



**RICHFIELD VILLAGE COUNCIL  
REGULAR MEETING MINUTES**

**TUESDAY, SEPTEMBER 18, 2018**

**6:30 p.m.**

**ROLL CALL:** Domanick, Hudak, Kahoe, Lanford, Lyons and Wheeler. **ABSENT:** Healey.

**OTHERS PRESENT:** Mayor Beshara, Police Chief Morgan, Fire Lt. Jones, Service Director Papp, Parks and Recreation Director Jocek, Planning & Zoning Director Frantz, Finance Director Turk and Law Director Hanna.

**APPROVAL OF MINUTES:**

**MOTION:** TO APPROVE THE MINUTES OF THE SEPTEMBER 4, 2018  
REGULAR MEETING.

Moved by Domanick, seconded by Lanford. Upon roll call, motion passed unanimously.

**COMMUNICATIONS AND PETITIONS:** None.

**MAYOR'S REPORT:**

Beshara asked for an executive session for the end of the meeting, regarding compensation of a public official. She also thanked everyone involved in the Kinross Lakes Parkway South ribbon-cutting ceremony, which went very well.

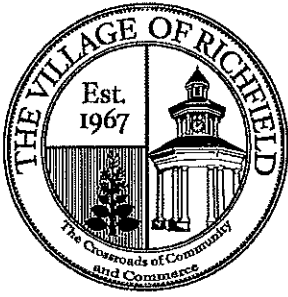
**DEPARTMENT HEAD REPORTS:**

**Chief Morgan – Police**

The chief said he would like legislation regarding the 911 system referenced below to appear on the Oct. 2 agenda. Tim Baker said the new system uses latitude and longitude to pinpoint a location, even if the caller is in the woods.

Domanick said he liked the text-to-911 option and the integrated mapping. Wheeler said money should be appropriated for the 911 system from funds the village receives from Richfield Township, Valley Fire, Peninsula and Boston Township.

Several months ago, I related that we were beginning to research replacement of the 911 call handling equipment in use in the dispatch center. The current system is an ATT Lifeline 100 system that has been in use for the last 11 years. In 2016, we were notified that the system was obsolete and would no longer be eligible for a service contract. Any maintenance would be provided on a call-by-call basis at a cost of \$210 per hour.



Tim Baker has received a quote to replace the 911 system with a Motorola VESTA 911 Essential Small Call Handling bundle. This system will have many up-to-date features including, but not limited to:

- Call-handling consoles with built-in soft phone and audio management device
- Multiple layout and workflow configurations
- Text-to-911 functionality
- Integrated mapping

We explored the possibility of a joint 911 solution with Bath Township. The Township declined participation at this time.

Pricing for the Motorola VESTA system is \$100,863.51. Ironically, the cost of the new system is less than was paid 11 years ago! (\$127,322.00)

In the 2018 capital budget, I proposed the purchase of an acoustic floor covering (\$21,500) for the jail and new carpeting (\$26,500) for the police station. The total for the two projects was \$48,000. I chose to forgo both projects when it became evident that the current system may be failing and was no longer being supported.

In addition, we have received \$44,237.21 in the 911 wireless fund that can only be used for 911 equipment purchases or 911-related training. Prior to 2015, we received a small portion of the wireless 911 fees; as you may recall, these fees are no longer split between all Summit County PSAPS. We accumulated these funds in anticipation of the eventual replacement of our system.

I propose that we combine the capital project funds, \$48,000.00 and the 911 wireless fund, \$44,237.21 to offset the cost of new system.

I would respectfully request that the remainder, \$8,626.30, be appropriated from another capital project that may have been completed for less than the originally budgeted amount. It may be prudent to provide additional funds, in case there are incidental costs associated with the system replacement that are not included in the quote provided by Motorola.

Carpeting	\$26,500
Acoustic Flooring	\$21,500
911 Wireless Fund	\$44,237.21
New System	\$100,863.51
Remainder	\$8626.30
Incidentals/Overruns	\$3000.00



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## Director Jocek - Parks and Recreation

### Report:

- Saturday, Sept. 8 was Fall Fest and the weather continued to “mist” all day. A number of people showed up to enjoy the vendors that weathered the weather. Thanks to all who helped and to those who enjoyed the day.
- Our Fall/Winter Brochure has arrived in your mailbox. This is just our programming until the end of the year. Many events are tried-and-true traditions that the residents of Richfield continue to support and enjoy. Hope to see some of Council at some of these fun events.
- We are bringing back the Haunted Rec this year, and already we have a great core group of volunteers to set up and to haunt. This year, Trick or Treating will take place on Wednesday, October 31. The parade will assemble at the Fellowship Hall parking lot and proceed to the fire station.
- Tree Lighting will be sponsored by the Richfield Civic Organization on Friday, November 23 at 6 p.m. A gathering will take place at the Masonic Hall after the lighting with treats and beverages.
- We continue to pursue becoming a Silver Sneakers facility so those whose insurance offers it can come for free to use the fitness equipment. We are then reimbursed for their participation.



