



RICHFIELD VILLAGE COUNCIL REGULAR MEETING MINUTES

TUESDAY, FEBRUARY 19, 2019

6:30 p.m.

ROLL CALL: Domanick, Healey, Hudak, Lanford, Lyons, Wheeler and Waszak.

OTHERS PRESENT: Mayor Beshara, Fire Chief McLean, Service Director Papp, Planning & Zoning Director Frantz, Parks and Recreation Director Jocek, Finance Director Turk and Law Director Hanna.

PUBLIC HEARING (Resolution 12-2019)

Hanna said this resolution is a recurring five-year farm placement, allowing the Shumakers to take advantage of an agricultural designation for tax purposes. Waszak said he lives next door to this horse farm and has no problems with it. Frantz had no objection to Council going ahead with approval of the resolution.

APPROVAL OF MINUTES

MOTION: TO APPROVE THE MINUTES OF THE FEBRUARY 5, 2019 REGULAR MEETING, AS CORRECTED.

Moved by Lanford, seconded by Wheeler. Upon roll call, motion passed unanimously.

COMMUNICATIONS AND PETITIONS: None.

MAYOR'S REPORT:

The mayor asked for an executive session for the end of the meeting to discuss the sale of public property and economic development.

Beshara thanked Bill Hamilton and Northcoast Sign Works for the new "Village of Richfield" lettering and logo in Council chambers.

She said the Adopt A Spot kickoff meeting will take place on March 14 at noon in the mayor's conference room.

Beshara also discussed the recent passing of her father at the age 95, and she thanked everyone who showed their support.

The mayor wished dispatcher Samantha Boryk the best as she moves on to Hudson. She also asked Council to approve Bill Sprit to the position of part-time police officer.

MOTION: TO APPOINT BILL SPRIT AS A PART-TIME POLICE OFFICER.

Moved by Lanford, seconded by Hudak. Upon roll call, motion passed unanimously.



DEPARTMENT HEAD REPORTS:

Chief Morgan – Police

Report:

Part-time dispatcher Samantha Boryk will be leaving the department at the end of this month. Sam has been with us since October 2015. She has accepted a full-time position with the City of Hudson.

We wish her well as she embarks on her career with Hudson and thank her for her service.

We are conducting interviews with potential candidates to fill the part-time position.

The mayor will be asking to confirm the appointment of William Sprit to part-time police officer. Bill served in the United States Marine Corps from 2010 to 2015 and is currently a United States Air Force reservist. He is a full-time park ranger with Summit Metro Parks after completing the police academy at the University of Akron in 2016.

The 2018 Annual Report has been completed and forwarded to the Mayor for review.

Chief McLean – Fire

The firefighters served lunch to the seniors on Valentine's Day.

Also, those who want to be part of the strategic planning meetings should contact Debbie Bluso Rogers. The sessions will take place on March 6 and May 17 from 9 a.m. to 2 p.m. An online



survey will be available between the two sessions, and Council can give its input before the goals are ranked at the second session. The chief said about a dozen citizens have signed up.

Report:

- We conducted our yearly Ice Rescue Class this past Saturday at Richfield Woods.
- The tanker has gone to Sutphen Corp. in Springfield, Ohio, for refurbishing. It will be out of service about 75 days. The rest of the work on the truck will be completed locally.
- We have four part-time Firemedics who have applied for the full-time position. The interviews and assessment will be done on February 25.
- We did a presentation at the Chamber meeting about the strategic plan.
- Inspections are ongoing, with some renovations in some commercial buildings. We are also working through some Fire Alarm problems with a few hotels.
- Two inspectors attended a Fireworks update by the Fire Marshal's Office.
- We are conducting a Haz Mat Class for Empaco Corporation on Feb. 22.
- Lt. Bob Jones retirement celebration flyer is attached.

Director Jocek - Parks and Recreation

Last night's Park Board meeting was canceled due to illnesses and family emergencies. Hudak said the Snowbird Festival went well. Beshara suggested moving the event to late January next year to increase the probability of snow.

