5,000.00.)

**Cemetery Software**  
We are working with the software company to have our cemetery maps plotted and in a form to label and begin the process of inputting our burial records.

**Recommendations/Considerations: none.**

### **Director Jocek: - Recreation**

Report stood as submitted.

#### **Report**

I had an informative trip to the OPRA conference not only in the information sessions but on the display floor. While I was there I was on a quest for some new playground equipment that has been budgeted for 2016. I did find the two new pieces that I had previously presented to the Park Board (and negotiated a great savings!). I will present that to the Park Board again in March and hopefully will have them installed in the spring at the Town Hall playground.

There will be another open house at the Rec Center on February 20, 2016 at 10:30 am. Do come in and see what we offer.

Easter Egg Hunt is Saturday, March 19, 2016 at 11 am. It is held at the Town Hall and is over in a flash.

Since Easter is so early this year the Easter Egg Hunt will be on the same day as our 2<sup>nd</sup> annual Art Show. The show is run from 10 am until 4 pm on Saturday, March 19, 2016 at Masonic Hall.

Judy Soroza and I are working on our spring flyer and hope to have it delivered by the end of February.

We are planning our summer day camps for the 2016 season. Again this year we are hoping to reach our max as we did most weeks last year.

Rentals and programming in both Fellowship Hall and Masonic Hall are filling up already and it is not even Graduation season.

Please mark your calendars for Project Pride and The annual Arbor Day Tree giveaway. It is scheduled for Saturday, April 23, 2016 from 9 am to Noon. Gather your old computers and there parts and any old papers that you need to shred.

Next Park Board meeting will be held on Monday, March 7<sup>th</sup>, 2016 at 7:00 pm.

### **Director Frantz – Planning and Zoning**

Report stood as submitted.

#### **Report:**

Director Frantz reported:

- The Dominion project, the relocation of the gas line on the Wheatley Road, is moving along. The plan has been approved by Dominion. The permits are being obtained this week by the contractor. Director Frantz is working with Dominion to finalize the easement language. Once these items are complete, construction can be scheduled for some time in March.
- Planning and Zoning will be meeting a week from today. At that meeting, they will be:
  - Entertaining a request from Roadmasters, a truck driver certification company, wants to open for business on the former Bencin property. They will have 20 employees. This is the second company operating on this property. If approved this will be coming to Council for Call Up Authority.
  - Entertaining a rezoning request for a property on Brecksville Road from OLI to Commercial Historical. Administration has been working with the applicant on this request and supports it.

Mr. Hudak asked if the change would be less restrictive. Director Frantz indicated that the change will open other opportunities for the property. It is the small house that sits next to Columbus Equipment. The property is immediately adjacent to the Commercial Historic District, currently non-conforming to the OLI rules (too small a piece of property), and is too small a building to have commercial-industrial usage.

**Director Turk - Finance**

Report stood as submitted.

Report:

**Assessed Valuations Increase Slightly**

The County just released revised estimates of the assessed valuations for tax year 2015 for collection year 2016. The Village and Townships valuations both increased slightly. The Village went from \$189,998,450 to \$190,280,640, a \$282,190 (0.15%) increase. The Township went from \$140,785,260 to \$146,217,880, a \$5,432,620 (3.8%) increase. I will send out a separate memo providing more details of the changes.

**2014/2015 Audit**

Proposals for conducting our Audit were due to the State Auditor on February 10<sup>th</sup>. The State Auditor sent out requests to the following but they have not indicated to us what proposals were received:

- Charles E. Harris & Associates, Inc.
- Perry & Associates CPAs, A.C.
- Ciuni & Panichi, Inc.
- Alger & Associates
- Canter & Associates
- Varney Fink & Associates

The winning IPA will be able to commence the engagement on March 6<sup>th</sup>. A copy of the draft report is scheduled to be done by June 2<sup>nd</sup>, an exit conference held by June 13<sup>th</sup> with the final report delivered by June 30<sup>th</sup>.

**Recommendations/Considerations:**

Requesting that Resolution 3-2016 (as amended 2/11/2016) for property and casualty insurance coverage be considered for third reading and adoption. Requesting that Resolutions for a Then and Now Certificate and additional appropriations if possible have suspension of second and third readings, and consideration for adoption at the February 10<sup>th</sup> Council meeting.

