



**RICHFIELD VILLAGE COUNCIL  
REGULAR MEETING MINUTES**

**TUESDAY, AUGUST 7, 2018**

**6:30 p.m.**

**ROLL CALL:** Domanick, Healey, Hudak, Kahoe, Lanford, Lyons and Wheeler.

**OTHERS PRESENT:** Mayor Beshara, Police Chief Morgan, Fire Chief McLean, Service Director Papp, Parks and Recreation Director Jocek, Finance Director Turk and Law Director Hanna. **ABSENT:** Planning & Zoning Director Frantz.

**APPROVAL OF MINUTES:**

**MOTION:** TO APPROVE THE MINUTES OF THE JULY 12, 2018 SPECIAL MEETING AND THE JULY 17, 2018 REGULAR MEETING.

Moved by Hudak, seconded by Kahoe. Upon roll call, motion passed unanimously.

**COMMUNICATIONS AND PETITIONS:** None.

**MAYOR'S REPORT:**

Beshara said Community Day attendees will receive light-up key chains with printed with "Village of Richfield: You Make Us Shine!" The parade on Friday will be followed by band music. Saturday will feature the Safety Services Open House, Pancake Breakfast and Steak Fry. The main Community Day celebration will take place on Sunday.

The mayor swore in Joel Meister as a full-time police officer. He had been serving part-time.

**MOTION:** TO APPROVE THE APPOINTMENT OF JOEL MEISTER TO A FULL-TIME POSITION IN THE POLICE DEPARTMENT.

Moved by Lanford, seconded by Kahoe. Upon roll call, motion passed unanimously.

Beshara and Chief Morgan also honored Det. Amy Ellis on her retirement after a 22-year career in law enforcement. She worked with juvenile offenders and victims, and she served as property-room custodian.

After a cake-and-coffee reception, Beshara said a CPR/AED class will take place on Aug. 29 from 6 to 9 p.m. It is sponsored by University Hospitals.

Another upcoming event is Yoga on the Lake on Aug. 15 at 6:15 p.m. at Eastwood Lake.

The mayor also asked for an executive session at the end of the meeting to discuss the purchase of property and the compensation/hiring/firing of a public official.



The final concert on the Green will be a bluegrass concert. Also, the mayor thanked NOPEC for a \$1,500 grant for concert tents. Another grant may become available, and Papp will look into a possible use for the funds for an energy-related project.

**DEPARTMENT HEAD REPORTS:**

**Chief Morgan – Police**

**Report:**

**Calls for Service:**

Village 1195  
Township 204

**Report:**

Detective Amy Ellis retired from the police department after nearly 22 years of service to the Richfield community. She will be recognized at the Council meeting on August 7, 2018 at 6:30 p.m.

Joel Meister will be appointed to the full-time position that was created upon Amy's retirement. Joel has been with the department in a part-time capacity since January of this year.

In addition, John Petrovich has been assigned to the detective bureau effective August 1, 2018. John has been a police officer for 20 years; he has been with Richfield since 2012.

We have begun preliminary discussion with 911 vendors to replace the current system. The system is obsolete and is no longer able to be covered by a service contract. Newer systems provide additional features such as texting and improved location accuracy.

The annual jail inspection was completed earlier this week. The jail facility must comply with all State of Ohio corrections guidelines. Congratulations to the jail staff led by the jail commander, Sergeant Paul Fister.



### Chief McLean – Fire

- Calls for the month July 2018: Village EMS 64, Fire 24, Township EMS 16, Township Fire 6; Mutual-Aid Given 7, for a total of 117 responses.
- We delivered a very detailed report to the township on Fire reports, Inspections, the ISO process, total calls from 2014 to 2017, total dollar loss due to fire, and a list of the commercial buildings with protection systems and alarms at the regular Township meeting on August 2.
- We are conducting driver's training over the next two weeks, including classroom and skill work. This is mandatory for all members to attend, as it keeps us in compliance with VFIS Insurance coverage.
- Lt. Ellis, Fire Medic Tom Sullivan and I will be teaching an ethanol class at the Ohio Firefighters Conference on August 11. Several members will be attending the conference also.
- Our new pickup truck is in service, #36. I want to thank Chuck and John in the Service Department for their work on this project. It looks great and will be very functional.
- We have all the plans in place for Community Day, the parade, and the fireworks set up and display.
- We are planning fire training at the village-owned house on Wheatley Road, with a final burn down at the end of September.