Total to be appropriated      \$11,626.30

Tim Baker will attend the council meeting to field questions.

The department participated in the “Click it or Ticket” campaign and the “Drive Sober or Get Pulled Over” campaigns that are sponsored by the Ohio Traffic Safety Office. There were 146 traffic stops initiated during the active periods.

### **Lt. Jones – Fire**

#### **Report:**

- We will be partnering with University Hospitals to become a training site for CPR. This will allow us to offer all CPR classes to the public and our business community free of charge. UH will provide some equipment, and our Fire Department Association will also cover any additional costs. Regular class schedules will soon be published.
- The yearly maintenance has been completed on all the Fire Apparatus; there were no major deficiencies.
- I am working with Bill Hanna on an insurance claim with Liberty Mutual. It has been over 12 months in trying to reclaim our cost and the County cost from an acid spill in July 2017.
- Our live burn is scheduled for Saturday, Sept. 22, at the Wheatley Road house.
- We have a joint operational drill scheduled with Brecksville Fire at the Marathon Refinery on Oct. 4. This is to review the site and truck traffic. Two of the ethanol storage tanks are in Richfield; the county border runs down the driveway to the facility.
- Plans are in place for Fire Prevention Week, Oct. 7-13.



## Director Papp – Service

The Humphrey Road culvert project is drawing to a close and is under budget. Road construction on the Fairview cemetery expansion will begin soon. Streets that need paving or other work include Humphrey, Forestridge, Emerald, Mill, High and Congress.

Longtime employee Ken Ignatuk is retiring at the end of October.

### Report:

- 1) Highways
  - a. Ongoing brush pick-up (Mondays & Tuesdays)
  - b. Preparation and excavation for burials
  - c. Drive apron replacements
  - d. Broadview Road House demolition clean-up
  - e. Fall Festival preparations
  - f. Kinross Extension ribbon-cutting preparations
  - g. Asphalt repairs on Deer Creek and Motor Road
  - h. Roadside & easement mowing
- 2) Grounds
  - a. Ongoing mowing, trimming and weeding of properties
  - b. Kinross Extension ribbon-cutting preparations
  - c. Pump-station landscape clean-up
  - d. Path maintenance
- 3) Utilities
  - a. Pump station No. 3 wet well cleaning
  - b. Pump station No. 5 pump replacement
  - c. Humphrey Road Culvert and Fairview Expansion inspection
- 4) Vehicles & Properties
  - a. Ongoing fleet maintenance
  - b. Town Hall carpet cleaning
  - c. New outfitting of Fire and Service trucks
  - d. Traffic signal maintenance
  - e. Painting of truck #7
  - f. Mower maintenance and repair
- 5) Service Administration & Engineering
  - a. Residential & commercial site plan reviews



- b. Resident complaint resolution
- c. Humphrey Road Culvert & Fairview Cemetery Expansion construction management
- d. Briarwood Project presentation preparation
- e. Meeting with ODOT regarding responsibilities and ramp landscape maintenance
- f. Professional seminars
- g. Current employee retirement
- h. Tree & Landscape and Public Works committee meetings
- i. 2019 and 5-year budget discussions

#### **Director Frantz – Planning & Zoning**

Frantz asked Council to waive its callup authority of the Planning and Zoning Commission's approval of a conditional use permit to 2636 Brecksville LLC/Milo Valenti for an indoor shooting range.

**MOTION:** TO WAIVE CALL-UP AUTHORITY FOR THE PLANNING AND ZONING COMMISSION'S APPROVAL OF A CONDITIONAL USE PERMIT FOR 2636 BRECKSVILLE ROAD LLC/MILO VALENTI FOR AN INDOOR SHOOTING RANGE.

Moved by Kahoe, seconded by Hudak. Upon roll call, motion passed unanimously.

#### **Report:**

- 1) At their meeting held on September 11, the Planning Commission took the following actions:
  - a. Gave final approval on civil plans for a project located at 3659 & 3667 Brecksville Road;
  - b. Gave final plan approval for a new construction project located at 3991 Broadview Road (Wood-N-Us);
  - c. Approved existing window signage at building located at 4174 Wheatley Road;
  - d. Approved a Conditional Use permit for 2636 Brecksville Road LLC/Milo Valenti to operate an indoor shooting range from the property located at 2636 Brecksville Road.