**Legislation:**

- A. ***Resolution No. 3 - 2016 (as amended 2/11/2016) – Accepting the Proposal of Ohio Plan Risk Management, Inc. for Property and Casualty Insurance coverage***

This resolution, for third reading and adoption, is amended to recommend accepting Ohio Plan's proposal for property and casualty insurance coverage for \$59,802 as being the lowest and best proposal. The 2015 premium was \$69,779. Five proposals were received ranging in price from \$54,208 to \$85,199. All carriers are providing comprehensive coverages that meet the needs of the Village. Ohio Plan's proposal is \$5,594 higher than the lowest bid but they offer services that we have not seen from prior providers. This would include a risk manager who makes several visits a year and identifies probable sources of risk and recommends improvement strategies; they review policy and procedure manuals (they offered an up-to-date Village employee personnel manual template for our use when we rewrote our manual free of charge); they stay abreast of changing conditions affecting public entities while anticipating and planning for changes in state law, technological developments and new insurance services; if they feel coverage needs to be changed they roll that coverage out to their members at no cost in that coverage period; Ohio Plan offers cyber liability with limits of \$250,000 with a \$25,000 deductible (low bidder did not offer cyber coverage); legal hot line for member inquiries with a panel of attorneys throughout Ohio specializing in public entity litigation; and a program that is renewal premium credit of up to 20% that may be rewarded to a member on an annual basis based upon the number of consecutive years of membership, loss ratio calculation, and risk management practices.

Ohio Plan only services public entities and they have approximately 1,000 Ohio public entity clients with over a 95% retention rate. The briefing memo accompanying the resolution contains more details.

- B. ***Resolution No. 12-2016 – Authorize a Warrant for Payment Based on a Then and Now Certificate***

The December Walter Haverfield legal services bill for land appropriation activity at 4034 Wheatley Road was \$46,834.59 that we received at the end of January. An appropriation for 2016 was not included in the adopted budget. In 2015, \$61,080 was expended for legal services related to various land acquisition activities. Payment for more than \$3,000 that are received prior to having a formal purchase order in place require a "Then and Now Certificate" and approval for those items through a formal resolution. Thus, I respectfully request that if possible that the second and third readings are suspended and approval of the resolution be granted at the February 16<sup>th</sup> Council meeting since this certification is for services rendered in December that will be paid in February.

- C. ***Resolution No. 13-2016 – To Make Appropriations for Current Expenses and Other Expenditures***

Four appropriations and a transfer are being recommended for first reading and if possible the second and third readings be suspended and

approval of the resolution be granted at the February 16<sup>th</sup> Council meeting since a couple of the items are covering a bill for legal services rendered in December and an increase in the Service garage repairs that the Service Director would like to seek bids for. The Service garage repairs on Brecksville Road went up by \$200,000 from \$1 million to \$1.2 million. We also need to appropriate and transfer cash from income tax into the Service Facilities Fund to cover the above reference change in the project costs. In addition it is estimated \$70,000 is needed to cover the cost of legal services related to the appropriation of the 4034 Wheatley

Road parcel. This expense can be as low as \$52,000. A request is also made for \$14,200 to cover the cost of the 911 Cellular software being contemplated to communicate emergency information to residents that was not included in the 2016 budget as it was just being explored. The briefing memo contains more detail.

**Law Director Hanna**

Mr. Hanna reported that the Richfield Township BZA, last night, granted the RJRD application for a conditional zoning certificate for a government owned and/or operated park for passive park purposes.

**REPORT OF COMMITTEES:**

**Mr. Kahoe** – Tree and Landscape Committee; Building & Grounds

No report.

**Mr. Ellis**- Safety Committee

No report.

**Mr. Hudak**- Finance

No report, but Mr. Hudak felt that within the next month he would organize a Committee of the Whole for Finance.

**President Swan**- Planning & Zoning Commission; Cemetery Board

President Swan reported that Planning Commission met last week and approved the remodeling of the Richfield Village Service building. They also approved a lot split at Kinross Parkway and Brecksville Road for a future restaurant. The future business already has its liquor permit. Mr. Frantz indicated that he has seen preliminary architect plans and it appears to be an excellent addition to the community. The developer does not have experience in a restaurant, but the owner does have experience in this field. A chef is being brought in from Chicago. It is hoped to be operational by early 2017.

Mrs. Healey asked about the brick approved by the Planning Commission. Director Frantz indicated that the brick is for three sides, (north, west and south) and full facade, there is also enhanced landscaping on the north and front and addition of fencing to help screen the outdoor storage.

