

## **RICHFIELD VILLAGE COUNCIL REGULAR MEETING MINUTES**

**TUESDAY, JUNE 19, 2018**

**ROLL CALL:** Domanick, Healey, Kahoe, Lyons and Wheeler. **ABSENT:** Hudak and Lanford.

**OTHERS PRESENT:** Mayor Beshara, Police Chief Morgan, Fire Chief McLean, Service Director Papp, Parks and Recreation Director Jocek, Planning & Zoning Director Frantz, Finance Director Turk and Law Director Hanna.

### **APPROVAL OF MINUTES:**

**MOTION:** TO APPROVE THE MINUTES OF THE MAY 15, 2018, REGULAR MEETING MINUTES AND THE JUNE 5, 2018, REGULAR MEETING MINUTES. Moved by Wheeler, seconded by Kahoe. Upon roll call, motion passed unanimously for May 15. Healey abstained from the vote on the June 5 minutes.

**COMMUNICATIONS AND PETITIONS:** None.

### **MAYOR'S REPORT:**

Beshara requested an executive session regarding the purchase of property. She also said information about the Ohio turnpike ramp closure is available on the village's website and Facebook pages.

### **DEPARTMENT HEAD REPORTS:**

**Chief Morgan – Police**

#### **Report:**

#### **Calls for Service:**

May	Village	1077
	Township	243

#### **Report:**

Safety Town begins on Monday, June 18<sup>th</sup> at Hillcrest and will culminate with graduation on Friday, June 22.

As in past years, Rachel Alaimo and Scott Dressler will be running the program.



Officer Dressler will be attending the annual School Resource Officer conference later this summer. The administration at Revere Schools and the Bath Police Chief commended Scott for the wonderful job he did while serving his first year as the SRO for the district. Congratulations to Scott.

Lieutenant Joe Davis will be representing the Homeland Security Region 5 committee at 2018 National Homeland Security Conference in New York. The trip is funded by Homeland Security.

#### **Chief McLean – Fire**

- Firemedic Kyle Janis attended the Ohio Fire Academy for level one Advanced Rope Rescue over the past week.
- We are conducting a water delivery class for Brecksville, Broadview Heights, Independence and Valley View on June 21 at the VA Hospital complex.
- We also will be conducting an additional water delivery drill on June 30 with Medina County on Interstate 271. We are sponsoring this on behalf of the Ohio Fire Chiefs Association State Water Delivery Branch, on which I serve as a member.
- We will not conduct any Fire Training in July but will hold our normal EMS Training.
- On a personal note, I would like to thank the Mayor and Council for the opportunity to present our annual update and operational overview.

#### **Director Jocek - Parks and Recreation**

Healey requested minutes from the May 5 meeting about a possible community center.

#### **Report:**

- Our summer day camps have started with great weather and great children. We hope that the rain holds out the rest of the summer. All seven weeks of camps have been filled since the middle of May.



- Friday, June 29 at 7:00 p.m. starts our first Family Friday Picnic Concerts. Jay Nye will be performing on the Masonic Green. Please join us.
- The Park Board will be planning their involvement at Community Day. They hope to continue getting input from the community on a community center.
- Please stop at the Eastwood Preserve and see our great gardens and gardeners. It amazes me as to the dedication the gardeners have to the gardens and the Eastwood Preserve. We have 30 plots and 11 fruit trees in the fenced area. I have also planted a half acre of zinnias and wild flowers to encourage the Monarch Butterfly to reproduce at the Eastwood Preserve. We are a certified Monarch Station. This planting also makes the bees very happy!

#### **Directors Frantz and Papp – Planning & Zoning and Service**

Frantz said the village has the money for the Humphrey Road culvert and paving projects, which should total \$415,000.

He asked Council to authorize a change in the planned paved roads, because Emerald and Forestridge need paving more urgently than High Street and part of Mill Street.

This will increase the cost by \$200,000 because these roads are longer by 3500 feet. To offset this cost, the village can delay the Motor Road drainage project by one year (saving \$115,000), and the village will be getting \$150,000 back from the ODOT project.

Papp said some work will be done on High Street, but it won't be as extensive as originally planned.

**MOTION:** TO MODIFY THE PAVING PLANS TO INCLUDE EMERALD AND FORESTRIDGE TO REPLACE HIGH STREET AND PART OF MILL STREET.

Moved by Healey, seconded by Domanick. Upon roll call, motion passed unanimously.