### Director Jocek - Parks and Recreation

The library presented its Storybook Story Walk on the Carter-Pedigo trail, and 480 people experienced it.

#### Report:

- The last days of summer! Camp Richfield came to an end last Friday, and it was one of the best years we have had. Great Staff, Great Kids, Good Weather, Super Field Trips and we had a sold-out camp.



- Time flies by, and believe it or not, it is Community Day week. Just a reminder that some Council members have volunteered for the Sweet Corn Table. Let's hope for good weather.
- The Park Board will be having a table at Community Day and will hope to talk to residents to gather their feelings on a community center. Please feel free to stop by and talk to the community.
- The events come and go and we are already planning for the fall events. Mark your calendars for Eastwood's Fall Fest on Saturday, September 8, 2018 from 11 a.m. until 5 p.m. This year's event is turning out to be better than ever.
- We are gearing up for new programs for the fall/winter season. This will include a couple of programs that we hold in the Revere schools. These are for both children and adults.

### **Director Papp – Service**

Interviews are underway for two full-time positions. One is a replacement, and the other is a new landscaping employee. The Fairview Cemetery construction project has begun, and the Humphrey Road project is continuing.

### **Report:**

The following is a summary of activities for the Service Department:

#### **1) Highways**

- a. On-going brush pick-up (Mondays & Tuesdays)
- b. Finishing asphalt repairs on Deer Creek moving to Richfield Woods
- c. Preparation and excavation for burials
- d. Preparations for Community Day

#### **2) Grounds**

- a. On-going mowing, trimming and weeding of properties
- b. Touch-up seeding and hedge trimming
- c. Town Hall and Parks mulching
- d. Placing of play equipment at Richfield Woods Park



e. Preparations for Community Day

3) Utilities

- a. Air release valve maintenance
- b. Pump station No. 5 wet well cleaning
- c. Pump station No. 4 biocide filter replacement
- d. Masonic Temple water flow testing
- e. Instituting Hepatitis B shot program
- f. Finalizing Brecksville Road culvert and Ashton Court

4) Vehicles & Properties

- a. Ongoing fleet maintenance
- b. LED lighting conversion in service bays
- c. New outfitting of Fire and Service trucks
- d. Installed roll bar on ball field groomer
- e. Traffic signal maintenance
- f. Preparations for Community Day

5) Service Administration & Engineering

- a. Residential site plan reviews
- b. Engineering standards review
- c. Employee orientation meetings
- d. Cemetery Board meeting
- e. Humphrey Road Culvert construction management
- f. Miscellaneous resident drainage issues
- g. Utility/ROW Permit reviews

**Director Frantz – Planning & Zoning**

**Report:**

- 1) I attended a meeting with other members of the administrative staff to discuss the Briarwood project with the property owner and his representatives. The meeting centered around the Village's timetable to install the sanitary sewer force main and associated pumping stations. We discussed the owner's intent for the land and his desire to move the project forward. Some of the outstanding issues surrounding the proposed development include: a) completion of a traffic impact and sight distance analysis; b) completion of the zoning code amendment process to implement the needed zoning when an annexation request is



processed; c) filing of the annexation; d) revision of the assessment tables for the project; and e) construction of the project. A follow-up meeting is set for early October. We will keep Council apprised as this project unfolds.

