



**PLANNING AND ZONING COMMISSION
WORK SESSION
MEETING MINUTES
Tuesday, June 11, 2019 – 5:00 p.m.**

CALL TO ORDER: Dr. Boester called the meeting to order at 5:05 p.m.

ROLL CALL: Charles Boester, Dan Holahan, Bart Sauer, Roger Swan and Ralph Waszak were present.

OTHERS PRESENT: Planning & Zoning Director Brian Frantz, Mayor Bobbie Beshara. Chris Kaczmar, Katie Eckelman and Kelly McNamee of Kaczmar Architects Incorporated. Cathy Fromet and Jamie Wilhelm of Guide Studios. Rob Morgan of RMLLC Landscape Architecture.

WORK SESSION #2: Architectural Design Guidelines – Crossroad District Study

Mr. Frantz stated the first work session held on 2/26/19 and the Crossroad District Plan was reviewed at a high level to get the Planning Commission and Council members background on the plan, to introduce the consultants and roles, and the anticipated timeline of the project.

Following the 2/26/19 work session, the consultants and administration staff met several times to discuss the content and look/feel of the Crossroads District Design Guidelines (CDDG) document and worked through several drafts. This meeting is to review the current draft version of the CDDG document.

The consultant groups reviewed the Crossroad District Study Guidelines document with Planning Commission. Each of the Planning Commission members commented that they appreciate the work that has been put into the document thus far.

Next step is for Planning Commission to complete 'homework' by reviewing the document and provide any feedback/suggested edits, changes, etc. to the document, as well as to answer a few open questions from the consultants by the next work session. The next work session is scheduled for 7/23/19 at 5:00 p.m.

APPROVAL OF 2/26/19 AND 4/09/19 MINUTES: Mr. Holahan made a motion to approve the minutes as amended and Mr. Waszak seconded his motion. All members were in favor.

COMMENTS FROM THE PUBLIC: None.

ADJOURNMENT: A motion was made by Mr. Holahan to adjourn the meeting and Mr. Swan seconded his motion. All members were in favor. Meeting adjourned at 7:43 pm.

Respectfully submitted,



Amy Nauer, Clerk
Planning and Zoning Commission

Approved,



Dr. Charles Boester, Chairman
Planning and Zoning Commission