



# **VILLAGE OF RICHFIELD**

## **MAYOR'S RECOMMENDED 2013 BUDGET**

### **HIGHLIGHTS**

**MAYOR BOBBIE BESHARA**

**COUNCIL**

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**Hank Novak**

**Ralph Waszak, Sr.**

December 14, 2012 R3

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**VILLAGE OF RICHFIELD  
2013 RECOMMENDED BUDGET  
DECEMBER 14, 2012**

<b>PROJECTED RESOURCES:</b>	<b>2009</b>	<b>%</b>	<b>2010</b>	<b>%</b>	<b>2011</b>	<b>%</b>	<b>2012</b>	<b>%</b>	<b>2013</b>	<b>%</b>	<b>2014</b>	<b>%</b>
	<b>ACTUAL</b>		<b>ACTUAL</b>		<b>ACTUAL</b>		<b>ESTIMATE</b>		<b>BUDGET</b>		<b>BUDGET</b>	
<b>CARRYOVER BALANCES:</b>												
GENERAL FUND CARRYOVER	498,041	-55%	416,149	-16%	643,196	55%	740,165	15%	221,042	-70%	0	-100%
STREET M&R CARRYOVER	88,039	-76%	241,965	175%	136,321	-44%	50,973	-63%	32,902	-35%	0	-100%
PARKS & REC CARRYOVER	41,733	-26%	20,117	-52%	39,017	94%	20,151	-48%	19,890	-1%	1,300	-93%
INCOME TAX CARRYOVER	315,192	1%	21,582	-93%	303,221	1305%	511,432	69%	1,400,081	174%	1,435,043	2%
<b>SUB-TOTAL</b>	<b>943,006</b>	<b>-49%</b>	<b>699,813</b>	<b>-26%</b>	<b>1,121,754</b>	<b>60%</b>	<b>1,322,721</b>	<b>18%</b>	<b>1,673,915</b>	<b>27%</b>	<b>1,436,343</b>	<b>-14%</b>
<b>NEW REVENUES:</b>												
GENERAL FUND NEW REVENUE	2,165,824	3%	2,066,094	-5%	2,080,216	1%	2,133,122	3%	1,902,906	-11%	1,936,013	2%
STREET M&R NEW REVENUE	265,013	-8%	265,142	0%	250,987	-5%	250,917	0%	264,839	6%	266,813	1%
PARKS & REC NEW REVENUE	38,740	52%	48,879	26%	61,350	26%	65,434	7%	61,624	-6%	61,799	0%
INCOME TAX NEW REVENUE	7,805,246	-9%	6,907,998	-11.5%	7,765,089	12%	7,593,854	-2%	7,594,327	0%	7,594,367	0%
<b>SUB-TOTAL</b>	<b>10,274,823</b>	<b>-7%</b>	<b>9,288,113</b>	<b>-1%</b>	<b>10,157,643</b>	<b>9%</b>	<b>10,043,327</b>	<b>-1%</b>	<b>9,823,696</b>	<b>-2%</b>	<b>9,858,993</b>	<b>0%</b>
<b>TOTAL</b>	<b>11,217,829</b>	<b>-13%</b>	<b>9,987,926</b>	<b>-1%</b>	<b>11,279,397</b>	<b>13%</b>	<b>11,366,048</b>	<b>1%</b>	<b>11,497,610</b>	<b>1%</b>	<b>11,295,336</b>	<b>-2%</b>

<b>PROJECTED ALLOCATIONS:</b>	<b>2009</b>	<b>%</b>	<b>2010</b>	<b>%</b>	<b>2011</b>	<b>%</b>	<b>2012</b>	<b>%</b>	<b>2013</b>	<b>%</b>	<b>2014</b>	<b>%</b>
	<b>ACTUAL</b>		<b>ACTUAL</b>		<b>ACTUAL</b>		<b>ESTIMATE</b>		<b>BUDGET</b>		<b>BUDGET</b>	
<b>GENERAL FUND OPERATIONS</b>												
POLICE	2,180,941	2%	2,058,491	-6%	2,021,449	-2%	2,096,064	4%	2,111,378	1%	2,239,543	6%
DISPATCH	558,438	1%	585,818	5%	595,225	2%	548,758	-8%	526,887	-4%	561,194	7%
FIRE	1,376,179	-1%	1,310,803	-5%	1,374,725	5%	1,556,441	13%	1,491,520	-4%	1,529,795	3%
ENVIRONMENTAL	218,403	5%	229,406	5%	0	-100%	0	0	0	0	0	0
ZONING	266,127	17%	190,220	-29%	165,491	-13%	173,063	5%	194,495	12%	203,463	5%
HUMAN SERVICES	64,896	3%	68,527	6%	64,852	-5%	89,443	38%	86,485	-3%	89,109	3%
ADMINISTRATION	994,891	-2%	1,031,334	4%	958,839	-7%	1,025,940	7%	943,467	-8%	985,514	4%
ADMIN/MAYOR'S COURT	87,459	-3%	92,739	6%	84,665	-9%	83,201	-2%	82,552	-1%	87,730	6%
<b>SUB-TOTAL</b>	<b>5,747,334</b>		<b>5,567,337</b>		<b>5,265,247</b>	<b>-5%</b>	<b>5,572,910</b>	<b>6%</b>	<b>5,436,783</b>	<b>-2%</b>	<b>5,696,347</b>	<b>5%</b>
<b>NON-GENERAL FUND OPERATIONS</b>												
STREET MAINTENANCE	1,741,507	-3%	1,698,524	-2%	1,767,271	4%	1,756,679	-1%	1,774,847	1%	1,875,915	6%
PARKS & RECREATION	184,277	7%	169,839	-8%	178,064	5%	195,832	10%	203,646	4%	219,087	8%
INCOME TAX	321,652	-46%	364,053	13%	522,890	44%	400,477	-23%	379,718	-5%	388,991	2%
<b>SUB-TOTAL</b>	<b>2,247,436</b>		<b>2,232,416</b>		<b>2,468,225</b>	<b>11%</b>	<b>2,352,988</b>	<b>-5%</b>	<b>2,358,211</b>	<b>0%</b>	<b>2,483,993</b>	<b>5%</b>
<b>INCOME TAX ALLOC. TO CAPITAL FUNDS</b>												
CAPITAL IMPROVEMENT FUND	0		92,441		489,331		484,281		959,000	98%	800,000	-17%
FIRE TRUCK FUND	50,000		80,000		80,000		0		0		180,000	
SEWER OPERATIONS	100,000		0		0		0		0		0	
WATER IMPROVEMENT FUND	120,000		100,000		0		0		0		0	
SERVICE EQUIPMENT FUND	80,000		80,000		40,000		0		40,000		40,000	
SERVICE FACILITIES FUND	50,000		0		0		0		0		0	
LAND ACQUISITION FUND	250,000		35,000		35,000		45,510		35,000		35,000	
RECREATION FACILITIES FUND	250,000		0		0		0		0		100,000	
ECONOMIC DEVELOPMENT FUND	200,000		45,000		45,000		45,000		75,000		50,000	
<b>SUB-TOTAL</b>	<b>1,100,000</b>		<b>432,441</b>		<b>689,331</b>		<b>574,791</b>		<b>1,109,000</b>		<b>1,205,000</b>	
<b>DEBT SERVICE:</b>												
BOND RETIREMENT FUND	1,080,000		545,000		1,010,215		973,875		944,687		81,000	
BRECKSVILLE ROAD LOAN PAYMENT	45,113		45,113		45,113		45,113		45,113		45,113	
TOWN HALL WATER LINE	43,562		40,032		40,032		40,032		40,032		40,032	
TOWN HALL RENOVATION LOAN PYMNT	147,404		142,390		137,407		132,424		127,441		122,458	
<b>SUB-TOTAL</b>	<b>1,316,079</b>		<b>772,535</b>		<b>1,232,767</b>		<b>1,191,444</b>		<b>1,157,273</b>		<b>288,603</b>	
<b>TOTAL EXPENDITURE (W/OUT SEWER)</b>	<b>10,410,849</b>	<b>-12%</b>	<b>9,004,729</b>	<b>-14%</b>	<b>9,655,570</b>	<b>7%</b>	<b>9,692,133</b>	<b>0%</b>	<b>10,061,267</b>	<b>4%</b>	<b>9,673,943</b>	<b>-4%</b>
<b>BALANCE AFTER EXPENSES</b>	<b>699,813</b>	<b>-28%</b>	<b>1,121,754</b>	<b>60%</b>	<b>1,322,721</b>	<b>18%</b>	<b>1,673,914</b>	<b>27%</b>	<b>1,436,343</b>	<b>-14%</b>	<b>1,621,393</b>	<b>13%</b>
<b>TOTAL</b>	<b>11,110,662</b>	<b>-14%</b>	<b>10,126,483</b>	<b>-9%</b>	<b>10,978,291</b>	<b>8%</b>	<b>11,366,048</b>	<b>4%</b>	<b>11,497,610</b>	<b>1%</b>	<b>11,295,336</b>	<b>-2%</b>