Report:

- The "How's your dirt?" program was a great success. We had a full house at the Eastwood Preserve. Sandy Barbic from Summit Soil and Water gave a good presentation and sold soil test kits that are to be sent to Michigan State University for testing. This event meets one of our requirements for NEORS.
- We are working with Bath and Revere Schools on "Community Project Pride," which will be held on Saturday, April 27, from 9 a.m. to noon. Please consider leading a group in your neighborhood or let us assign you a location. There will also be shredding and



computer recycling.

- Plan now for our annual Tree Giveaway, also held on Saturday, April 27. First come, first served.
- We will be having more programs at the Eastwood Preserve on Bees and on Attracting Pollinators to your garden.
- Just for your information, from today there are 29 days until spring!

Director Papp – Service

Lanford asked about the decision to use a fourth salt truck. Papp said he was trying to conserve salt, but the fourth truck was necessary.

Report:

* - A brief update of any items noted with an asterisk will be presented at the Council Meeting.

Department: Service & Engineering

Director: Chris Papp, PE

Date: February 19, 2019 (Meeting)

Report: The following is a summary of activities for the Service Department:

1) Highways

- a. Snow and ice control
- b. Pot hole patching weather permitting
- c. Cemetery burials
- d. Catch basin cleaning
- e. Sign maintenance
- f. Engineering standards review
- g. Annual report

2) Grounds

- a. Snow and ice control at public properties: walks, drives and parking lots
- b. Tree removals on public properties and right of ways
- c. Right of way tree trimming
- d. Spring flower preparations
- e. Engineering standards review
- f. Capital and operating project PO's
- g. Annual report



3) Utilities

- a. Utility inspections & locating
- b. Pump station #2 wet well cleaning
- c. Pump station #7 starter replacement
- d. Capital and operating project PO's
- e. Engineering standards review
- f. Annual report

4) Vehicles & Properties

- a. On-going fleet maintenance
- b. Snow plow repair and maintenance
- c. Lunch room renovations
- d. Fire station water leak repairs
- e. Capital and operating project PO's

5) Service Administration & Engineering

- a. Residential & commercial site & utility plan reviews
- b. 2019 capital project planning
- c. Employee safety, computer & asphalt training program coordination
- d. Headstone repair coordination
- e. Water Tower Review
- f. Maintenance Technician employee search
- g. Engineering Standards update
- h. Copier acquisition work
- i. Annual report

* - A brief update of any items noted with an asterisk will be presented at the Council Meeting.

Director Frantz – Planning & Zoning

Report:

- 1) The Planning Commission took the following actions at their February 12th meeting:
 - a. Approved modification to an existing ground monument sign on the property located at 4014 Wheatley Road;
 - b. Provided site plan approval to construct a 1,950 square foot security building on the property located at 3901 Columbia Road. The improvement plan includes demolition and clearing of the existing security building;
 - c. Provided site plan approval for the property located at 2636 Brecksville Road.



The improvement plans consist of demolition of an existing building (former gas station), interior buildout of 20,200 square feet that includes a 1,600 square foot addition, façade renovations and parking modifications;

- d. Discussed multiple zoning text amendments being proposed by the Planning Director. Planning Commission is requesting Council refer the amendments to them for formal review and recommendation pursuant to Section 1109.07 of the Planning and Zoning Code; and
- e. Discussed an applicant-driven request to amend the Planning and Zoning Code to specifically permit electrified security fences in non-residential zoning districts. Planning Commission is requesting Council refer this amendment to them for formal review and recommendation pursuant to Section 1109.07 of the Planning and Zoning Code.

Planning Commission also met with representatives of Olesia's Taverne of Richfield to discuss a plan to install signage for their business. The owners are seeking approval to replace two entrance signs and add two new ground signs on the property located at 3960 Broadview Road. Moreover, there is an interest to erect a small ground monument sign in front of the Taverne building, on property owned by the Village. We have instructed the owners to submit a written request to the Mayor and Council for this sign, since Planning Commission cannot approve signage on Village-owned property.

