

**PLANNING AND ZONING COMMISSION MEETING
MINUTES
Tuesday, February 11, 2020 – 7:00 p.m.**

CALL TO ORDER: Dr. Boester called the meeting to order at 7:00 p.m.

ROLL CALL: Charles Boester, Monica Day, Dan Holahan, Bart Sauer Roger Swan were present.

OTHERS PRESENT: Planning and Zoning Director Brian Frantz and Mayor Michael Wheeler.

AGENDA REQUESTS: None.

OLD BUSINESS: None

NEW BUSINESS: None

DISCUSSION

- 2020 Planning Commission Goals

Mr. Frantz stated discussion of the 2020 Planning Commission Goals will be discussed at the next meeting.

- Historic District Zoning and Boundaries

Mr. Frantz displayed a historical district boundary map and explained the origination of the historic district, as well as spoke to the Zoning Districts included within the historic district. Mr. Frantz also referred to the historic building map, which includes structures that are 100 years or older.

Mr. Frantz stated it has been contemplated to extend the Commercial Historic Zoning District and to adjust the historic district boundary, but there hasn't been movement to date. Mr. Frantz stated Mr. Paul Swan was present and has expressed interest in re-zoning his property. Mr. Frantz stated he will discuss further at the Council work session scheduled for tomorrow 2/12/20.

- Ordinance 17-2016 – RCD R-3 Text Amendment

Mr. Frantz reiterated the RCD R-3 text amendment was previously reviewed by Planning Commission and the positive recommendation was provided back to Council (at the 5/10/16 meeting). Mr. Frantz stated the Law Director was doing a final review of the draft and it will be presented to Council at an upcoming meeting.

APPROVAL OF 1/28/20 MINUTES:

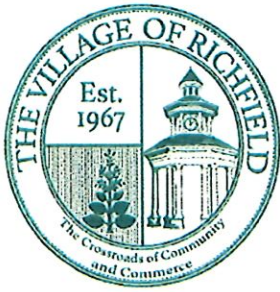
MOTION: TO TABLE 1/28/20 MEETING MINUTES TO THE NEXT MEETING.

Moved by Mr. Holahan, seconded by Mr. Sauer. Upon roll call, motion passed unanimously.

APPROVAL TO ACCEPT CORRECTION OF 1/14/20 MINUTES:

MOTION: TO APPROVE CORRECTION OF 1/14/20 MINUTES AS SUBMITTED.

Moved by Mr. Holahan, seconded by Mr. Sauer. Upon roll call, motion passed unanimously.



MAYOR'S REPORT: Mayor Wheeler reported the following:

- He met with representatives of Revere schools and Bath Township on Jan. 22. While Bath is not interested in merging with the Richfield Fire Department, the units will consider more cooperation. Wheeler is discussing a merger with the Valley Fire Department.
- He and Mr. Frantz are exploring ideas for economic development and property acquisition.
- Met with the Mayors Association of Portage, Summit & Stark on Jan. 28. Wheatley Road and Route 303 are scheduled to be repaved in 2023.
- He's working with Mr. Papp on repaving prospects. Seven roads that are in the "red zone" must be repaved because once they get to a certain point, they deteriorate rapidly.

COUNCIL REPORT: Dr. Boester reported the following (from the 2/04/20 Council meeting):

- Council second reading Res. 06-2020
- Council second reading Res. 07-2020
- Council adopted Ord. 01-2020

DIRECTOR OF PLANNING AND ZONING REPORT: Mr. Frantz reported the following:

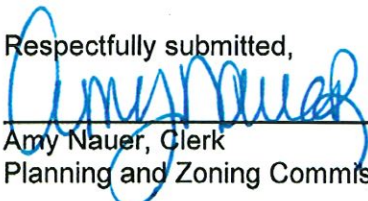
- Property 2459 Donna Drive has been demolished. Once the weather breaks, the lot will be seeded and returned to an undeveloped state. The Land Bank intends to offer the vacant lot for sale at market price.
- Met with the Mayor and Village Engineer to review Cleveland Water's draft engineering plans for the extension of water into the center of town. Provided comments to Cleveland Water and hope to finalize the location of the extension in the coming month.
- The pending enforcement matter against Brush One LLC has been filed with the Summit County Court and is assigned to Judge Alison Breaux. As a reminder to Council, the Walter Haverfield contract does not include litigation and therefore the associated hours are billed outside of the typical retainer. As such, he will seek funding at an up-coming Council meeting to cover costs associated with this legal proceeding.

COMMENTS FROM THE PUBLIC: None.

UNFINISHED BUSINESS: None.


ADJOURNMENT: A motion was made by Mr. Swan to adjourn the meeting and Mr. Sauer seconded his motion. All members were in favor. Meeting adjourned at 8:54 pm.

Respectfully submitted,



Amy Nauer, Clerk
Planning and Zoning Commission

Approved,



Dr. Charles Boester, Chairman
Planning and Zoning Commission