# VILLAGE OF RICHFIELD

## 2012 ESTIMATE HIGHLIGHTS

- Revenues are forecasted to come in at \$10,043,327, or \$114,316 (1.1%), lower than 2011 revenues.
- Income tax revenue estimated at a 2.2% decrease from 2011 actual, or \$171,235 less to \$7,593,854 primarily due to a one time multi-year tax collection received in December 2011 totaling \$415,269. Without these monies the estimate would reflect a 2% increase.
  - November's YTD collections are up 5.1%.
  - If the 5.1% increase held for the remainder of the year, income tax collections would come in at \$7,797,673, or \$203,819 higher than the current estimate.
- Expenditures are forecasted to come in at \$9,692,133, \$36,563 (.4%), higher than 2011 expenditures.
- Projected operating surplus \$351,194 with the potential to grow to \$555,000 if income tax collections come in at a 5.1% increase.
- The projected cash balance is \$1,673,914 or 17.3% of expenditures.
- Repaved 1.1 miles of Brecksville Road.
- Widened Everett Road Bridge.
- Worked on several litigation matters; i.e. NEORSD Agreement; Briarwood/PUCO; electric aggregation; and several personnel matters.
- Employees' medical insurance costs were reduced by 11.28%, or by \$67,666 to \$533,244.
- New library trail improvement project was constructed.
- Updated the Village website to make it more user friendly.
- Workers' Compensation costs were reduced by \$12,540, or by 10.3%, to \$109,571, to a 2.6% rate.
- Highpoint (Soni) Trucking Project completed brownfield assessment Phase II analysis.
- New rescue squad, two police cars and a service truck were purchased.
- Concluded three year police and fire collective bargaining agreements.
- Concluded three year agreement with the Township for the provision of police and fire/EMS services.
- Painted Fellowship Hall and Old Town Hall buildings.
- Six employees retired or terminated employment, requiring lump-sum payouts per Ordinances or collective bargaining agreements.

**VILLAGE OF RICHFIELD  
DEPARTMENTAL FINANCIAL HISTORY**

<b>DEPARTMENT</b>	<b>2010 ACTUAL</b>	<b>2011 ACTUAL</b>	<b>ESTIMATE</b>	<b>%</b>	<b>2013 BUDGET</b>	<b>%</b>	<b>2014 BUDGET</b>	<b>%</b>
POLICE	2,058,491	2,021,449	2,096,064	3.69%	2,111,378	0.73%	2,239,543	6.07%
DISPATCH	585,818	595,225	548,758	-7.81%	526,887	-3.99%	561,194	6.51%
FIRE	1,310,803	1,374,725	1,556,441	13.22%	1,491,520	-4.17%	1,529,795	2.57%
ENVIRONMENTAL	229,406	0	0	-	0	0.00%	0	0.00%
ZONING	190,220	165,491	173,063	4.58%	194,495	12.38%	203,463	4.61%
HUMAN SERVICES	68,527	64,852	89,443	37.92%	86,485	-3.31%	89,109	3.03%
ADMINISTRATION	1,031,334	958,839	1,025,940	7.00%	943,467	-8.04%	985,514	4.46%
ADMIN/MAYOR'S COURT	92,739	84,665	83,201	-1.73%	82,552	-0.78%	87,730	6.27%
SEWER	864,477	1,250,966	1,127,403	-9.88%	1,077,428	-4.43%	1,053,835	-2.19%
STREET MAINTENANCE	1,698,524	1,767,271	1,756,679	-0.60%	1,774,847	1.03%	1,875,915	5.69%
PARKS & RECREATION	169,839	178,064	195,832	9.98%	203,646	4.50%	219,087	7.58%
INCOME TAX	364,053	522,890	400,477	-23.41%	379,718	5.18%	388,991	2.44%
<b>TOTAL</b>	<b>8,664,231</b>	<b>8,984,437</b>	<b>9,053,301</b>	<b>0.77%</b>	<b>8,872,423</b>	<b>-2.00%</b>	<b>9,234,176</b>	<b>4.08%</b>