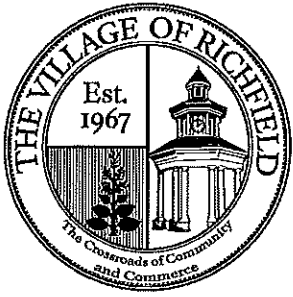
At their next meeting, the Commission is beginning the planning process with Kaczmar Architects to develop architectural and form guidelines for future development in the Crossroads District, specifically the south side of Wheatley Road. I encourage all of Council to attend the meeting and engage in the development of the guidelines over the next 6-8 months.

- 2) We continue to work with Pulte Homes to refine the façade architecture for their homes being proposed in the Everett Pointe subdivision. I will be meeting with Pulte representatives and Commission members, hopefully to reach consensus of acceptable building elevations. We will keep Council apprised as the project moves forward.

Recommendations/Considerations: Approval of the Shumaker request
Legislation: Resolution to pertaining to the Shumaker property at 3999
Brush Road

Director Turk – Finance

Report:
Sewer Bills



The fourth quarter sewer bills were mailed out February 4, and payments are due by February 22.

2018 Annual State Reports

Per the Ohio Revised Code, the 2018 annual finance reports for the Village and the JEDD will be completed and filed with the State Auditor's office before the end of the month. The required legal ad stating that the reports are complete and available for inspection in the Finance office will be published in the February 28 West Side Leader.

Recommendations/Considerations:

Resolutions No. 1, 2, and 4, described below, are scheduled for third readings and consideration for adoption at the February 19 Council meeting.

Legislation:

1. Resolution 1 – 2019 (As Amended 2/14/2019) – Accepting the Proposal of Ohio Plan Risk Management, Inc. for Property and Casualty Insurance Coverage.

This resolution is being submitted for third reading and consideration for adoption. The renewal quote from Ohio Plan came in at \$60,694, or \$1,932 higher, a 3.3% increase. The current coverage with Ohio Plan expires on February 28th and costs us \$58,762. The 2019 increase was due to the additional properties at \$1,215,000; replacement cost emergency vehicles at \$251,877; auto physical damage values at \$219,453; and inland marine increases at \$116,490. That was then offset by the Plan Advantage program credit.

Ohio Plan offers the "Plan Advantage Program," which is a renewal premium credit that may be rewarded to a member on an annual basis based upon the number of consecutive years of membership, loss ratio calculation, and risk management practices. In 2019, we got a 7.3% credit, or \$4,808 off of the premium. That credit can climb by 1% each year basically with a maximum credit of 20%.

Ohio Plan has been in existence since 1988, and it is a not-for-profit entity that services only public entities. They have over 775 clients with over a 98% retention rate. Services



are provided from Toledo. The briefing memo provides additional details.

2. Resolution 2-2019 (As Amended 1/25/19) – Authorizing to Enter into an Agreement with VFIS for Accident and Sickness Insurance for Firefighters.

This resolution is submitted for third reading and consideration for adoption. The renewal came in at \$4,463, the same cost as the current coverage. This insurance was picked up primarily to have coverage for the part-time fire employees, and it is extended to the full-time employees also. The current coverage expires on February 28th and costs us \$4,463, 4.8% less than the 2017 cost. The briefing memo provides additional details.

3. Resolution 4-2019 – Authorizing to Enter into an Agreement for the Supply of Generated Electricity for the Safety Building and Street Lights.

This is submitted for third reading and consideration for adoption. We are working with North Shore Energy Consultants to secure the supply of generated electricity for the Safety building and street lights only since all other buildings are on NOPEC's rates because the usages are below the maximum threshold. The current supplier is Dynegy Energy Services East, LLC at a rate of 5.14 cents per KWH through November 28, 2019, and that was an eighteen-month price. The lowest quote received this week was 4.7 cents per KWH.

According to North Shore, energy markets are volatile due to the economic, political and supply and demand instability. This action doesn't mean that we have to lock rates in now, but we want to be strategic and request supplier pricing to identify the best time between now and the November renewal date to lock in.