- 2) The Mayor and I attended a preliminary walk-through at the Inn at Appleridge, the new assisted living facility located off Brecksville Road at the 271 South entrance ramp. The facility is nearly complete and they are already taking advanced reservations. The official ribbon cutting for the facility is planned for September 19, 2018 at 4 p.m. Please let me or the Mayor know if you would like to attend.
- 3) I am working with the Mayor to coordinate a ribbon-cutting ceremony for the Kinross Lakes road extension. The identified date is September 12, 2018 at 2:00 p.m. A speaker from the Ohio Department of Transportation (Jobs and Commerce Division) and the Ohio Department of Development will be attending to talk about the funding they provided toward the project. A formal email invitation will be provided to Council in the coming weeks.
- 4) The following code enforcement letters were issued to property owners throughout town for various violations:
  - a. 2459 Donna (second order)
  - b. 2529 Donna
  - c. 3763 Everett Road
  - d. 4793 Brecksville Road (FINAL ORDER)
  - e. 2505 Brecksville Road
  - f. 4037 Broadview Road

#### **Director Turk – Finance**

#### **Report:**

##### **Second Quarter Sewer Bills**

The second quarter sewer bills were mailed out on July 27, 2018. The sewer bills are due Friday, August 24.

##### **Workers' Compensation Rebate**

The Bureau of Workers' Compensation has recommended a rate reduction of approximately 12% for public employees. Hence, for 2019 we should see a reduction of approximately \$14,435. The rebate of \$109,356 we received in 2018 was 22.6% higher than the 2017 rebate. It still sounds



like the Bureau is being conservative on their rate reduction recommendation.

#### **Income Tax**

July's income tax collections came in 15.6%, or \$115,662, higher than July 2017. Year-to-date receipts are \$6,687,304, or 12.5% higher than 2017. A separate memo was sent out with more details.

#### **Quarterly Federal & State Payroll Reports**

The quarterly Federal and State Payroll reports have been prepared and filed with the IRS and the state.

#### **Real Property Tax Exemption Requests**

With the payment of the second half 2017 property taxes in July, I was able to prepare and submit the applications for Real Property Tax Exemption for 4034 Wheatley Road (Bigadza) and 4060-4084 Wheatley Road (Zelinski). The State Tax Commissioner will rule on the exemptions.

#### **2019 Budget**

Beginning to work on the 2019 budget. Plan on distributing base budgets to departments around the end of the month. Service is working with departments on the Capital Improvement Budget. We will meet with departments and the Mayor in early October. Preparing budget highlights by the end of October to present the budget to Council in November for adoption in December.

#### **Recommendations/Considerations:**

An appropriation resolution and the "then and now" resolution related to the Akron's Muni Court cost apportionment are being submitted. If possible, suspension of second and third readings and approval of the two resolutions is recommended, since they sent us a bill in July.

#### **Legislation:**

##### **1) Resolution No. 66-2018, Authorizing appropriations to appropriate monies to pay the City of Akron for Muni Court costs apportioned and declaring an emergency**

If possible, this resolution is submitted for first reading, suspension of second and third readings and approval of the resolution be granted. This resolution appropriates monies to pay the invoice for \$9,333 from the City of Akron for the Muni Court costs apportioned for the first half of 2018. We suspended our Mayor's Court at the end of 2016. In 2017, Akron billed us \$3,497 for apportioned costs. In February 2018, Akron billed us \$19,428 for apportioned costs basically depleting the 2018 appropriation. Hence, we have the need for the appropriation resolution and the request to suspend the readings if possible. Overall appropriations are being increased by \$9,100.



**2) Resolution No. 67-2018, Resolution to authorize a warrant for payment based on a then and now certificate and declaring an emergency**

If possible, this resolution is submitted for first reading, suspension of second and third readings and approval of the resolution be granted. This resolution is also related to the invoice for \$9,333 from the City of Akron for the Muni Court costs apportioned for the first half of 2018. The then and now resolution is required since the City of Akron bill is dated July, 2018 and it is over \$3,000. Amounts of less than \$3,000 may be paid by the fiscal officer without a resolution upon completion of the then and now certificate. If the amounts are \$3,000 or more, a resolution must be obtained.

**Law Director Hanna:** No report.

#### **COMMITTEE REPORTS**

Domanick said Community Day attendees can give their viewpoints on a new community center. Maps and information will be available.

Hudak said the Cemetery Board is looking at updating its rules, as well as the types of tombstones in different areas of the cemetery.