Notes: 2013 Variances

- Police - Costs include officer replacement and TAC software maintenance movement from dispatch \$13,077. Legal services reduced by \$11,500.
- Dispatch - Information Technology Coordination (\$3,500), movement of TAC software maintenance to police, and 911 equipment lease completed (\$17,511).
- Fire - Reduction in personnel costs due to elimination of coverage for three medical leaves, two retirement payouts; and replacement of a full time fire chief. Legal services related to negotiations also not required.
- Environmental moved under Street Maintenance in 2011.
- Zoning - Incorporates part-time administrative assistant \$21,000, Economic Development compensation, \$4,430, and reduction of legal fees (\$4,212) and outside planner costs (\$1,500).
- Administration - Equity adjustments (\$12,300) and decrease in legal services (\$15,050)
- Sewer - decrease due to NEORS D negotiated rates (\$39,035), technical advisors \$7,451 and elimination of Briarwood costs \$92,721.
- Street Maintenance - Retention of full time administrative assistant offset by elimination of temporary employment and weather service contracts.
- Income Tax decrease in 2012 due to decrease of refunds of \$140,794 and the Newark tax credit of \$11,868.
- Human services - Incorporates equity adjustment (\$717) and less furniture purchases (\$7,325).
- Mayor's Court - Moving computer expenses to computerization fund in 2012.
- Recreation - Equity adjustment (\$3,500), engineering elimination (\$2,118).

# VILLAGE OF RICHFIELD

## 2013 BUDGET HIGHLIGHTS

### VILLAGE-WIDE PARAMETERS

- Revenues are budgeted at \$9,823,696 or 2.2% (\$219,631) lower than the 2012 estimate, primarily due to the State reductions and economic trends discussed below.
- Income tax revenue estimated flat at 2012 levels due to the volatility of the economy and limited industry diversity.
- Property tax revenue estimated at a 4.4% decline, or \$11,353 due to the County's reduction of the assessed valuation and delinquencies.
- Local Government fund revenue estimated at a 25% decline or \$50,741 due to State reductions. Since 2011 the reduction has amounted to \$143,443, or 49%.
- The State eliminated estate taxes beginning in 2013 (\$44,898)
- 1.5% increases in salaries for both union and non-union employees.
- 13% reduction for hospitalization costs for \$105,000 savings.
- 2% increase for gas and electric costs.
- 10% increase for fuel costs.
- 25% decrease for refuse collections or a \$63,080 savings.
- 3% increase for property and casualty insurance costs.
- Capital improvement fund allocation at \$1,105,250 for street paving, bridge reconstruction, culvert repairs, GlenCairn pump station engineering, National Pollutant Discharge Elimination System (NPDES) mapping, trail improvements and equipment replacements.
- Includes \$199,500 to replace chipper, a service vehicle, a mower, and three police vehicles.
- Flat growth in all other operating categories unless substantiated.
- Projected operating deficit of \$237,571, to accommodate a portion of capital improvements.
- Projected cash balance of \$1,436,343, or 14.3% of expenditures.

# VILLAGE OF RICHFIELD

## 2013 BUDGET HIGHLIGHTS

### 2013 CAPITAL IMPROVEMENTS

- Road improvements	\$250,000
- Brecksville Road Bridge Reconstruction	\$189,000
- Culvert Replacement	\$60,000
- Fox Run Culvert	\$100,000
- NPDES – Map Outflow, culvert Pipes	\$100,000
- GlenCairn Utility Projects	\$90,000
- Water Improvement fund – engineering	\$6,250
- Eastwood Trail Improvements	\$15,000
- Masonic Hall Suppression System/air cond.	\$78,000
- Carter Pedigo Trail	\$12,500
- Masonic Hall Purchase	\$5,000
- 3 police vehicles	\$115,000
- 1 service pick-up truck	\$35,000
- 1 service chipper	\$40,000
- 1 mower	\$9,500
<b>Total</b>	<b>\$1,105,250</b>

# VILLAGE OF RICHFIELD

## 2014 BUDGET HIGHLIGHTS

- Income tax revenue estimated flat at 2012 estimate of \$7,594,367
- 2% salary increases incorporated for all employees
- Inclusion of the 27<sup>th</sup> pay period that occurs every eleven years (\$208,900)
- Hospitalization costs include a 10% increase
- Fuel includes a 10% increase
- Gas and electric include a 2% increase
- Rubbish collection remains flat
- Flat growth in all other operating categories
- Capital Improvement allocation of \$800,000
- Projected operating surplus - \$185,050, primarily due to a reduction in debt service payments of \$852,687
- Projected cash balance at \$1,621,393 or 16.8% of expenditures

# VILLAGE OF RICHFIELD

## CHALLENGES

- Dealing with continued economic volatility nationwide and worldwide.
  - Closely monitor income tax performance. Income tax represents 76% of our revenue sources, the majority (85%) of which comes from employee withholding taxes;
  - Deterioration of the residential and commercial tax base; and
  - Increased demand for Village services.
  
- State revenue reductions:
  - Local Government Fund with an additional 25% reduction - \$50,741;
  - Elimination of the Estate Tax - \$45,000
  - Contemplated income tax reform legislation.
  
- Controlling the costs of Health Care Reform.
  
- Devising a plan to finance future capital improvements.
  
- Employee succession planning.