North Shore will solicit pricing from all 20+ suppliers who can compete for our business. The rates quoted are usually only good for a 24-hour period, and sometimes the quotes will be good for a couple of days, then the rates have to be re-quoted. Due to the short commitment time, the request is written to give the Mayor and the Finance Director authorization to enter into a contract for the electricity supply with the lowest and best offer with a not to exceed rate of \$0.052 per kilowatt hour for a term not to exceed thirty-six months.



Law Director Hanna: No report.

COMMITTEE REPORTS

Planning and Zoning Commission: Waszak said the commission wants to have the lava rock removed from the gun range property and replaced with more attractive materials. The eastern curb cut has been eliminated to abate traffic. Also, Olesia's Taverne is anticipating its opening in mid-June.

Tree and Landscape: Domanick said 10 companies will work on their Adopt a Spot beautification areas from June to September. The committee is compiling a list of stewards for those spots.

Parks and Recreation: Domanick said 60 to 65 percent of respondents to the Community Days survey want the village to continue exploring the community center option. The Park Board needs three bids on the project before coming before Council.

Wheeler said he would look into the option of Windstream's new Kinetic phone and Internet service for village residents.

RJRD Governance Committee Meeting Feb. 11, 2019

Report by Mrs. Healey

The Governance Committee consisting of Meg Slifcak (Chair Person), Art Gonzales and Pat Norris met on Feb. 11 at the newly remodeled Welcome Center/Office of the Richfield Heritage Preserve. Bill Smith, RJRD member, was also in attendance.

There was a presentation done by Marcia Moll and Richard Sicha, Place Mark Collaborative, regarding the application to the National Register of Historic Places. They reviewed the restrictions, rules, regulations for Historic Property owners. It was recommended that the property owner contact the State Historic Preservation Office (SHPO) before any action with the listed property is taken. The property has to be 50 years old to be eligible for this designation so that means that the two Girl Scout Camps combined need to be the name under which the application is made and the ongoing name of Crowell Hilaka will be listed. Mr. Sicha stressed that other references than the National Register can use the name of the Richfield Heritage Preserve. There was a discussion regarding the agreement between FOCH and the RJRD and their Work Plans and MOU. There will be more discussion going forward. Two advisors were voted in. Those being Beth Sanderson and Cynthia McWilliams.

No future meeting was announced.

CAUCUS

COMMENTS FROM FLOOR ON AGENDA ITEMS ONLY: None.

ORDINANCES AND RESOLUTIONS



First Readings:

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RESOLUTION 10-2019

Offered by All of Council

A RESOLUTION AUTHORIZING AND DIRECTING THE MAYOR AND THE FINANCE DIRECTOR TO ENTER INTO AN AGREEMENT WITH KENWORTH OF RICHFIELD FOR THE PURCHASE OF A NEW 2020 T370 SINGLE AXLE PLOW TRUCK CHASSIS WITH ALL SNOW PLOW EQUIPMENT, WAIVING COMPETITIVE BIDDING, AND DECLARING AN EMERGENCY

CAUCUS: Papp explained there were no bids on the project because Kenworth's price was below the state bid price.

MOTION: TO SUSPEND SECOND AND THIRD READINGS OF RESOLUTION 10-2019.

Moved by Wheeler, seconded by Healey. Upon roll call, motion passed unanimously.

MOTION: TO ADOPT RESOLUTION 10-2019.

Moved by Wheeler, seconded by Healey. Upon roll call, motion passed unanimously.

RESOLUTION 11-2019

Offered by All of Council

A RESOLUTION AUTHORIZING THE PURCHASE OF ONE (1) 2018 FORD F350 PICKUP TRUCK FOR THE SEWER DEPARTMENT FROM MONTROSE FORD THROUGH THE STATE OF OHIO, DEPARTMENT OF ADMINISTRATIVE SERVICES COOPERATIVE PURCHASING PROGRAM, WAIVING COMPETITIVE BIDDING, AND DECLARING AN EMERGENCY

CAUCUS: Papp explained that sewer trucks generally are used for multi-tasking with the addition of a plow.

