



RICHFIELD VILLAGE COUNCIL REGULAR MEETING MINUTES

TUESDAY, JUNE 5, 2018

6:30 p.m.

ROLL CALL: Domanick, Hudak, Kahoe, Lanford, Lyons and Wheeler. **ABSENT:** Healey.

OTHERS PRESENT: Mayor Beshara, Police Chief Morgan, Fire Chief McLean, Service Director Papp, Parks and Recreation Director Jocek, Planning & Zoning Director Frantz, Finance Director Turk and Law Director Hanna.

APPROVAL OF MINUTES:

MOTION: TO APPROVE THE MINUTES OF THE MAY 1, 2018, REGULAR MEETING, THE MAY 1, 2018 PUBLIC HEARING, AND THE MAY 10, 2018, WORK SESSION, AS CORRECTED.

Moved by Kahoe, seconded by Hudak. Upon roll call, motion passed unanimously.

COMMUNICATIONS AND PETITIONS:

Summit County Council informed Council that it had passed a resolution recognizing June 15 as Elder Abuse Awareness Day.

MAYOR'S REPORT:

Beshara reported that the Insurance Committee met three times last month and was making progress on the collective bargaining agreement. Its next meeting is set for June 12.

Humphrey Road was closed last Friday for work on the culvert. The bids will be opened next week.

Twenty-five people attended the latest Business Breakfast, focusing on logistics. The next breakfast will take place in November.

Beshara introduced Chief Morgan, who honored Ben Gentile on his retirement after a 45-year law enforcement career. He served in Richfield for 28 years under four mayors and three police chiefs.

Morgan also awarded a unit citation to the department employees for their teamwork and professionalism during President Trump's visit.

The chief also commended Lt. Joe Davis and Detective Sgt. Mike Swanson for their work in organizing the presidential visit.

Finally, Morgan honored Dave Arbogast on his retirement. Arbogast was the Richfield Township police chief before the departments merged.



After a break for cake and coffee, Beshara asked Council for an executive session regarding land acquisition at the end of the meeting.

She also said the new Senior Center vehicle is outside. The 2014 Ford Econoline cost \$20,200.

DEPARTMENT HEAD REPORTS:

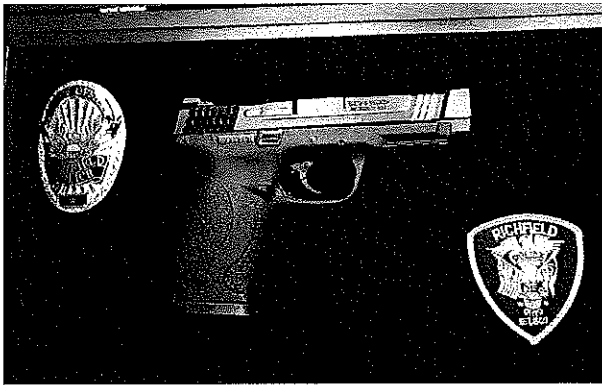
Chief Morgan – Police

Report:

Calls for Service: Village 1077, Township 243.

The two police cruisers that were taken out of service were sold on GovDeals. Both were 2014 Ford Interceptor Sedans. One sold for \$3,976 while the other sold for \$3,438.

Ben Gentile is being recognized this evening for his years of service to the Richfield community. Ben



served as a part-time patrolman with the Richfield Police Department from 1991-2018.