**VILLAGE OF RICHFIELD  
2013 RECOMMENDED BUDGET  
DECEMBER 14, 2012**

<b>GENERAL FUND REVENUES</b>							
	2009	2010	2011	2012	2013	2014	
	ACTUAL	ACTUAL	ACTUAL	ESTIMATE	BUDGET	BUDGET	
<b>A. LOCAL TAXES:</b>							
CARRYOVER BALANCE	498,041	416,149	643,195	740,165	221,042	0	
111.00 REAL ESTATE TAXES	278,172	286,887	234,423	256,333	245,000	243,000	
112.00 GENERAL TAXES PROP. TX	17,324	16,495	2,452	0	0	0	
115.00 MOTEL TAX	119,307	101,833	124,070	125,000	125,000	123,000	
117.00 SHARE HEDD REAL ESTATE TAXES	5,589	0	3,275	3,237	3,237	1,237	
<b>SUB-TOTAL</b>	<b>470,592</b>	<b>405,216</b>	<b>414,220</b>	<b>384,590</b>	<b>373,237</b>	<b>373,237</b>	
<b>B. STATE SHARED TAX PERMITS</b>							
121.00 COUNTY LGT & INLAING	222,702	225,700	224,073	153,370	112,850	112,850	
122.00 ESTATE TAX	151,195	13,152	46,031	44,898	0	0	
123.00 CIGARETTE TAX	37	89	154	112	112	112	
125.00 LIQUOR PERMITS	9,047	7,588	8,125	8,125	8,125	8,125	
127.00 STATE/LOCAL GOVT FUND	68,838	69,758	67,099	45,100	34,879	34,879	
128.02 UTILITY DEREG-GAS	4,386	4,280	1,876	0	0	0	
129.00 REAL EST. ROLLBACK ETC.	26,192	26,501	26,520	25,507	25,507	25,507	
<b>SUB-TOTAL</b>	<b>493,556</b>	<b>347,148</b>	<b>373,878</b>	<b>277,112</b>	<b>181,473</b>	<b>181,473</b>	
<b>C. INTERGOVT REVENUES:</b>							
134.00 911 WIRELESS FUNDS	0	1,670	1,469	2,111	0	0	
141.00 GRANTS, CONTRIBUTIONS, ETC.	0	5,000	3,464	2,678	0	0	
141.07 D.A.R.E. GRANT	12,493	10,788	6,115	5,729	5,970	5,970	
141.09 FEDERAL GRANT - RADIOS	0	12,920	17,990	805	0	0	
141.12 O.V.I. GRANT	10,866	9,862	15,498	15,462	15,462	15,462	
141.50 Michigan Request for Senior Ctr	0	30,000	0	0	0	0	
<b>SUB-TOTAL</b>	<b>23,359</b>	<b>70,240</b>	<b>44,537</b>	<b>24,885</b>	<b>21,432</b>	<b>21,432</b>	
<b>D. CHARGE FOR SERVICES:</b>							
151.14 PLANNING SERVICES RENDB	0	0	3,548	5,720	0	0	
151.01 R/F TNSHP FIRE	363,384	374,286	385,514	398,236	411,378	424,953	
151.02 VALLEY FIRE DISPATCH	33,550	17,778	18,489	19,229	19,998	19,998	
151.04 HLTH INSUR -EMPL. CONTRB.	12,309	32,920	35,804	47,700	57,908	58,776	
151.05 PENNSILVIA DISPATCH	17,213	30,222	25,386	26,661	27,729	27,729	
151.08 R/F TOWNSHIP POLICE	499,652	499,653	397,500	679,990	555,557	584,220	
151.15 FINGERPRINTING	0	0	910	2,525	0	0	
151.11 BATH TOWNSHIP-D.A.R.E.	3,776	1,803	910	1,500	1,500	1,500	
152.00 EMS SERVICE INSUR - moved in 2010	0	116,939	117,806	82,438	82,438	82,438	
152.01 PINE VALLEY MEALS	0	0	0	4,838	4,838	4,838	
159.02 MEDIC ALARM	0	0	0	5,000	5,000	5,000	
<b>SUB-TOTAL</b>	<b>931,489</b>	<b>1,073,601</b>	<b>984,997</b>	<b>1,273,837</b>	<b>1,176,345</b>	<b>1,208,452</b>	
<b>E. FINES/LICENSES/PERMITS</b>							
161.01 MAYOR'S COURT	55,119	59,223	59,026	52,000	52,000	52,000	
161.02 AKRON MUNI COURT	320	131	0	0	0	0	
162.01 COUNTY BLDG PERMITS	6,458	7,973	6,545	2,072	2,500	2,500	
162.03 VILLAGE ZONNING/BZA ETC.	31,018	13,466	11,632	11,400	11,400	11,400	
<b>SUB-TOTAL</b>	<b>92,915</b>	<b>74,804</b>	<b>70,203</b>	<b>65,472</b>	<b>65,900</b>	<b>65,900</b>	
<b>F. MISCELLANEOUS:</b>							
153.01 PROGRAM FEES - HUMAN SERVICES	0	0	5,278	7,615	7,615	7,615	
180.00 A.T. & T. TOWER LEASE	0	15,552	15,332	18,662	18,662	18,662	
180.02 METRO REGIONAL TRANSIT	1,200	1,200	1,200	1,200	1,200	1,200	
180.03 AT&T (NORTHCOST COMM.)	750	4,500	9,750	9,000	9,000	9,000	
180.04 AT&T (SINGULAR)	0	3,000	0	0	0	0	
180.05 AT&T (IBRE TOWER)	1,800	2,070	1,898	2,070	2,070	2,070	
181.00 SALE OF FIXED ASSETS	42,427	0	0	0	0	0	
182.00 INTEREST EARNED	101,344	19,201	10,079	6,000	6,000	6,000	
183.00 CONTRIBUTIONS-DONATION-BEQ	0	0	25,081	531	531	531	
183.05 HDMAN SERVICES DONATIONS	0	5,435	0	14,656	0	0	
184.00 POLICE/FIRE REPORTS, ETC.	8,262	0	882	350	350	350	
185.00 DOG FINES	451	589	482	100	100	100	
186.00 MISCELLANEOUS	3,077	2,469	20,183	3,821	3,821	3,821	
186.01 INSURANCE CLAIMS/REFUNDS	0	3,439	62,309	7,979	0	0	
186.02 REFUNDS - WORKERS COMP	6,434	20	48	72	0	0	
186.04 MEMBERSHIP-HUM. SERV.	1,549	1,327	1,826	1,900	1,900	1,900	
186.06 SENIOR SNOW PLOWING	4,104	-65	0	0	0	0	
188.00 CABLE T.V. FRANCHISE FEE	25,095	25,365	27,419	30,600	30,600	30,600	
188.08 3767 Broadcast	3,300	6,600	6,600	6,600	6,600	6,600	
188.06 4370 Broadcast	3,300	500	0	0	0	0	
188.09 MASONIC/FELLOWSHIP HALLS	550	3,884	3,835	3,685	3,685	3,685	
<b>SUB-TOTAL</b>	<b>204,143</b>	<b>95,086</b>	<b>192,422</b>	<b>107,226</b>	<b>84,519</b>	<b>84,519</b>	
<b>GRAND TOTAL</b>	<b>2,663,866</b>	<b>2,482,245</b>	<b>2,723,411</b>	<b>2,873,287</b>	<b>2,123,948</b>	<b>1,936,013</b>	