**Mr. Lyons**

**Mrs. Lanford** – Human Services Commission

**Mrs. Healey** – Parks & Recreation Board Representative

Mrs. Healey reported that she attended the Parks & Recreation meeting on February 3rd. She encouraged attendance at the open house next Saturday 10:30 am to 12 pm.

**CAUCUS (Council's discussion of agenda items, including motions to modify agenda)**

There was a discussion on Ordinances and Resolutions on the agenda. (See caucus discussions under each Ordinance or Resolution)

**COMMENTS FROM FLOOR ON AGENDA ITEMS ONLY**

**(In reference to 8-2016 and 66-2015)** Paul Swan gave Council a Knopp House review document (copy in Clerk's office) and noting that the Historical Society is committed to the preservation of it. He also noted that the materials and labor for the plumbing has already been donated.

**ORDINANCES AND RESOLUTIONS.***First Readings:***RESOLUTION 12-2016 Offered by All of Council****A RESOLUTION TO AUTHORIZE A WARRANT FOR PAYMENT BASED ON A THEN AND NOW CERTIFICATE FOR PURCHASES, AND DECLARING AN EMERGENCY.**

CAUCUS DISCUSSION: None.

**MOTION: TO SUSPEND 2<sup>ND</sup> AND 3<sup>RD</sup> READINGS OF RESOLUTION 12-2016.**

Moved by Hudak seconded by Ellis. Upon roll call motion passed unanimously.

**MOTION: TO ADOPT RESOLUTION 12-2016.**

Moved by Hudak seconded by Ellis. Upon roll call motion passed unanimously.

**DISCUSSION: None.****RESOLUTION 13-2016 Offered by All of Council****A RESOLUTION TO MAKE APPROPRIATIONS FOR CURRENT EXPENSES AND OTHER EXPENDITURES OF THE VILLAGE OF RICHFIELD, STATE OF OHIO, DURING THE YEAR ENDING DECEMBER 31, 2016 AND DECLARING AN EMERGENCY.**

CAUCUS DISCUSSION: Mrs. Lanford wanted to verify the amount being authorized for the Service Department building as \$200,000 as it appears to have two appropriations. Director Turk clarified that it is only \$200,000 being appropriated with the second item being a transfer into the correct fund. Mrs. Lanford asked about the fire lieutenant testing charges. Chief Mihalek indicated that that is how it has been done in the past, but this time it will be a different company, Ohio Fire Chiefs instead of Clancy.

**MOTION: TO SUSPEND 2<sup>ND</sup> AND 3<sup>RD</sup> READINGS OF RESOLUTION 13-2016.**

Moved by Hudak seconded by Ellis. Upon roll call motion passed unanimously.

**MOTION: TO AMEND RESOLUTION 13-2016 TO REMOVE THE ADDITIONAL \$200,000 FOR THE SERVICE BUILDING RENOVATION.**

Moved by Lanford seconded by Lyons. ROLL CALL: Ellis, nay; Healey, nay; Hudak, nay; Kahoe, nay; Lanford, yea; Lyons, yea; Swan, nay. Motion failed.

**DISCUSSION:** Mrs. Lanford wanted to amend the appropriations to eliminate the \$200,000 that was being added due to the changes agreed at the Planning Commission meeting. Mayor Beshara wanted the amount left in as this was the plan was accepted and it cannot be bid with brick walls if this is removed. Mr. Hudak stated that the brick siding was the only way it was approved. Director Baker indicated that the bids may be lower. Mrs. Healey indicated that she is not in favor of the brick on the exterior and would have raised the question of the other option at the meeting if she had known that the brick would be mandatory. Mr. Hudak asked the Law Director what would be the requirements if brick was not in the bid. Mr. Hanna stated that the Planning Commission based their approval on the plan proposed (with brick on three sides) and it would have to go back to Planning Commission if the brick was removed. Director Frantz agreed with the Law Director that another approval would have to be sought. Mr. Kahoe wanted to leave the appropriation in the Resolution and ask for the bid to be done both ways and to go back to Planning Commission if necessary.**MOTION: TO ADOPT RESOLUTION 13-2016.**

Moved by Hudak seconded by Kahoe. ROLL CALL: Ellis, yea; Healey, yea; Hudak, yea; Kahoe, yea; Lanford, nay; Lyons, yea; Swan, yea. Motion passed.