Papp also asked Council to postpone a decision on the Humphrey Road culvert bid acceptance, as the second lowest bidder called attention to some irregularities. Hanna said the company could



raise a legal challenge, but it would not be successful. Lyons said this topic could be added to the executive session.

### Report:

- 1) At their meeting held on June 12<sup>th</sup>, the Planning Commission took the following actions:
  - a. approved replacement of an existing 38.39 square foot ground sign and installation of a new 54.16 square foot wall sign on the property located at 3623 Brecksville Road;
  - b. approved installation of a 19.75 ground sign on the property located at 3308 Brecksville Road; and
  - c. conducted a pre-submission conference to discuss improvement plans for property located at 3857 Brecksville Road. Improvements include two small building additions, façade renovations and creation of a small employee parking lot to reduce front yard parking facing Brecksville Road.
  
- 2) The following code enforcement letters were issued to property owners throughout town for various violations:
  - a. 2464 Amelia
  - b. 2459 Donna
  - c. 3863 Everett
  - d. 4136 Hart
  - e. 4169 Emerald
  - f. 4751 Brecksville
  - g. 4793 Brecksville

Moreover, we completed 26 additional inspections mainly along Columbia and Brecksville Roads. We will be issuing those violation letters in the coming days.

- 3) We received three responses for the Humphrey Road culvert project. The three bids are as follows:
  - a. Cavanaugh Construction \$195,496.00 (base) and \$195,496.00 (including alternate);
  - b. CATTS Construction \$195,026.20 (base) and \$198,518.92 (including alternate); and
  - c. Lockhart Concrete Company \$229,904.00 (base) and \$332,972.00 (including alternate).

The engineer's estimate for the project including the alternate bid is \$171,000. To stay within 10% of the engineer's estimate, the alternate bid would need to be \$188,100. Unfortunately, the low bidder (Cavanaugh) is slightly over the 10% by \$7,396. Normally this overage would



trigger a rebid but this project has become an emergency since we opened bidding in early June. As such, we closed Humphrey Road effective June 8<sup>th</sup> to eliminate safety concerns related to the failed culvert. Given this, we are recommending Council award the project to Cavanaugh Construction as an emergency and pass legislation accordingly. We have discussed this with the Law Director and he concurs with this approach.

Considering the aforementioned description and the bids, we are recommending Council authorize the administration to award the contract to Cavanaugh Construction by adopting Resolution 56-2018. The project should be completed by the end of August, shortly after school begins. We have notified the Superintendent of the potential disruption for the buses.

- 4) Service Department staff poured several concrete slabs on Town Hall and other locations in the Village. We did this as a means to reduce costs and provide the staff with the opportunity to become more skilled in concrete work. We will continue to have the staff perform these types of projects when the opportunities exist.
- 5) The Service Department mechanics recently assisted completion of the brush fire truck retrofit. Essentially an existing truck (slated for replacement) was converted to support the Fire Department's brush fire activities.
- 6) The Glencairn generator project is out-to-bid and we will open the bids on June 25<sup>th</sup>. We anticipate requesting Council award the bid at their first meeting in July.

**Recommendations/Considerations:** None

**Legislation:** Humphrey Road culvert project (3<sup>rd</sup> reading)

## Director Turk – Finance

### **Report:**

#### **2019 Tax Budgets**

The County Budget Commission distributed the 2019 Alternative Tax Budget forms. They waived the requirement for political subdivisions to adopt a tax budget as provided under ORC Section 5705.281, but instead require the filing of this Alternative Tax Budget information document on an annual basis. I must file a copy of this document for the Village and RJRD with the Summit County Fiscal Officer on or before July 20, 2018. Formal adoption of the Tax Budget by Council is not required. The Tax Budget provides the basis for the Village's official Certificate of Estimated Resources. By law, the Village cannot adopt an



appropriations budget that exceeds the Certificate. This document establishes the outside limits on spending.

#### 2016/2017 Audits

Charles E. Harris should be releasing a draft and finishing up the audits of the Village and RJRD by the end of the month. We are still verifying a few figures with the auditors and they are also working with the State Auditor to address a couple of issues.

#### **Recommendations/Considerations:**

Recommend adoption of all the legislation below as amended on June 14, 2018.

#### **Legislation:**

- 1) Resolution No. 46-2018, As Amended 6/14/2018, Authorizing appropriations for negotiations through the remainder of the year and for the Kinross water seepage issue and declaring an emergency***

This Resolution is submitted for third reading and consideration for adoption. Additional appropriations are being requested for the Police Department (\$12,000) and for the Fire Department (\$15,000) to cover estimated expenditures related to union negotiations, arbitration proceedings, or any legal services through year end. Police and Fire had \$5,100 and \$7,167 appropriated, respectively, and both line items have been exhausted. This resolution was amended to accommodate a request for an additional \$15,000 appropriation for the Kinross Lake Road Extension Project to repair the water seepage that arose.