**Village of Richfield  
Income Tax Revenue Comparison  
for Years 2007 through 2012**

Month	2007	2008	2009	Mo. 08 -09	Cum. 08-09	2010	2011	Mo. 10 -11	Cum. 10 -11	2012	Mo. 11 - 12	Cum. 11-12
January	663,018	583,620	648,248	11%	11.1%	637,875	644,237	1.0%	1.0%	715,737	11.1%	11.1%
February	502,876	594,591	491,506	-17%	-3.3%	452,449	474,983	5.0%	2.7%	503,846	6.1%	9.0%
March	556,357	601,969	585,950	-3%	-3.1%	464,873	555,147	19.4%	7.7%	586,334	5.6%	7.9%
April	1,220,161	1,357,165	1,290,533	-5%	-3.9%	944,927	966,688	2.3%	5.6%	1,205,457	24.7%	14.0%
May	648,466	723,865	560,198	-23%	-7.4%	495,876	685,262	38.2%	11.0%	547,358	-20.1%	7.0%
June	628,150	639,891	601,786	-6%	-7.2%	537,435	582,932	8.5%	10.6%	575,004	-1.4%	5.7%
July	619,162	578,933	533,075	-8%	-7.3%	510,498	602,052	17.9%	11.6%	636,319	5.7%	5.7%
August	548,506	564,189	533,173	-5%	-7.1%	524,331	554,877	5.8%	10.9%	501,332	-9.6%	4.1%
September	704,335	713,604	668,913	-6%	-7.0%	676,328	559,192	-17.3%	7.3%	674,977	20.7%	5.7%
October	643,081	692,834	616,885	-11%	-7.4%	574,051	670,158	16.7%	8.2%	705,985	5.3%	5.7%
November	546,716	702,548	579,583	-18%	-8.3%	520,423	507,939	-2.4%	7.3%	496,242	-2.3%	5.1%
December	714,843	824,263	713,792	-13%	-8.8%	572,115	958,725	67.6%	12.3%			
<b>Totals</b>	<b>7,995,672</b>	<b>8,577,471</b>	<b>7,823,642</b>			<b>6,911,182</b>	<b>7,762,193</b>			<b>7,148,591</b>		

Top Taxpayers	2007	2008	2009	Mo. 08 -09	Cum. 08-09	2010	2011	Mo. 10 -11	Cum. 10 -11	Y-T-D 2012	Mo. 11 -12	Cum. 11 -12
1	641,777	652,020	553,718	-15%	-15.1%	186,379	130,152	-30%	-30.2%	150,462	16%	
2	708,204	616,524	599,985	-3%	-9.1%	541,587	516,343	-5%	-11.2%	431,075	-17%	
3	457,837	647,647	625,005	-3%	-7.2%	557,271	562,205	1%	-6.0%	413,280	-26%	
4	437,402	392,084	346,194	-12%	-7.9%	335,023	346,741	3%	-4.0%	360,036	4%	
5	364,877	394,907	411,471	4%	-6.2%	412,398	383,433	-7%	-4.6%	358,842	-6%	
6	299,397	290,888	225,725	-22%	-7.7%	144,041	148,412	3%	-4.1%	149,568	1%	
7	164,593	205,393	214,828	5%	-7.0%	199,571	242,181	21%	-2.0%	232,630	-4%	
8	178,401	203,365	234,098	15%	-5.6%	243,710	288,175	18%	-0.1%	306,122	6%	
9	142,282	148,340	129,075	-13%	-5.9%	129,393	137,903	7%	0.2%	159,054	15%	
10	112,537	123,556	96,170	-22%	-6.5%	98,071	113,090	15%	0.7%	104,899	-7%	
11	96,340	94,210	109,213	16%	-5.9%	114,845	92,268	-20%	0.0%	110,885	20%	
12	-	-	47,517	-	-4.8%	218,673	249,548	14%	0.6%	217,032	-13%	
<b>Totals</b>	<b>3,697,597</b>	<b>3,867,969</b>	<b>3,683,908</b>			<b>3,272,778</b>	<b>3,293,605</b>			<b>2,843,422</b>	<b>-14%</b>	

**VILLAGE OF RICHFIELD  
2013 RECOMMEND BUDGET  
DECEMBER 14, 2012**

<b>ADMINISTRATION/MAYOR'S OFFICE</b>													
<b>ADMIN PERSONNEL ACCOUNTS</b>													
	2009	%	2010	%	2011	%	2012	%	2013	%	2014		
	ACTUAL		ACTUAL		ACTUAL		ESTIMATE		BUDGET		BUDGET		
211.01	P.S. - REGULAR SALARIES & WAGES	282,696	3%	308,837	9%	299,432	-3%	295,137	-1%	312,433	6%	330,231	6%
211.02	P.S. - OVERTIME							3,436		3,500	2%	3,500	
211.03	P.S. HOLIDAY CASH OUT, LONGEVITY	1,680	6%	3,110	85%	1,908	-39%	2,052	8%	2,196	7%	2,240	2%
211.04	P.S. - PART-TIME	1,061	13%	0	-100%	0		0		0		0	
211.06	P.S. -MAINTENANCE	13,528	4%	14,005	4%	0	-100%	0		0		0	
212.01	PENSIONS-PERS, PFDP, SOC.SEC.	41,615	2%	43,134	4%	42,385	-2%	41,762	-1%	44,048	3%	46,546	6%
212.02	HOSPITALIZATION/DENTAL/LIFE	35,867	7%	41,791	17%	42,666	2%	54,706	28%	47,594	-13%	52,354	10%
212.03	MEDICARE/UNEMPLOYMENT COMP.	3,727	22%	3,726	0%	3,301	-11%	2,955	-10%	3,181	8%	3,360	6%
212.04	WORKERS' COMPENSATION	18,390	-65%	15,184	-17%	11,457	-25%	7,386	-36%	7,386	0%	11,817	60%
<b>TOTAL PERSONNEL EXPENSES</b>		<b>398,565</b>	<b>-5%</b>	<b>429,786</b>	<b>8%</b>	<b>401,149</b>	<b>-7%</b>	<b>407,434</b>	<b>2%</b>	<b>420,339</b>	<b>3%</b>	<b>450,048</b>	<b>7%</b>