**DISCUSSION: None.**

*Second Readings:*

**ORDINANCE 7-2016** Offered by All of Council Public Hearing set for March 1, 2016.

**AN ORDINANCE AMENDING CERTAIN SECTIONS OF CHAPTER 1130 OF THE VILLAGE OF RICHFIELD'S ZONING CODE, ENTITLED "R-3 CLUSTER RESIDENTIAL DISTRICT," AND DELETING CERTAIN SECTIONS OF CHAPTER 1173 OF THE VILLAGE'S ZONING CODE, ENTITLED "CONDITIONAL USES" TO FACILITATE THE AMENDMENTS TO CHAPTER 1130 AND BE CONSISTENT THEREWITH.**

CAUCUS DISCUSSION: None.

**RESOLUTION 8-2016** Offered by All of Council

**A RESOLUTION DETERMINING THAT THE KNOPP HOUSE IS NO LONGER NEEDED FOR PUBLIC USE, AUTHORIZING THAT IT BE DISMANTLED AND STORED, AND AUTHORIZING AND DIRECTING THE SERVICE DIRECTOR TO SEEK QUOTES FOR DISMANTLING THE STRUCTURE.**

CAUCUS DISCUSSION: None.

**RESOLUTION 9-2016** Offered by All of Council

**A RESOLUTION AUTHORIZING THE MAYOR AND FINANCE DIRECTOR TO ENTER INTO AN AGREEMENT WITH GPD GROUP FOR PROFESSIONAL ENGINEERING SERVICES FOR THE PERIOD 2016-2017.**

CAUCUS DISCUSSION: None.

**RESOLUTION 10-2016** Offered by All of Council

**A RESOLUTION AUTHORIZING THE MAYOR AND DIRECTOR OF FINANCE TO EXECUTE A SOFTWARE SYSTEM LICENSE AGREEMENT WITH 911 CELLULAR, LLC FOR THE PURCHASE OF A LICENSE TO ACCESS AND USE 911 CELLULAR SOFTWARE, ALONG WITH RELATED MAINTENANCE AND SUPPORT, AND DECLARING AN EMERGENCY.**

CAUCUS DISCUSSION: None.

*Third Readings:*

**RESOLUTION 79-2015** Offered by All of Council

**A RESOLUTION AUTHORIZING AND DIRECTING THE MAYOR AND THE FINANCE DIRECTOR TO ENTER INTO AN AGREEMENT WITH FEDERAL SIGNAL FOR THE PURCHASE OF ONE OUTDOOR WARNING SIREN SYSTEM, AND DECLARING AN EMERGENCY.**

CAUCUS DISCUSSION: None.

**ORDINANCE 85-2015** Offered by All of Council Referred to P&Z 12/1 Public Hearing 1/19/16

**AN ORDINANCE TO ADOPT UPDATED SUBDIVISION RULES AND REGULATIONS, AS PROPOSED BY THE PLANNING AND ZONING COMMISSION, AND TO REPEAL ORDINANCE NO. 40-1994 AND OTHER ORDINANCES INCONSISTENT.**

CAUCUS DISCUSSION: There are some editorial changes that need to be accepted when this Ordinance is adopted. The updated rules and regulations are dated 2/16/2016.

**MOTION:** TO ADOPT ORDINANCE 85-2015 AS AMENDED FEBRUARY 16, 2016. Moved by Hudak seconded by Ellis. Upon roll call motion passed unanimously.

**RESOLUTION 3-2016** Offered by All of Council

**A RESOLUTION ACCEPTING THE PROPOSAL OF OHIO PLAN RISK MANAGEMENT, INC. FOR PROPERTY AND CASUALTY INSURANCE COVERAGE FOR THE VILLAGE AND ITS EMPLOYEES AND DECLARING AN EMERGENCY.**

**CAUCUS DISCUSSION:** Mr. Kahoe asked that this process be started in November with the Insurance Committee reviewing the coverage and pricing.

**MOTION:** TO ADOPT RESOLUTION 3-2016 AS AMENDED FEBRUARY 11, 2016.  
Moved by Hudak seconded by Ellis. Upon roll call motion passed unanimously.