MOTION: TO SUSPEND SECOND AND THIRD READINGS OF RESOLUTION 11-2019.

Moved by Wheeler, seconded by Healey. Upon roll call, motion passed unanimously.

MOTION: TO ADOPT RESOLUTION 11-2019.

Moved by Wheeler, seconded by Healey. Upon roll call, motion passed unanimously.

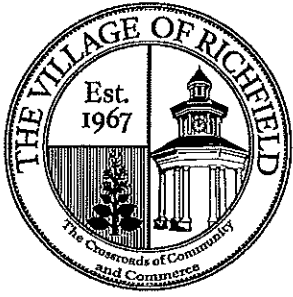
RESOLUTION 12-2019

Offered by All of Council

A RESOLUTION APPROVING THE APPLICATION FOR PLACEMENT OF A FARM IN AN AGRICULTURAL DISTRICT FOR DON AND GAIL SHUMAKER, 3999 BRUSH ROAD, RICHFIELD, OHIO, AND DECLARING AN EMERGENCY

MOTION: TO SUSPEND SECOND AND THIRD READINGS OF RESOLUTION 12-2019.

Moved by Wheeler, seconded by Healey. Upon roll call, motion passed unanimously.



MOTION: TO ADOPT RESOLUTION 12-2019.

Moved by Wheeler, seconded by Healey. Upon roll call, motion passed unanimously.

ORDINANCE 13-2019

Offered by All of Council

AN ORDINANCE AMENDING SECTIONS 1107.09, 1113.01, 1145.15, 1171.11, 1177.03 AND 1181.09 OF THE VILLAGE OF RICHFIELD'S PLANNING AND ZONING CODE TO IMPROVE CONSISTENCIES AND CLARIFY VARIOUS REQUIREMENTS

MOTION: TO REFER ORDINANCE 13-2019 TO THE PLANNING AND ZONING COMMISSION FOR 90 DAYS.

Moved by Wheeler, seconded by Lanford. Upon roll call, motion passed unanimously.

RESOLUTION 14-2019

Offered by All of Council

A RESOLUTION AUTHORIZING THE MAYOR AND THE FINANCE DIRECTOR TO ENTER INTO AN ASTRO25 SERVICES AGREEMENT WITH MOTOROLA SOLUTIONS, INC., FOR THE DISPATCH CENTER EQUIPMENT AND DECLARING AN EMERGENCY

MOTION: TO SUSPEND SECOND AND THIRD READINGS OF RESOLUTION 14-2019.

Moved by Wheeler, seconded by Healey. Upon roll call, motion passed unanimously.

MOTION: TO ADOPT RESOLUTION 14-2019.

Moved by Wheeler, seconded by Healey. Upon roll call, motion passed unanimously.

RESOLUTION 15-2019

Offered by All of Council

A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH SUMMIT COUNTY FOR THE MAINTENANCE OF ROADWAYS LOCATED WITHIN THE VILLAGE AND DECLARING AN EMERGENCY

CAUCUS: Papp said this resolution is separate from the village's paving program, which is scheduled for this summer.

MOTION: TO SUSPEND SECOND AND THIRD READINGS OF RESOLUTION 15-2019.

Moved by Wheeler, seconded by Healey. Upon roll call, motion passed unanimously.

MOTION: TO ADOPT RESOLUTION 15-2019.

Moved by Wheeler, seconded by Healey. Upon roll call, motion passed unanimously.



Second Readings:

RESOLUTION 7-2019

Offered by All of Council

A RESOLUTION AUTHORIZING THE MAYOR AND THE FINANCE DIRECTOR TO ENTER INTO NECESSARY CONTRACTS WITH AND CONSENTING TO THE OHIO DEPARTMENT OF TRANSPORTATION PERFORMING SIGN REPLACEMENT ON I-271 WITHIN THE VILLAGE IN FISCAL YEAR 2020, AND DECLARING AN EMERGENCY