<b>ADMIN NON-PERSONNEL ACCOUNTS</b>													
	2009	%	2010	%	2011	%	2012	%	2013	%	2014		
	ACTUAL		ACTUAL		ACTUAL		ESTIMATE		BUDGET		BUDGET		
220.03	LEGISLATIVE MEMBERS - TRAVEL	581	-20%	986	70%	493	-50%	500	1%	500	0%	500	0%
220.04	ADMINISTRATIVE STAFF-TRAVEL	7,118	81%	2,833	-60%	6,075	114%	2,452	-60%	3,452	41%	3,452	0%
230.10	MISCELLANEOUS CONTRACTS	11,929	36%	8,865	-26%	8854	0%	11,937	35%	11,937	0%	11,937	0%
230.00	CONTRACTUAL SERVICES	900		0		10,270		6,800	-34%	6,800	0%	6,800	
234.01	LEGAL SERVICES	72,709	23%	40,059	-45%	53,938	35%	80,050	48%	65,000	-19%	65,000	0%
234.02	ENGINEERING SERVICES			6,086		0	-100%	0		0		0	
234.03	CONSULTING SERVICES	10,000	-56%	6,013	-40%	0	-100%	0		0		0	
234.04	COURT-LEGAL DEFEND/PROSECUTOR	5,181	-55%	0	-100%	320		320	0%	320	0%	320	0%
234.07	STATE AUDIT FEES	0	-100%	11,595		0	-100%	11,400		0	-100%	11,400	
234.09	CODIFICATION OF ORDINANCES	4,242	22%	4,755	12%	3,802	-20%	8,860	133%	4,500	-49%	4,500	0%
236.01	INSUR/BOND/RETAXES/TITLE/ETC.	14,042	-11%	15,528	11%	13,255	-15%	11,921	-10%	11,921	0%	11,921	0%
237.03	LEGISLATIVE ADS	272	-76%	241	-11%	784	226%	825	5%	825	0%	825	0%
237.04	ADMINISTRATION ADS	95	-7%	0	-100%	0		0		750		750	
239.01	DUES, SUBSCRIPTIONS, ETC.	3,358	-20%	3,094	-8%	2,447	-21%	2,991	22%	2,991	0%	2,991	0%
239.02	TAX SHARE W/R/ TOWNSHIP	11,103	4%	11,103	0%	11,103	0%	10,406	-6%	10,406	0%	10,406	0%
239.06	COMPUTERS-EQUP/SOFTWARE, ETC.	18,428	18%	13,165	-29%	7,729	-41%	7,509	-3%	7,659	2%	7,812	2%
241.01	COPIER RENTAL, MAINT., COPIES	3,006	-17%	1,812	-40%	1,832	1%	1,785	-3%	1,785	0%	1,785	0%
241.02	ADP PAYROLL SERVICES/SUPPLIES	16,227	10%	16,399	1%	16,017	-2%	16,000	0%	16,480	3%	16,810	2%
241.03	POSTAGE	1,467	-19%	1,792	22%	1,390	-22%	1,374	-1%	1,404	2%	1,404	0%
241.04	COMPUTER SUPPLIES	0		805		0	-100%	1,358		1,358	0%	1,358	
241.05	OFFICE EXPENSES	11,604	18%	9,808	-15%	7,133	-27%	6,528	-8%	6,528	0%	6,528	0%
241.06	COUNCIL OFFICE SUPPLIES	2,654	-5%	2,241	-16%	2,743	22%	5,666	107%	3,500	-38%	3,500	0%
231.01	ELECTRIC	9,755	28%	9,051	-7%	8,261	-9%	11,376	38%	11,603	2%	11,835	2%
231.02	GAS HEAT	15,312	-23%	11,422	-25%	11,335	-1%	10,963	-3%	11,182	2%	11,406	2%
232.01	TELECOMMUNICATIONS	10,882	7%	10,799	-1%	14,885	38%	16,663	12%	16,663	0%	16,663	0%
235.01	BUILDING MAINTENANCE	32,815	-12%	22,443	-32%	21,023	-6%	22,111	5%	22,111	0%	22,111	0%
236.01	INSUR/BOND/RETAXES/TITLE/ETC.	39,592	13%	23,327	-41%	0	-100%	5,531		5,531	0%	5,531	
234.05	COUNTY/STATE AUDITORS' FEES	73,167	0%	79,027	8%	80,585	2%	84,557	5%	84,557	0%	84,557	0%
230.04	RUBBISH DISPOSAL CONTRACT	220,400	4%	228,488	4%	240,914	5%	250,055	4%	186,975	-25%	186,975	0%
242.10	OPERATING SUPPLIES			2,764		2,253	-18%	4,500	100%	2,320	-48%	2,320	0%
280.02	EMS REFUND TO R/F TWP.			57,045		30,249	-47%	24,070	-20%	24,070	0%	24,070	0%
<b>TOTAL NON-PERSONNEL EXPENSES</b>		<b>596,326</b>	<b>0%</b>	<b>601,548</b>	<b>1%</b>	<b>557,690</b>	<b>-7%</b>	<b>618,506</b>	<b>11%</b>	<b>523,128</b>	<b>-15%</b>	<b>535,466</b>	<b>2%</b>

<b>TOTAL OPERATING EXPENSES</b>		<b>994,891</b>	<b>-2%</b>	<b>1,031,334</b>	<b>4%</b>	<b>958,839</b>	<b>-7%</b>	<b>1,025,940</b>	<b>7%</b>	<b>943,467</b>	<b>-8%</b>	<b>985,514</b>	<b>4%</b>
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**VILLAGE OF RICHFIELD  
2013 RECOMMENDED BUDGET  
DECEMBER 14, 2012**