Pursuant to Section 1173.07 (d) of the Planning and Zoning Code, I am asking Council's consideration to waive their "call-up" authority so I can issue the conditional zoning



certificate to 2636 Brecksville LLC/Milo Valenti, as recommended by the Commission.

**Recommendations/Considerations: None**

**Legislation: Forest Ridge replat (first reading)**

### Director Turk – Finance

#### **Report:**

##### **Income Tax**

August's final income tax collections were down 9.2%, or \$68,829 down. Year-to-date receipts were 10.1% higher than 2017. A separate memo was sent out with the final numbers and more information on the collections.

##### **Delinquent Sewer Assessments and Grass Cutting Bills**

Sept. 10 was the deadline to send delinquent sewer balances to the County to be assessed on their property taxes. Last year, approximately 6%, or 64 of the total accounts were delinquent totaling \$85,000 and were sent to the County. This year, we sent 46 (4%) delinquent accounts totaling \$71,031 to the County. Staff also forwarded four unpaid grass cutting bills totaling \$375 to be assessed onto the property taxes.

##### **Separate Financial Filing and Audit for the JEDD**

Since the inception of the Richfield JEDD in October 2005, the Village has acted as the fiscal agent for the District. The District's financial activity was reported separately in the "agency" fund. The activity was audited as part of the Village's audit. We were notified by the State Auditor that separate financial statements have to be filed for the JEDD instead of being incorporated into the Village's financials and that a separate audit of the financials will have to take place also. However, a couple of days later, they asked us whether the JEDD is required to have a financial statement audit, that we are aware of, due to any law, grant, bylaws, debt covenant, etc. I have looked at the agreements and could not find any reference mandating an audit. I have asked Bill Hanna whether he is aware of any law or reference that requires the JEDD to be audited. I did check with the Bath-Akron-Fairlawn JEDD, and they too indicated that they were notified by the State Auditor's that their 2017 financials would be audited separately. I have prepared and filed with the State separate financial statements for the JEDD for fiscal years 2017 and 2016.

**Recommendations/Considerations:**

None

**Legislation:**



***Resolution No. 72-2018 Accepting the Amounts and Rates as Determined by the Budget Commission and authorizing the Necessary Tax Levies and Certifying Them to the County Auditor.***

This resolution is submitted for first reading only. This is an annual request that accepts the amounts and tax rates as determined by the County Budget Commission and authorizes the necessary tax levies and certifies them to the Summit County Fiscal Officer. Political subdivisions of the State must provide approved resolutions to the County Fiscal Officer by November 5, 2018 per Ohio Revised Code Sections 5705.34 and 5705.27 regarding the above. The amounts are for tax year 2018 and the collection year 2019. The values provided on the certificate are the current rates and a revised certificate will be sent next year on or about February 2019, which will include the updated 2018 tax year/2018 collection year valuations and tax rates. The amounts are calculated by the Budget Commission based on Ad Valorem Property Taxes based on assessed valuations and are inside the 10-mill limitation set by the Ohio Revised Code. The briefing memo contains a history of the assessed valuation and total collections.

**Law Director Hanna**

Hanna said he would keep Council updated on the effect of the Federal Communications Commission's new regulations, which could affect the small-cell wireless regulations that Council recently approved.

**COMMITTEE REPORTS**

Domanick said the Tree and Landscape Commission discussed landscaping plans with architect Rob Morgan. The TLC's next meeting is set for Oct. 15 at 6 p.m. at Town Hall. The Tree Lighting is scheduled for Nov. 23.

Hudak said the Public Works Committee recently discussed unmetered wells that put sewage into the system that goes to Cleveland. Beshara noted that 59 such households are not in compliance with village ordinances. Papp said no method of enforcement is in place.

Hudak said the committee also discussed water line extensions relative to the water tower. Also, the members recommended holding off on plans for a connecting road behind Town Hall, considering the repairs needed to existing roads in the village.

Lyons asked about the 2019 budget, and Beshara said that process should begin in about three weeks.

Wheeler said a new business called Mattress by Appointment applied for a sign permit. ~~He also said the Planning and Zoning Commission.~~ Jim Winar bought the former Jim Miller house on Brecksville Road and is remodeling it. Wood & Us is remodeling a home on Broadview Road in the C-1 district, and it should fit in with the century homes there.





## CAUCUS

**COMMENTS FROM FLOOR ON AGENDA ITEMS ONLY:** None.

## ORDINANCES AND RESOLUTIONS

### First Readings:

#### **RESOLUTION 72-2018**

Offered by All of Council

**A RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR**

#### **RESOLUTION 73-2018**

Offered by All of Council

**A RESOLUTION TO SUPPORT THE SUMMIT COUNTY CHILDREN SERVICES LEVY ON THE NOVEMBER 6, 2018 BALLOT**

**MOTION: TO SUSPEND SECOND AND THIRD READINGS OF RESOLUTION 73-2018.**

Moved by Hudak, seconded by Kahoe. Upon roll call, motion passed unanimously.