- 2) Resolution No. 47-2018, As Amended 6/14/2018, Authorizing an Agreement with Roundstone Management, LTD for health insurance for full-time Village employees for July 1, 2018 through June 30, 2019 and declaring an emergency***

This Resolution is submitted for third reading and consideration for adoption. The current contract maximum that expires June 30, 2018 was for \$1,167,553 including the two Lasers for \$160,000. The renewal with the two Lasers for \$180,000 (one was increased) plus the inclusion of Teleadoc services for \$6.25 per employee a month (\$4,275) is \$1,373,054, or a 17.6% increase. This would be the Village's maximum exposure, which we do not anticipate reaching. Since we self-insure our claims, through 50 weeks of actual expenditures it appears that for the 2017/2018 contract period the increase over last year's contract could end up in the 0% - 3% range, or just under \$147,700 less than the maximum contract amount. In addition, we are implementing several prescription drug programs that should further reduce our claims costs in the new



contract period. Employees pay 12% of the premiums. The Roundstone expenditure history is as follows:

<u>YEAR</u>	<u>EXPENDITURE</u>	<u>% CHANGE</u>
'14/'15	\$ 891,354.57	
'15/'16	\$1,060,404.84	18.9%
'16/'17	\$ 991,035.20	(6.5%)
'17/'18	\$ 980,633.79	(1.0%) (through June 11, 2018)

**3) Resolution No. 48-2018, As Amended 6/14/2018, Authorizing an Agreement with MetLife for dental insurance for full-time Village employees for July 1, 2018 through June 30, 2020 and declaring an emergency**

This Resolution is submitted for third reading and consideration for adoption at the June 19<sup>th</sup> Council meeting. The current contract is with Lincoln and their renewal came in at a 17%, or \$7,048 increase. AUI received five other quotes ranging from a -0.6% decrease to a 29% increase. We are recommending switching to MetLife for a two-year contract with the second year capping the rate increase at 6%. We would have the ability to re-bid the second-year insurance. Switching to MetLife reduces the cost by \$230, or a reduction of 0.6% in the first year. The current contract expires June 30, 2018 and the current monthly cost is \$24.09 for employee only and for family is \$70.86, or \$41,206 annually. The new cost is \$24.96 for employee only and for family is \$70.01, or \$40,976 annually. The Village pays 100% of the cost with no employee participation in paying a percentage of the premiums.

**4) Resolution No. 50-2018, As Amended 6/14/2018, Authorizing an Agreement with Lincoln National Life Insurance Company for Life insurance for full-time Village employees for July 1, 2018 through June 30, 2020 and declaring an emergency**

This Resolution is submitted for third reading and consideration for adoption at the June 19<sup>th</sup> Council meeting. Lincoln's renewal came in at an 18.3%, or \$1,569 increase for a two-year rate guarantee. AUI received three other quotes ranging from an 18.3% increase to a 45% increase that are being reviewed. The current contract expires June 30, 2018 and the current monthly cost is \$11.20 for employees, or \$8,575 annually for \$50,000 worth of insurance. The new contract monthly cost is \$13.25 for employees, or \$10,144 for \$50,000 worth of insurance. The Village pays 100% of the cost with no employee participation in paying a percentage of the premiums.

**5) Resolution No. 49-2018, As Amended 6/14/2018, Authorizing an Agreement with MetLife for Vision insurance for full-time Village employees for July 1, 2018 through June 30, 2020 and declaring an emergency**



This Resolution is submitted for third reading and consideration for adoption at the June 19<sup>th</sup> Council meeting. MetLife's initial renewal reflected a 4% increase but AUI negotiated them down to a 0% increase for two years and they received three other quotes ranging from a 10.2% decrease to no increase with two of the quotes being one-year quotes. The current contract expires June 30, 2018 and the current monthly cost is \$5.94 for employees and \$13.94 for family, or \$8,715 annually. These rates remain the same for the new two-year contract period. The Village pays 100% of the cost with no employee participation in paying a percentage of the premiums.

**Law Director Hanna:** No report.

#### **COMMITTEE REPORTS:**

Healey said the RJRD Governance Committee heard a presentation on design suggestions for the repair and remodeling of Gund Hall at its June 18 meeting. Also, RJRD president Bob Becker stated that the lower lake water level is being lowered.