<b>MAYOR'S COURT</b>												
<b>COURT PERSONNEL ACCOUNTS</b>	<b>2009 ACTUAL</b>	<b>%</b>	<b>2010 ACTUAL</b>	<b>%</b>	<b>2011 ACTUAL</b>	<b>%</b>	<b>2012 ESTIMATE</b>	<b>%</b>	<b>2013 BUDGET</b>	<b>%</b>	<b>2014 BUDGET</b>	<b>%</b>
211.01 P.S. REGULAR SALARIES & WAGES	48,932	1%	49,784	2%	48,790	-2%	49,713	2%	50,459	2%	53,358	6%
211.03 P.S. HOLIDAY CASH OUT, LONGEVITY	1,140	6%	1,440	26%	1,512	5%	1,584	5%	1,656	5%	1,689	2%
212.01 PENSIONS-PERS, PFDP, SOC. SEC.	7,010	1%	7,171	2%	6,216	-13%	7,182	16%	7,296	2%	7,707	6%
212.02 HOSPITALIZATION/DENTAL/LIFE	11,403	7%	12,480	9%	12,252	-2%	12,311	0%	10,710	-13%	11,781	10%
212.04 WORKERS COMPENSATION	1,807	-37%	1,919	6%	1,349	-30%	1,204	-11%	1,204	0%	1,927	60%
212.03 MEDICARE/UNEMPLOYMENT COMP.	726	1%	743	2%	729	-2%	710	-3%	730	3%	771	6%
<b>TOTAL PERSONNEL EXPENSES</b>	<b>71,018</b>	<b>1%</b>	<b>73,537</b>	<b>4%</b>	<b>70,848</b>	<b>-4%</b>	<b>72,703</b>	<b>3%</b>	<b>72,055</b>	<b>-1%</b>	<b>77,232</b>	<b>7%</b>
<b>COURT NON-PERSONNEL ACCOUNTS</b>	<b>2009 ACTUAL</b>	<b>%</b>	<b>2010 ACTUAL</b>	<b>%</b>	<b>2011 ACTUAL</b>	<b>%</b>	<b>2012 ESTIMATE</b>	<b>%</b>	<b>2013 BUDGET</b>	<b>%</b>	<b>2014 BUDGET</b>	<b>%</b>
220.04 ADMINISTRATIVE STAFF	1,453	30%	620	-57%	812	31%	677	-17%	677	0%	677	0%
234.01 LEGAL SERVICES	11,354	0%	11,122	-2%	6,182	-44%	5,820	-6%	5,820	0%	5,820	0%
239.06 COMPUTERS-EQUIP/SOFTWARE, ETC.	1,510	-71%	2,684	78%	2,360	-12%	0	-100%	0	0	0	0%
241.05 OFFICE EXPENSES	2,125	19%	4,776	125%	3,664		4,000	9%	4,000	0%	4,000	0%
241.07 OFFICE FURNITURE/EQUIPMENT	0		0		799		0	-100%	0	0	0	0%
<b>TOTAL NON-PERSONNEL EXPENSES</b>	<b>16,442</b>	<b>-16%</b>	<b>19,202</b>	<b>17%</b>	<b>13,817</b>	<b>-28%</b>	<b>10,497</b>	<b>-24%</b>	<b>10,497</b>	<b>0%</b>	<b>10,497</b>	<b>0%</b>
<b>TOTAL OPERATING EXPENSES</b>	<b>87,459</b>	<b>-3%</b>	<b>92,739</b>	<b>6%</b>	<b>84,665</b>	<b>-9%</b>	<b>83,201</b>	<b>-2%</b>	<b>82,552</b>	<b>-1%</b>	<b>87,730</b>	<b>6%</b>

**VILLAGE OF RICHFIELD  
2013 RECOMMENDED BUDGET  
DECEMBER 14, 2012**

<b>DISPATCH</b>												
<b>ACCOUNT</b>	<b>2009 ACTUAL</b>	<b>%</b>	<b>2010 ACTUAL</b>	<b>%</b>	<b>2011 ACTUAL</b>	<b>%</b>	<b>2012 ESTIMATE</b>	<b>%</b>	<b>2013 BUDGET</b>	<b>%</b>	<b>2014 BUDGET</b>	<b>%</b>
211.01 Full Time Wages	282,043	3%	293,787	4%	337,117	15%	299,825	-11%	312,210	4%	330,532	6%
211.02 OverTime	14,253	-22%	12,329	-13%	14,817	20%	13,795	-7%	10,000	-28%	10,736	7%
211.03 Holiday pay out, Longevity	12,019	10%	11,720	-2%	11,096	-5%	10,900	-2%	11,064	1%	11,285	2%
211.04 Part Time	54,169	28%	55,358	2%	31,270	-44%	31,945	2%	32,000	0%	34,038	6%
212.01 Pension, PERS, S.S.	50,748	5%	52,247	3%	52,538	1%	46,713	-11%	47,413	2%	48,362	2%
212.02 Health, Dental, Life	55,905	8%	60,995	9%	57,381	-6%	65,182	14%	56,708	-13%	62,379	10%
212.03 Medicare, Unemployment	3,504	12%	3,581	2%	4,344	21%	4,087	-6%	4,148	1%	4,231	2%
212.04 Workers Comp.	13,469	-36%	15,177	13%	12,327	-19%	10,478	-15%	10,478	0%	16,766	60%
214.01 Uniform Allowance	4,043	13%	4,746	17%	4,044	-15%	6,410	58%	6,410	0%	6,410	0%
<b>TOTAL PERSONNEL</b>	<b>490,153</b>	<b>4%</b>	<b>509,941</b>	<b>4%</b>	<b>524,936</b>	<b>3%</b>	<b>489,335</b>	<b>-7%</b>	<b>490,432</b>	<b>0%</b>	<b>524,739</b>	<b>7%</b>

<b>ACCOUNT</b>	<b>2009 ACTUAL</b>	<b>%</b>	<b>2010 ACTUAL</b>	<b>%</b>	<b>2011 ACTUAL</b>	<b>%</b>	<b>2012 ESTIMATE</b>	<b>%</b>	<b>2013 BUDGET</b>	<b>%</b>	<b>2014 BUDGET</b>	<b>%</b>
220.01 Travel/Training	311	-79%	128	-59%	49	-62%	965	1868%	2,000	107%	2,000	0%
232.01 Telecommunications							360		480	33%	480	
232.04 911 Upgrade/Maint.	7,635	71%	7,635	0%	7,635	0%	7,635	0%	7,635	0%	7,635	0%
232.05 "800" Radio	11,286	-21%	17,784	58%	12,312	-31%	12,384	1%	12,384	0%	12,384	0%
232.07 Voice Logger Maint.	0		0		0		0		2,500		2,500	
232.08 TAC Sftw. Mnt. (to police)	5,567	3%	5,567	0%	13,077	135%	8,967	-31%	0	-100%	0	
235.01 Building Maintenance	4,154	-22%	3,990	-4%	1,764	-56%	3,854	118%	3,854	0%	3,854	0%
235.08 Miscellaneous	0		0		0		146		0		0	
241.04 Computer Supplies	7,083	-58%	5,276	-26%	3,561	-32%	6,611	86%	6,611	0%	6,611	0%
241.05 Office Supplies	2,233	-11%	3,726	67%	1,873	-50%	992	-47%	992	0%	992	0%
252.66 911 Equipment Lease	30,018	0%	31,771	6%	30,018	-6%	17,511	-42%	0	-100%	0	
<b>TOTAL NON-PERSONNEL</b>	<b>68,285</b>	<b>-15%</b>	<b>75,877</b>	<b>11%</b>	<b>70,289</b>	<b>-7%</b>	<b>59,423</b>	<b>-15%</b>	<b>36,455</b>	<b>-39%</b>	<b>36,455</b>	<b>0%</b>

<b>TOTAL OPERATING</b>	<b>558,438</b>	<b>1%</b>	<b>585,818</b>	<b>5%</b>	<b>595,225</b>	<b>2%</b>	<b>548,758</b>	<b>-8%</b>	<b>526,887</b>	<b>-4%</b>	<b>561,194</b>	<b>7%</b>
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**VILLAGE OF RICHFIELD  
2013 RECOMMENDED BUDGET  
DECEMBER 14, 2012**