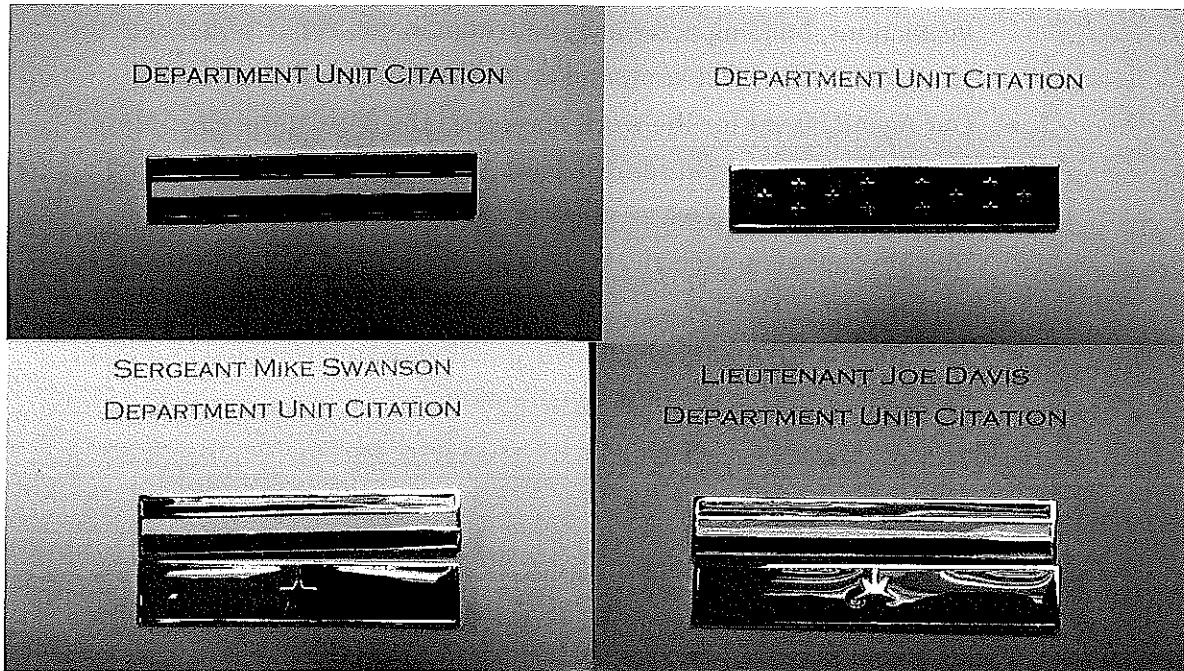
In addition, all members of the police department are receiving a unit citation for their participation in the protection of the President of the United States.

Members who were involved in the first Presidential visit received a bar with red, white and blue stripes, while members who were not here received a blue bar with silver stars.

Lieutenant Joe Davis and Detective Sergeant Mike Swanson are receiving commendations for the planning and implementation of the safety and security plan implemented during the visit. The commendation is commemorated with a



Blue/Light Blue pin with a single star.



The new departmental badges have arrived and have been distributed to personnel.

Chief McLean – Fire

Calls for service: Village EMS 48, Village Fire 14, Township EMS 25, Township Fire 2, Mutual Aid Given 7, Mutual Aid Received 8.

- Firemedic Cody Bennett attended the Ohio Fire Academy for two weeks to become a Fire Investigator level 1, NFPA 1033. He will be working with our team and the surrounding departments.
- We have conducted two training drills at the RJRD with the Grass Fire Truck. We are able to provide water to all the structures for Fire Fighting purposes. The truck still needs to have some detailed work done to it, but it is in service. I want to thank Chuck and John from the service department for the portion of work they completed on this project. The firefighters will complete the rest of the work in the station.



- We are set with an audit date of June 26th with Insurance Service Office.
- We are pulling together records the Township has requested for Fire Inspections, building occupancy information, fire reports filed with the state, man hours that we spend on township-related businesses.
- Our Agenda is set for the work session on the 14th at the Fire Station.
- We are participating in some live fire training with Bath Fire in June.
- We are conducting a water delivery class for Brecksville, Broadview Heights, Independence and Valley View on June 21st at the VA Hospital complex.
- Lt. Purkey has completed all the inspections of the National Interstate complex related to the new construction.

Director Papp – Service

Report:

No report.

Director Jocek - Parks and Recreation

Report:

- Jay Nye will present a patriotic concert on the Green on June 29. Have a picnic and enjoy some strawberry shortcake.

Director Frantz – Planning & Zoning and Service

Frantz welcomed Papp, who took over as Service Director on June 1.

Hudak asked Frantz if Humphrey Road has had any deterioration. Frantz said yes, and the department has made emergency repairs.

Report:

- 1) At their meeting held on May 22nd, the Planning Commission took the following actions:



- a. approved an amendment to a previously approved final site plan to construct a pavilion, gazebo and second driveway entrance on the property located at 4406 Brecksville Road. The approved modification relates to creating a boulevard entrance to the property with two means of ingress/egress; and
 - b. tabled a conditional use permit request to allow operation of a vehicle repair station in a portion of the building (~5,000 sq. ft.) located at 2636 Brecksville Road.
- 2) Internally I have met with the owner of Sensible Products, located at 3857 Brecksville Road, to discuss a proposed building renovation. The owner is proposing a small addition to the existing building, as well as a façade improvement and a small employee parking lot. Conceptual plans have been provided to the Planning Commission and a presubmission conference is scheduled for the June 12th meeting. A variance is needed for the parking lot and the applicant is scheduled for a June 20th meeting with the Board of Zoning Appeals. I will keep Council apprised as the project moves forward.
- 3) We have secured the assistance of the local Operating Engineers to perform the grading and excavation work in connection with the drainage improvement project for the Town Hall baseball field. We anticipate the work beginning in late July, immediately after baseball season is over. I will keep Council apprised as the project progresses.
- 4) Staff from the Service Department met with the Human Resource Coordinator and a representative from the Bureau of Workers' Compensation (BWC) to discuss formation of a safety program for Village employees. This is a deficiency I noted when assuming the Interim Service Director role and something that I believe must be implemented. As such, we will begin an approximate 18-month process with the BWC to formulate various policies and training programs to ensure the safety and well-being of our field employees in the Service Department. The first three mandatory training courses will be flagging safety, proper use of personal protection equipment and guarding standards for various equipment (e.g., mowers, chain saws, weed eaters, etc.).
- 5) Service Department staff attended the mandatory meeting at the County Engineer's Office for the 2018 resurfacing program. As Council is aware, we are participating in the County program and save costs related to bidding and quantities pricing. We are coordinating with the County's selected contractor (Perrin Asphalt) to determine start and end dates for the roads being completed in the Village. As a reminder, we were able to add Humphrey Road to the County paving program, and that will be completed in connection with the culvert repair



project. We are soliciting bids for the Humphrey project and I anticipate the project beginning immediately after the July 4th weekend.

- 6) A problem has surfaced on the hillside along the Kinross Lakes road extension. About a week ago we discovered ground water seeping from the hillside and have been monitoring it since that time. We were hopeful that the issue was related to the heavy rains we have recently experienced (recharging the ground water table), but unfortunately it is unrelated. We conducted soils testing and determined the source as a perched water table somewhere at a higher elevation to the site. Given this, I met with our engineer and road contractor to devise a plan to address the issue.

The plan is to dig out the hillside (~550 lineal feet) about 18 inches down to clay and install six inches of stone and filter fabric. Essentially, we are digging a very large French drain and connecting it into the existing storm water basins in the street. The cost estimate for this work is approximated to be \$20,000 to \$25,000. The original roadway contract is \$668,400 and we will be under budget by about \$10,000. I am allocating \$10,000 toward this project to reduce the amount needed for an appropriation. I spoke with the Finance Director and she agreed to amend Resolution 46-2018 by requesting the additional \$15,000 to complete this project. I will keep Council apprised as this moves forward.

Director Turk – Finance

Report:

Income Tax

May's Income Tax revenue to-date is up by 8.0% for the month and up 9.2% year-to-date. Of the \$52,407 increase, \$36,812 (70%) is attributed to increased withholding revenue compared to last year. Generally, the first half of the year collections are at their highest points and then the percentages tend to drop during the second half of the year. All three components (individuals, net profits and withholding revenue) reflect increases for the year-to-date. Individuals' revenue for the month of May reflects a decline of \$3,440, or a 20% decrease compared to May 2017. A separate memo will be sent out with detailed information.

Exemption of Real Property Tax

On April 2, I completed and sent in an application to exempt 3266 Broadview Road (the property donated by RF Orchard LLC) from real property taxes. On May 24, 2018, the State Tax Commissioner granted the exemption.

Recommendations/Considerations:



None

Legislation:

1) Resolution No. 46-2018 Authorizing Appropriations for negotiations through the remainder of the year and declaring an emergency

This Resolution is submitted for second reading only. Additional appropriations are being requested for the Police Department (\$12,000) and for the Fire Department (\$15,000) to cover estimated expenditures related to union negotiations, arbitration proceedings, or any legal services through year end. Police and Fire had \$5,100 and \$7,167 appropriated respectively and both line items have been exhausted. This resolution will be amended before consideration of adoption at the June 19th meeting to accommodate a request for an additional \$15,000 appropriation for the Kinross Lake Road Extension Project to repair the water seepage that arose.