**MOTION: TO ADOPT RESOLUTION 73-2018.**

Moved by Hudak, seconded by Kahoe. Upon roll call, motion passed unanimously.

#### **ORDINANCE 74-2018**

Offered by All of Council

**AN ORDINANCE TO AMEND ORDINANCE NO. 54-2018 TO ADOPT A SCHEDULE OF POSITIONS, SALARY RATES AND WAGES AND TO OTHERWISE FIX AND DETERMINE COMPENSATION FOR PERSONNEL OF THE VILLAGE OF RICHFIELD TO ADJUST THE DIRECTORS' AND CHIEFS' PAY RANGES, AND TO AMEND ANY OTHER ORDINANCES NOT CONSISTENT, AND DECLARING AN EMERGENCY**

#### **RESOLUTION 75-2018**

Offered by All of Council

**A RESOLUTION APPROVING THE REPLAT OF LOTS 39, 40, AND 41 OF THE FORESTRIDGE PHASE II SUBDIVISION**

**MOTION: TO SUSPEND SECOND AND THIRD READINGS OF RESOLUTION 75-2018.**

Moved by Hudak, seconded by Wheeler. Upon roll call, motion passed unanimously.

**MOTION: TO ADOPT RESOLUTION 75-2018.**

Moved by Hudak, seconded by Wheeler. Upon roll call, motion passed unanimously.



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**RESOLUTION 76-2018**

Offered by All of Council

**A RESOLUTION DECLARING VARIOUS ITEMS OF VILLAGE PERSONAL PROPERTY AS SURPLUS PROPERTY NO LONGER NEEDED FOR PUBLIC USE AND AUTHORIZING THE VILLAGE TO SELL SAID PROPERTY BY INTERNET AUCTION, AND DECLARING AN EMERGENCY**

**MOTION:** TO SUSPEND SECOND AND THIRD READINGS OF RESOLUTION 76-2018.

Moved by Hudak, seconded by Domanick. Upon roll call, motion passed unanimously.

**MOTION:** TO ADOPT RESOLUTION 76-2018.

Moved by Hudak, seconded by Wheeler. Upon roll call, motion passed unanimously.

*Second Readings:* None.

*Third Readings:*

**ORDINANCE 68-2018**

Offered by All of Council

**AN ORDINANCE AMENDING/SUPPLEMENTING THE CODIFIED ORDINANCES OF THE VILLAGE OF RICHFIELD TO PROHIBIT THE SALE OF CIGARETTES, OTHER TOBACCO PRODUCTS, AND TOBACCO PRODUCT PARAPHERNALIA TO INDIVIDUALS UNDER THE AGE OF 21; AUTHORIZING A CONTRACT WITH THE SUMMIT COUNTY COMBINED GENERAL HEALTH DISTRICT TO IMPLEMENT THESE PROVISIONS THROUGH REGULATIONS; AND DECLARING AN EMERGENCY**

**UNFINISHED BUSINESS:** Beshara said representative from Summit County Health would talk about this at the next Council meeting.

**ORDINANCE 44-2018** (as amended 7/17/2018) Offered by Mr. Kahoe

**AN ORDINANCE AMENDING SECTION 131.01 OF THE ADMINISTRATIVE CODE PROVIDING FOR THE COMPENSATION OF THE MAYOR FOR THE TERM COMMENCING JANUARY 1, 2020**

**UNFINISHED BUSINESS:** Beshara said flu shots would be available at Town Hall tomorrow from 7 a.m. to noon.

**NEW BUSINESS:** None.

**COMMENTS FROM THE FLOOR:** None.



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Sue Serdinak of the Richfield Times asked if talking about compensation for groups of employees (as opposed to individuals) in executive session was allowable under the Sunshine Laws. Hanna and Lyons said yes.

Robert Glover of Mill Street about the lighting at the Masonic temple parking lot. Frantz said he would present the options for lighting styles to Council.

**WORK SESSION:** None.

**MOTION:** TO GO INTO EXECUTIVE SESSION TO DISCUSS COMPENSATION OF A PUBLIC OFFICIAL.

Moved by Hudak, seconded by Lanford. YEA: Domanick, Hudak, Lanford, Lyons and Wheeler. NAY: Kahoe.

Executive session began at 7:21 p.m. Lyons adjourned the meeting at 8:35 p.m.

Respectfully Submitted:

Jeff Gorman  
Clerk of Council

Mike Lyons  
Council President