RESOLUTION 9-2019

Offered by All of Council

A RESOLUTION AUTHORIZING THE MAYOR AND THE FINANCE DIRECTOR TO TAKE ALL ACTIONS NECESSARY TO ACCEPT A NORTHEAST OHIO PUBLIC ENERGY COUNCIL (NOPEC) ENERGIZED COMMUNITY GRANT(S), AND DECLARING AN EMERGENCY

Third Readings:

RESOLUTION 1-2019 (amended 2-14-2019)

Offered by All of Council

A RESOLUTION ACCEPTING THE PROPOSAL OF OHIO PLAN RISK MANAGEMENT, INC. FOR PROPERTY AND CASUALTY INSURANCE COVERAGE FOR THE VILLAGE AND ITS EMPLOYEES AND DECLARING AN EMERGENCY

MOTION: TO ADOPT RESOLUTION 1-2019.

Moved by Wheeler, seconded by Lanford. Upon roll call, motion passed unanimously.

RESOLUTION 2-2019 (as amended 1-25-2019)

Offered by All of Council

A RESOLUTION AUTHORIZING THE MAYOR AND THE FINANCE DIRECTOR TO ENTER INTO AN AGREEMENT WITH VFIS FOR ACCIDENT AND SICKNESS INSURANCE COVERAGE FOR VILLAGE FIREFIGHTERS AND DECLARING AN EMERGENCY

MOTION: TO ADOPT RESOLUTION 2-2019.

Moved by Wheeler, seconded by Healey. Upon roll call, motion passed unanimously.

RESOLUTION 4-2019

Offered by All of Council

A RESOLUTION AUTHORIZING THE MAYOR AND THE FINANCE DIRECTOR TO ENTER INTO AN AGREEMENT FOR THE SUPPLY OF GENERATED ELECTRICITY FOR SPECIFIED VILLAGE OF RICHFIELD'S MUNICIPAL ACCOUNTS, AND DECLARING AN EMERGENCY

MOTION: TO ADOPT RESOLUTION 4-2019.

Moved by Wheeler, seconded by Healey. Upon roll call, motion passed unanimously.



ORDINANCE 44-2018 (as amended 7/17/2018) Offered by Mr. Kahoe
**AN ORDINANCE AMENDING SECTION 131.01 OF THE ADMINISTRATIVE CODE
PROVIDING FOR THE COMPENSATION OF THE MAYOR FOR THE TERM COMMENCING
JANUARY 1, 2020**

UNFINISHED BUSINESS:

Council's memorandum of understanding with the RJRD Board has been fulfilled.

MOTION: TO SEND COMMUNICATION ACKNOWLEDGING THE TERMINATION OF THE MEMORANDUM OF UNDERSTANDING WITH THE RJRD BOARD.

Moved by Healey, seconded by Domanick. Upon roll call, motion passed unanimously.

NEW BUSINESS

Papp presented a spreadsheet regarding copiers, including the recommendation to lease six copiers from Ace Copiers in Valley View. Wheeler said he would like to look at the numbers and options, since he has experience buying copiers. Papp said maintenance is included in the annual cost of \$13,207, but paper and staples are not.

He added that six copiers would be returned, but four would be kept on lease to replace machines that are very old. Beshara said she would like to have legislation prepared for the next meeting, but she needed Council's opinion on whether to lease or purchase. Hudak and Lyons both favored purchasing the copiers.

Waszak noted the recent passing of former mayor June Fieber, remembering her as a "hard-working, fair, tough mayor." Hudak said she was an "amazing lady" who made a difference in his life. Beshara said she looked up to Fieber and was inspired by her.

Waszak also suggested discussing vacation rentals by property owners at a future work session.

COMMENTS FROM THE FLOOR: None.

WORK SESSION: None.

MOTION: TO ENTER EXECUTIVE SESSION TO DISCUSS THE SALE OF PUBLIC PROPERTY AND ECONOMIC DEVELOPMENT (Beshara read the statutory language from the Ohio Revised Code).

Moved by Lyons, seconded by Wheeler. Upon roll call, motion passed unanimously.

Executive session lasted from 7:48 p.m. to 9:55 p.m.

Respectfully Submitted:

Jeff Gorman
Clerk of Council

Rick Hudak
Council President