2) Resolution No. 47-2018 Authorizing an Agreement with Roundstone Management, LTD for health insurance for full-time Village employees for July 1, 2018 through June 30, 2019 and declaring an emergency

This Resolution is submitted for second reading only and will have to be amended prior to adoption at the June 19th Council meeting. There is a joint Insurance Committee meeting scheduled on June 5th at 11:00 to discuss all of the renewals and options available. The current contract maximum that expires June 30, 2018 was for \$1,167,553 including the two Lasers for \$160,000. The renewal with the two Lasers for \$180,000 (one was increased) is \$1,368,779 maximum, or a 17% increase. Since we self-insure our claims based on 11 months of actual expenditures, it appears that for the 2017/2018 contract period, the increase over last year's contract could end up in the 6% range, or just under \$120,000 less than the maximum contract amount. AUI will still be shopping the coverage and will negotiate further with Roundstone. Employees pay 12% of the premiums. The Roundstone expenditure history is as follows:

<u>YEAR</u>	<u>EXPENDITURE</u>	<u>% CHANGE</u>
'14/'15	\$ 891,354.57	
'15/'16	\$1,060,404.84	18.9%
'16/'17	\$ 991,035.20	(6.5%)
'17/'18	\$ 960,392.34 (through May 2018)	

The resolution will be amended to reflect the final recommendation for the June 19th meeting.



3) Resolution No. 48-2018 Authorizing an Agreement with Lincoln National Life Insurance Company for dental insurance for full-time Village employees for July 1, 2018 through June 30, 2019 and declaring an emergency

This Resolution is submitted for second reading only and will have to be amended to reflect the final recommendation prior to adoption at the June 19th Council meeting. Lincoln's renewal came in at a 17%, or \$7,048 increase. AUI received five other quotes ranging from a -0.6% decrease to a 29% increase that are being reviewed. The current contract expires June 30, 2018 and the current monthly cost is \$24.09 for employee only and for family is \$70.86, or \$41,206 annually. The Village pays 100% of the cost with no employee participation in paying a percentage of the premiums.

4) Resolution No. 50-2018 Authorizing an Agreement with Lincoln National Life Insurance Company for Life insurance for full-time Village employees for July 1, 2018 through June 30, 2019 and declaring an emergency

This Resolution is submitted for second reading only and will have to be amended prior to adoption to reflect the final recommendation at the June 19th Council meeting. Lincoln's renewal came in at an 18.3%, or \$1,569 increase for a two-year rate guarantee. AUI received three other quotes ranging from an 18.3% increase to a 45% increase that are being reviewed. The current contract expires June 30, 2018 and the current monthly cost is \$11.20 for employees, or \$8,575 annually for \$50,000 worth of insurance. The Village pays 100% of the cost with no employee participation in paying a percentage of the premiums.

5) Resolution No. 49-2018 Authorizing an Agreement with MetLife for Vision insurance for full-time Village employees for July 1, 2018 through June 30, 2019 and declaring an emergency

This Resolution is submitted for second reading only and will have to be amended prior to adoption to reflect the final recommendation at the June 19th Council meeting. MetLife's initial renewal reflected a 4% increase but AUI negotiated them down to a 0% increase and they received three other quotes ranging from a 10.2% decrease to no increase. The current contract expires June 30, 2018 and the current monthly cost is \$5.94 for employees and \$13.94 for family, or \$8,715 annually. The Village pays 100% of the cost with no employee participation in paying a percentage of the premiums.

Law Director Hanna

Hanna said a status conference on the Yellow Creek Watershed Conservancy case will take place on June 11.



COMMITTEE REPORTS:

Domanick said the Richfield Historic Home and Garden Tour will take place on June 9 at Jim Fry's property.

Hudak ran down the dates for summer events, and he said the Cemetery Board discussed rates and rules at its most recent meeting.

Wheeler said Dr. Bandi from the Hindu temple talked with the Planning and Zoning Commission about expanding the parking lot.

CAUCUS (See discussion under legislative items)

COMMENTS FROM FLOOR ON AGENDA ITEMS ONLY: None.

ORDINANCES AND RESOLUTIONS

MOTION: TO MOVE ORDINANCE 62-2017 FROM THE INACTIVE AGENDA TO THE ACTIVE AGENDA.

Moved by Lanford, seconded by Hudak. Upon roll call, motion passed unanimously.

First Readings:

ORDINANCE 55-2018

Offered by All of Council

AN ORDINANCE APPROVING THE EDITING AND INCLUSION OF CERTAIN ORDINANCES AS PARTS OF THE VARIOUS COMPONENT CODES OF THE CODIFIED ORDINANCES OF THE VILLAGE OF RICHFIELD, STATE OF OHIO, AND CONFORMING TRAFFIC AND GENERAL OFFENSES CODE PROVISIONS TO STATE LAW CHANGES AND DECLARING AN EMERGENCY

Second Readings:

RESOLUTION 46-2018

Offered by All of Council

A RESOLUTION TO MAKE APPROPRIATIONS FOR CURRENT EXPENSES AND OTHER EXPENDITURES OF THE VILLAGE OF RICHFIELD, STATE OF OHIO, DURING THE YEAR ENDING DECEMBER 31, 2018 AND DECLARING AN EMERGENCY