#### **CAUCUS**

**MOTION:** TO AMEND ORDINANCE 28-2018 INCORPORATE AND BE CONSISTENT WITH THE REPORT AND RECOMMENDATIONS OF THE PLANNING AND ZONING COMMISSION AND TO RECITE THE PROCEDURAL HISTORY OF THE LEGISLATION.

Moved by Kahoe, seconded by Healey. Upon roll call, motion passed unanimously.

**MOTION:** TO AMEND ORDINANCE 28-2018 TO DELETE THE REFERENCE TO THE PROHIBITION ON THE DISCHARGE OF FIREARMS IN THE VILLAGE.

Moved by Kahoe, seconded by Healey. Upon roll call, motion passed unanimously.

Council set a special meeting for June 26 at 6 p.m. to approve an updated draft of this legislation.

**COMMENTS FROM FLOOR ON AGENDA ITEMS ONLY:** None.

#### **ORDINANCES AND RESOLUTIONS**

First Readings: None.

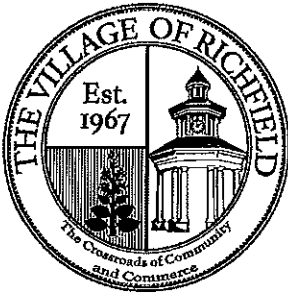
Second Readings:

**ORDINANCE 55-2018**

Offered by All of Council

**AN ORDINANCE APPROVING THE EDITING AND INCLUSION OF CERTAIN ORDINANCES AS PARTS OF THE VARIOUS COMPONENT CODES OF THE CODIFIED ORDINANCES OF**





**THE VILLAGE OF RICHFIELD, STATE OF OHIO, AND CONFORMING TRAFFIC AND GENERAL OFFENSES CODE PROVISIONS TO STATE LAW CHANGES AND DECLARING AN EMERGENCY**

*Third Readings:*

**RESOLUTION 46-2018** (as amended 6-14-2018) Offered by All of Council

**A RESOLUTION TO MAKE APPROPRIATIONS FOR CURRENT EXPENSES AND OTHER EXPENDITURES OF THE VILLAGE OF RICHFIELD, STATE OF OHIO, DURING THE YEAR ENDING DECEMBER 31, 2018 AND DECLARING AN EMERGENCY**

**MOTION:** TO ADOPT RESOLUTION 46-2018, AS AMENDED ON JUNE 14, 2018.

Moved by Kahoe, seconded by Wheeler. Upon roll call, motion passed unanimously.

**RESOLUTION 47-2018** (as amended 6-14-2018) Offered by All of Council

**A RESOLUTION AUTHORIZING THE MAYOR AND THE FINANCE DIRECTOR TO ENTER INTO AN AGREEMENT WITH THE ROUNDSTONE MANAGEMENT, LTD. FOR HEALTH INSURANCE FOR FULL-TIME VILLAGE EMPLOYEES FOR JULY 1, 2018 THROUGH JUNE 30, 2019, AND DECLARING AN EMERGENCY**

**MOTION:** TO ADOPT RESOLUTION 47-2018, AS AMENDED ON JUNE 14, 2018.

Moved by Wheeler, seconded by Healey. Upon roll call, motion passed unanimously.

**RESOLUTION 48-2018** (as amended 6-14-2018) Offered by All of Council

**A RESOLUTION AUTHORIZING THE MAYOR AND THE FINANCE DIRECTOR TO ENTER INTO AN AGREEMENT WITH LINCOLN NATIONAL LIFE INSURANCE COMPANY FOR DENTAL INSURANCE FOR FULL-TIME VILLAGE EMPLOYEES, AND DECLARING AN EMERGENCY**

**MOTION:** TO ADOPT RESOLUTION 48-2018, AS AMENDED ON JUNE 14, 2018.

Moved by Wheeler, seconded by Healey. Upon roll call, motion passed unanimously.



**RESOLUTION 49-2018** (as amended 6-14-2018)

Offered by All of Council

**A RESOLUTION AUTHORIZING THE MAYOR AND THE FINANCE DIRECTOR TO ENTER INTO AN AGREEMENT WITH METLIFE FOR VISION INSURANCE FOR FULL-TIME VILLAGE EMPLOYEES, AND DECLARING AN EMERGENCY**

**MOTION:** TO ADOPT RESOLUTION 49-2018, AS AMENDED ON JUNE 14, 2018.

Moved by Wheeler, seconded by Healey. Upon roll call, motion passed unanimously.