**DISCUSSION:** None.

Inactive Items:

**ORDINANCE 66-2015 Offered by All of Council Referred to P&Z for 60 days on 9/15; Recommendation returned undecided; Meeting w/P&Z, Historical Society and Council at 1/26/16 P&Z meeting.**

**AN ORDINANCE DETERMINING THAT THE KNOPP HOUSE SHOULD BE MOVED FROM ITS PRESENT LOCATION TO A LOCATION ADJACENT TO THE OLD TOWN HALL.**

UNFINISHED BUSINESS: Director Baker wanted clarification on the bid package desired (is the brick the base bid and other designs alternates.) Mr. Kahoe believed it was Option A and C. Mayor Beshara asked if there could be an alternate specification in the bid document. Director Baker indicated that this could be done and wanted to let Council know that there is an increase in the fee of GPD of \$10,000 for all the changes to the specifications that have taken place due to Planning and Zoning requests in preliminary discussions. Because of this, she anticipates that there will be another increase for the alternative to be included. Mrs. Lanford wanted to know why the increase of \$10,000. Director Baker stated that the increase brings the total project cost to \$122,000 for design services. The additional was due to the project total cost increase, the brick addition, the change of service door, in-filled the Sign Shop area, additional fencing among other items. Mr. Kahoe asked if both options had been drawn. Director Baker indicated no, because the brick is totally different structurally from the board façade; in that the brick requires a footer while the board and partial brick does not. It would be totally different sets of drawings. Mr. Hudak stated that this had been explained at the joint meeting with Planning Commission and no one had objected to the full brick. Mrs. Healey indicated she was unaware that she should have spoken up as being against the full brick. President Swan stated that what was approved (full brick) that night is what should go out for bid. Mayor Beshara felt that the bid should still go out with the alternate included. Director Baker felt that there would be added costs and wanted to know if she should bring that to Council before requesting the service. The \$10,000 has already been incurred, but there may be more if the alternative is included. Mrs. Lanford brought up that if we go out to bid with the alternative, after paying the extra, and then chose the alternative, the project would need to go back to Planning Commission with no guarantee they would approve the change. Mr. Kahoe stated that he would like to have the bid go out with the alternative and would like to forego the additional costs. He asked the Mayor to speak with GPD. Mayor Beshara indicated she would call GPD.

NEW BUSINESS: Mr. Kahoe felt that just sending in an e-mail would not warrant it being read in its entirety. Mr. Hanna indicated that Council has in the Codified Ordinances (121.03) that all communications are submitted to the President, who decides whether they will be read, and that this can be overridden by Council. Mr. Hudak stated that when he presided he felt that someone had to make a statement and not to just send a letter, but it was the President's discretion. Mr. Kahoe felt something should be done about the reading of e-mails. President Swan had felt that it would be less time consuming to read the letter and e-mail tonight to save time, and he will use better judgment in the future.

COMMENTS FROM THE FLOOR (On any item): None.



**Discussions on:**

Road behind Town Hall: Is it necessary to engineer this road? Would the money be better spent on Wheatley Road? Should the road be done in segments? Should view the property before decisions. It was decided to put a review of concepts and plans on the next Work Session.

Two additional items need to be added: Asbestos removal and demolition of the back building and the enclosure of the dumpster at Masonic.

Questions as to where sidewalk maintenance should be done and how much to allocate.

President Swan felt that this review will be done every couple of months with revenues and changes to the budget as the year proceeds.

Mrs. Lanford had three items for future discussion:

- Concerns over the prices for Fire and Senior Center hoods and fire suppression systems and wanted a better understanding of the prices. Director Baker indicated that the prices are coming in higher than anticipated and will have to come back to Council for appropriations. She gave some of the reasons for the cost changes. The Senior Center is under design. Mrs. Lanford wanted to be sure that there is time to review the designs before asked to approve.
- Wanted a breakdown of the legal fees being charged. Mayor Beshara felt that most of these were for the lawsuit, but that a breakdown will be done. Mrs. Lanford wanted a definition of the January charges. It will also be brought
- Thought that last year it was discussed to look at other engineering companies with the question as to whether the Village wants to move forward with GPD.

President Swan indicated that the next Work Session will be discussing the concepts around the library, recreation and the road.

**Old Business**

None.

**New Business**

Paul Swan felt that the engineering for the water lines should be done now as the cost for doing this is only going to go up and the engineering prepared will not change regardless of when it is done.

ADJOURNMENT: President Swan adjourned the meeting at 8:45 pm.

Respectfully submitted,



Carolyn Sullivan  
Council Clerk

Approved by,



Roger Davis Swan  
President of Council