RESOLUTION 47-2018

Offered by All of Council

A RESOLUTION AUTHORIZING THE MAYOR AND THE FINANCE DIRECTOR TO ENTER INTO AN AGREEMENT WITH THE ROUNDSTONE MANAGEMENT, LTD. FOR HEALTH INSURANCE FOR FULL-TIME VILLAGE EMPLOYEES FOR JULY 1, 2018 THROUGH JUNE 30, 2019, AND DECLARING AN EMERGENCY

RESOLUTION 48-2018

Offered by All of Council



A RESOLUTION AUTHORIZING THE MAYOR AND THE FINANCE DIRECTOR TO ENTER INTO AN AGREEMENT WITH LINCOLN NATIONAL LIFE INSURANCE COMPANY FOR DENTAL INSURANCE FOR FULL-TIME VILLAGE EMPLOYEES, AND DECLARING AN EMERGENCY

RESOLUTION 49-2018

Offered by All of Council

A RESOLUTION AUTHORIZING THE MAYOR AND THE FINANCE DIRECTOR TO ENTER INTO AN AGREEMENT WITH METLIFE FOR VISION INSURANCE FOR FULL-TIME VILLAGE EMPLOYEES, AND DECLARING AN EMERGENCY

RESOLUTION 50-2018

Offered by All of Council

A RESOLUTION AUTHORIZING THE MAYOR AND THE FINANCE DIRECTOR TO ENTER INTO AN AGREEMENT WITH THE LINCOLN NATIONAL LIFE INSURANCE COMPANY FOR LIFE AND ACCIDENTAL DEATH AND DISMEMBERMENT INSURANCE FOR FULL-TIME VILLAGE EMPLOYEES, AND DECLARING AN EMERGENCY

Third Readings:

RESOLUTION 28-2018 (Public hearing June 19, 2018)

Offered by Mr. Kahoe

A RESOLUTION TO AMEND SECTIONS 1159.03 AND 1103.03 OF THE VILLAGE OF RICHFIELD'S PLANNING AND ZONING CODE TO ADD A NEW SECTION 1159.03(b)(13), COMMERCIAL INDOOR FIRING RANGE

ORDINANCE 44-2018

Offered by All of Council

AN ORDINANCE AMENDING SECTION 131.01 OF THE ADMINISTRATIVE CODE PROVIDING FOR THE COMPENSATION OF THE MAYOR FOR THE TERM COMMENCING JANUARY 1, 2020

ORDINANCE 62-2017 (as amended 11-8-2017)

Offered by All of Council

AN ORDINANCE AMENDING SECTIONS 153.04, 153.11, 153.20 OF THE ADMINISTRATIVE CODE IN THE VILLAGE OF RICHFIELD'S CODIFIED ORDINANCES, AND DECLARING AN EMERGENCY

MOTION: TO TABLE RESOLUTION 21-2018 INDEFINITELY.

Moved by Kahoe, seconded by Wheeler. Upon roll call, motion passed unanimously.

MOTION: TO EXTEND THE EXPIRATION DATE FOR ORDINANCES 16-2016 AND 17-2016 BY 90 DAYS.

Moved by Wheeler, seconded by Hudak. Upon roll call, motion passed unanimously.



UNFINISHED BUSINESS: None.

NEW BUSINESS: None.

COMMENTS FROM THE FLOOR: Robert Glover of Mill Street asked about the library driveway, lighting at Masonic Hall and plans to renovate Council chambers.

Frantz is meeting with the property owner near the library. Frantz also said there are mixed opinions on the number and style of lights for Masonic Hall. Kahoe said Frantz and Papp could come up with a plan for Council to consider. Lyons said the Council chamber renovation is not currently in the pipeline to be done.

WORK SESSION: The next work session is scheduled for June 14, beginning at the fire station. The mayor's salary ordinance will also be discussed. Since he will not be able to attend, Hudak expressed his opinion that the mayor should be paid at the level of a department head.

MOTION: TO ENTER INTO EXECUTIVE SESSION TO DISCUSS LAND ACQUISITION.

Moved by Hudak, seconded by Domanick. Upon roll call, motion passed unanimously.

The executive session began at 7:45 p.m.

Lyons adjourned the meeting at 8:10 p.m.

Respectfully Submitted:

Jeff Gorman
Clerk of Council

Mike Lyons
Council President