**RESOLUTION 50-2018** (as amended 6-14-2018)

Offered by All of Council

**A RESOLUTION AUTHORIZING THE MAYOR AND THE FINANCE DIRECTOR TO ENTER INTO AN AGREEMENT WITH THE LINCOLN NATIONAL LIFE INSURANCE COMPANY FOR LIFE AND ACCIDENTAL DEATH AND DISMEMBERMENT INSURANCE FOR FULL-TIME VILLAGE EMPLOYEES, AND DECLARING AN EMERGENCY**

**MOTION:** TO ADOPT RESOLUTION 50-2018, AS AMENDED ON JUNE 14, 2018.

Moved by Wheeler, seconded by Healey. Upon roll call, motion passed unanimously.

**RESOLUTION 56-2018**

Offered by All of Council

**A RESOLUTION ACCEPTING THE BID OF CAVANAUGH BUILDING CORPORATION FOR THE REPAIR OF THE HUMPHREY ROAD CULVERT PROJECT AND DECLARING AN EMERGENCY**

**RESOLUTION 28-2018**

Offered by Mr. Kahoe

**A RESOLUTION TO AMEND SECTIONS 1159.03 AND 1103.03 OF THE VILLAGE OF RICHFIELD'S PLANNING AND ZONING CODE TO ADD A NEW SECTION 1159.03(b)(13), COMMERCIAL INDOOR FIRING RANGE**

**ORDINANCE 44-2018**

Offered by Mr. Kahoe

**AN ORDINANCE AMENDING SECTION 131.01 OF THE ADMINSTRATIVE CODE PROVIDING FOR THE COMPENSATION OF THE MAYOR FOR THE TERM COMMENCING JANUARY 1, 2020**



**ORDINANCE 62-2017** (as amended 11-8-2017)

Offered by All of Council

**AN ORDINANCE AMENDING SECTIONS 153.04, 153.11, 153.20 OF THE ADMINISTRATIVE CODE IN THE VILLAGE OF RICHFIELD'S CODIFIED ORDINANCES, AND DECLARING AN EMERGENCY**

**UNFINISHED BUSINESS:** None.

**NEW BUSINESS:** None.

**COMMENTS FROM THE FLOOR:** Brigitte Eschenauer of Gelding Lane asked about Ordinance 17-2016 on the inactive agenda. Lyons explained that the proposed addition of R-3 zoning to the single-family conservation district relates to the Briarwood subdivision.

Greg Mata of Humphrey Road asked about the Humphrey Road bidding situation. Lyons said one bidder was lower on the base bid, while another was lower on the alternate bid involving cement.

Chris Csontos of Hart Road said she was not notified about the shooting-range legislation. Kahoe said notice would be given if an application for this use is submitted.

**WORK SESSION:** The next work session is scheduled for July 12.

**MOTION:** TO CANCEL THE JULY 3, 2018, COUNCIL MEETING.

Moved by Wheeler, seconded by Kahoe. Upon roll call, motion passed unanimously.

**MOTION:** TO ENTER INTO EXECUTIVE SESSION TO DISCUSS LAND ACQUISITION AND PENDING LITIGATION

Moved by Wheeler, seconded by Kahoe. Upon roll call, motion passed unanimously.

The executive session began at 7:42 p.m. and lasted until 8:17 p.m.

**MOTION:** TO ADOPT RESOLUTION 56-2018.

Moved by Wheeler, seconded by Kahoe. Upon roll call, motion passed unanimously.

**MOTION:** TO ADD RESOLUTION 57-2018 TO THE AGENDA.

Moved by Wheeler, seconded by Healey. Upon roll call, motion passed unanimously.

First Reading:

**RESOLUTION 57-2018**

Offered by All of Council

**A RESOLUTION AUTHORIZING THE MAYOR AND DIRECTOR OF FINANCE TO ENTER INTO A PURCHASE AGREEMENT FOR PERMANENT PARCEL NUMBER 5001902,**



4410 W. Streetsboro Rd. • Richfield, OH 44286-0387

Office: 330.659.9201 • [www.richfieldvillageohio.org](http://www.richfieldvillageohio.org)

**CONSISTING OF 6.61 ACRES LOCATED ON WHEATLEY ROAD IN THE VILLAGE, AND  
DECLARING AN EMERGENCY**

Lyons adjourned the meeting at 8:19 p.m.

Respectfully Submitted:

Jeff Gorman  
Clerk of Council

Mike Lyons  
Council President