He added that the Community Day parade participants will assemble at 6:30 p.m. and step off at 7 on Friday. The Masons and Sons of AMVETS will raise money for Revere scholarships at the Steak Fry.

Lanford said the Human Services Committee asked for a waiver of the alcohol prohibition for the Big Band Moonlight Serenade on Oct. 20 and the English Tea on Dec. 9.

**MOTION: TO WAIVE THE PROHIBITION ON ALCOHOL AT THE BIG BAND MOONLIGHT SERENADE AND THE ENGLISH TEA.**

Moved by Lanford, seconded by Wheeler. Upon roll call, motion passed unanimously.

Healey said the Safety Committee will meet on Aug. 14 at 6 p.m.

Lyons said RJRD chairman Bob Becker would like to make a presentation at the Aug. 21 Council meeting.

Hudak said he would like to have a meeting of the Public Works Committee before the next Council meeting. He also discussed the Sweet Corn Challenge, which included 232 runners.

#### **CAUCUS**

**COMMENTS FROM FLOOR ON AGENDA ITEMS ONLY:** None.

#### **ORDINANCES AND RESOLUTIONS**





*First Readings:*

**RESOLUTION 66-2018**

Offered by All of Council

**A RESOLUTION TO MAKE APPROPRIATIONS FOR CURRENT EXPENSES AND OTHER EXPENDITURES OF THE VILLAGE OF RICHFIELD, STATE OF OHIO, DURING THE YEAR ENDING DECEMBER 31, 2018 AND DECLARING AN EMERGENCY**

**MOTION:** TO SUSPEND SECOND AND THIRD READINGS OF RESOLUTION 66-2018.

Moved by Hudak, seconded by Lanford. Upon roll call, motion passed unanimously.

**MOTION:** TO ADOPT RESOLUTION 66-2018.

Moved by Hudak, seconded by Domanick. Upon roll call, motion passed unanimously.

**RESOLUTION 67-2018**

Offered by All of Council

**A RESOLUTION TO AUTHORIZE WARRANT FOR PAYMENT BASED ON THEN AND NOW CERTIFICATE FOR PURCHASES, AND DECLARING AN EMERGENCY**

**MOTION:** TO SUSPEND SECOND AND THIRD READINGS OF RESOLUTION 67-2018.

Moved by Hudak, seconded by Lanford. Upon roll call, motion passed unanimously.

**MOTION:** TO ADOPT RESOLUTION 67-2018.

Moved by Hudak, seconded by Lanford. Upon roll call, motion passed unanimously.

*Second Reading:*

**RESOLUTION 64-2018**

Offered by All of Council

**A RESOLUTION AMENDING SECTIONS 1103.03, 1149.03, AND 1173.13 OF THE VILLAGE OF RICHFIELD'S PLANNING AND ZONING CODE TO MAKE CAR WASHES A CONDITIONALLY PERMITTED USE IN THE C-2 GENERAL BUSINESS ZONING DISTRICT**

*Third Readings:*

**ORDINANCE 59-2018**

Offered by All of Council

**AN ORDINANCE AMENDING SECTION 549.08 OF THE GENERAL OFFENSES CODE TO PERMIT THE DISCHARGE OF FIREARMS IN AN INDOOR SHOOTING RANGE IN THE VILLAGE, AND DECLARING AN EMERGENCY**

**CAUCUS DISCUSSION:** Lanford said she would like more information on limiting the types of firearms in an indoor range. Hudak said these facilities inspect outside firearms,



because the owners don't want their ranges to be damaged. Healey said the specifics could be considered when the village has an actual applicant. Lyons added that Council has callup authority for conditional uses.

**MOTION: TO ADOPT ORDINANCE 59-2018.**

Moved by Hudak, seconded by Wheeler. Upon roll call, motion passed unanimously.

**RESOLUTION 60-2018**

Offered by All of Council

**A RESOLUTION AUTHORIZING THE MAYOR AND FINANCE DIRECTOR TO ENTER INTO AN AGREEMENT WITH THE REVERE LOCAL SCHOOL DISTRICT TO EXTEND SEWERS ON EVERETT ROAD**

**CAUCUS DISCUSSION:** Hudak said he spoke to Revere School Superintendent Matt Montgomery, who said that for the schools' planning purposes, they would like this resolution adopted in good faith. Papp said this is one of the chain of approvals they need. Healey said the law is weakened when sewer service is extended outside the village.

**MOTION: TO ADOPT ORDINANCE 60-2018.**

Moved by Hudak, seconded by Kahoe. Upon roll call, motion passed unanimously.

**ORDINANCE 61-2018**

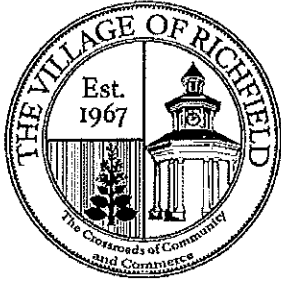
Offered by All of Council

**AN ORDINANCE PROVIDING FOR THE ISSUANCE AND SALE OF \$430,000 OF NOTES, IN ANTICIPATION OF THE ISSUANCE OF BONDS, TO PROVIDE FUNDS TO PAY COSTS OF ACQUIRING A PARCEL OF LAND LOCATED AT 3974 WHEATLEY ROAD, AND ALL BUILDINGS AND OTHER IMPROVEMENTS THEREON, FOR USE FOR VILLAGE RECREATION AND STORAGE PURPOSES; AND DECLARING AN EMERGENCY**

**CAUCUS DISCUSSION:** Lanford said she would like the village to pay for the property up front, and she was concerned about Bond Counsel fees. Hudak said this property has been discussed for decades, and anyone who drives through Independence or Montrose would realize why the village is doing this. Lyons said Council has approved an agreement that calls for this action to be taken.

**MOTION: TO ADOPT ORDINANCE 61-2018.**

Moved by Hudak, seconded by Domanick. YAY: Domanick, Hudak, Lanford, Lyons, Wheeler. NAY: Healey and Kahoe.



**ORDINANCE 44-2018**

Offered by Mr. Kahoe

**AN ORDINANCE AMENDING SECTION 131.01 OF THE ADMINISTRATIVE CODE  
PROVIDING FOR THE COMPENSATION OF THE MAYOR FOR THE TERM COMMENCING  
JANUARY 1, 2020**

**CAUCUS DISCUSSION:** Final discussion of this ordinance is scheduled for the Aug. 16 work session.

**UNFINISHED BUSINESS:** None.

**NEW BUSINESS:** None.

**COMMENTS FROM THE FLOOR:** None.

**WORK SESSION:** Scott Wallenhorst of GPD delivered a presentation on the options for the wheelchair lift at the Richfield Historical Society building. Planning and Zoning Commission members Dan Holohan, Ralph Waszak Sr. and Dr. Charles Boester were in attendance.

Option A covers the stairs, lift and landing but detracts from the main entrance of the building, according to Wallenhorst. Option B is smaller and only covers the lift and landing. Option C would cover someone on the lift, landing and stairs but provides more of a roof than Option B.

Healey said the building's front steps need to be renovated. She added that lifts can fail sometimes, so the village would be better off using a ramp. Holohan also voiced his concerns about the lift in an emergency exit situation.

Medina resident Jennifer Gorman shared her experiences using wheelchair lifts. She said that at her previous job, she sometimes got stuck when the lift broke down. She also was unsure that there was enough space to turn around.

Beshara and Council agreed to go back to the drawing board to look at options for ramps.

**MOTION:** TO GO INTO EXECUTIVE SESSION TO DISCUSS THE PURCHASE OF PROPERTY AND THE COMPENSATION/HIRING/FIRING OF A PUBLIC OFFICIAL.

Moved by Wheeler, seconded by Domanick. Upon roll call, motion passed unanimously.



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Executive session began at 8:36 p.m.

Lyons adjourned the meeting at 9:54 p.m.

Respectfully Submitted:

Jeff Gorman  
Clerk of Council

Mike Lyons  
Council President