FIRE DEPARTMENT PERSONNEL COSTS												
ACCOUNT	2009 ACTUAL	%	2010 ACTUAL	%	2011 ACTUAL	%	2012 ESTIMATE	%	2013 BUDGET	%	2014 BUDGET	%
211.01 Full Time Wages	584,643	-4%	627,609	7%	648,107	3%	696,800	8%	656,962	-6%	681,856	4%
211.02 OverTime	77,062	12%	44,360	-42%	65,021	47%	74,619	15%	60,664	-19%	62,964	4%
OT - Special Operations Teams	0		0		0		0		15,075		15,377	2%
211.03 Holiday pay out, Longevity	29,187	-1%	33,011	13%	34,791	5%	35,345	2%	35,875	1%	35,875	0%
Part Time - Special Operations Teams	0		0		0		0		2,800		2,856	2%
211.04 Part Time	197,064	4%	169,089	-14%	170,613	1%	230,242	35%	193,809	-16%	201,679	4%
212.01 Pension, PERS, S.S.	108,418	5%	106,403	-2%	121,245	14%	130,859	8%	133,724	2%	127,507	-5%
212.02 Health, Dental, Life	103,335	19%	100,869	-2%	118,193	17%	121,251	3%	105,489	-13%	116,037	10%
212.03 Medicare, Unemployment	19,172	13%	16,861	-12%	18,239	8%	21,694	19%	17,607	-19%	18,274	4%
212.04 Workers Comp.	34,553	-33%	36,992	7%	24,763	-33%	23,815	-4%	23,815	0%	23,815	0%
212.05 Physicals	3,587	91%	1,116	-69%	0		500		1,000	100%	1,000	0%
Personal Protective Equipment	0		0		0		0		8,000		8,000	
214.01 Uniform Allowance	15,736	18%	12,204	-22%	10,242	-16%	22,000	115%	15,000	-32%	10,000	-33%
<b>TOTAL PERSONNEL EXPENSES</b>	<b>1,172,756</b>	<b>0%</b>	<b>1,148,513</b>	<b>-2%</b>	<b>1,211,215</b>	<b>5%</b>	<b>1,357,125</b>	<b>12%</b>	<b>1,269,819</b>	<b>-6%</b>	<b>1,305,240</b>	<b>3%</b>

FIRE DEPARTMENT NON-PERSONNEL OPERATING COSTS												
ACCOUNT	2009 ACTUAL	%	2010 ACTUAL	%	2011 ACTUAL	%	2012 ESTIMATE	%	2013 BUDGET	%	2014 BUDGET	%
220.01 TRAVEL/TRAINING EXPENSE	11,808	3%	7,198	-39%	6,340	-12%	9,600	51%	6,200	-35%	6,200	0%
TRAINING - FIRE TRAIN. & MAT.									13,500		13,500	
TRAINING - MEDIC & EMS TRAIN									9,500		9,500	
PREVENTION & PUBLIC EDUC.									7,000		7,000	
INSPECTION CODE ENFORCE.									3,400		3,400	
EMPLOYEE EDUCATION									3,500		3,500	
230.10 MISC. CONTRACTS	11,937	1%	9,064	-24%	9,198	1%	16,915	84%	3,743	-78%	3,743	0%
231.01 ELECTRIC	19,174	-5%	17,229	-10%	17,143	0%	17,949	5%	18,308	2%	18,674	2%
231.02 GAS HEAT	9,802	-17%	7,571	-23%	7,698	2%	7,750	1%	7,905	2%	8,063	2%
232.01 TELECOMMUNICATIONS	7,348	4%	6,955	-5%	6,747	-3%	6,455	-4%	6,455	0%	6,455	0%
232.10 COUNTY RADIO SERV	5,112	761%	3,744	-27%	7,488	100%	7,219	-4%	7,219	0%	7,219	0%
234.01 LEGAL SERVICES	0		0		0		10,000		0		10,000	
235.01 BUILDING MAINTENANCE	17,763	-24%	16,928	-5%	19,775	17%	22,596	14%	32,596	44%	22,596	-31%
235.08 MISCELLANEOUS	0		0		0		371		0		0	
236.01 INSUR/BOND/RETAXES/TITLE/ET	11,797	-32%	10,980	-7%	9,555	-13%	13,423	40%	13,826	3%	14,241	3%
241.01 COPIER RENTAL, MAINT., COPIES	3,638	5%	3,819	5%	4,108	8%	3,886	-5%	3,886	0%	3,886	0%
241.03 POSTAGE	483	-13%	548	13%	409	-23%	500	22%	511	2%	511	0%
241.04 COMPUTER SUPPLIES	12,628	-18%	10,842	-14%	6,066	-44%	9,706	60%	9,188	-5%	9,188	0%
241.05 OFFICE EXPENSES	1,602	-4%	1,460	-9%	1,280	-12%	1,007	-21%	1,200	19%	1,200	0%
242.02 RESCUE SUPPLIES	7,861	-29%	6,663	-15%	8,851	33%	10,453	18%	9,000	-14%	9,000	0%
242.03 FIRE SUPPLIES	10,453	-5%	7,535	-28%	5,485	-27%	8,200	49%	8,000	-2%	8,000	0%
242.04 FUEL	14,428	-28%	13,446	-7%	16,822	25%	17,408	3%	19,148	10%	21,063	10%
242.06 HAZMAT SUPPLIES	5,661	-5%	4,269	-25%	4,287	0%	4,792	12%	0		0	
242.10 OPERATING SUPPLIES			2,889		3,023	5%	3,901	29%	3,901	0%	3,901	0%
243.01 REPAIRS & MAINTENANCE	51,928	0%	30,880	-41%	29,237	-5%	27,185	-7%	33,714	24%	33,714	0%
<b>TOTAL NON-PERSONNEL</b>	<b>203,423</b>	<b>-9%</b>	<b>162,289</b>	<b>-20%</b>	<b>163,510</b>	<b>1%</b>	<b>199,316</b>	<b>22%</b>	<b>221,701</b>	<b>11%</b>	<b>224,554</b>	<b>1%</b>
<b>TOTAL OPERATING</b>	<b>1,376,179</b>	<b>-1%</b>	<b>1,310,803</b>	<b>-5%</b>	<b>1,374,725</b>	<b>5%</b>	<b>1,556,441</b>	<b>13%</b>	<b>1,491,520</b>	<b>-4%</b>	<b>1,529,795</b>	<b>3%</b>

**VILLAGE OF RICHFIELD  
2013 RECOMMENDED BUDGET  
DECEMBER 14, 2012**

<b>HUMAN SERVICES DEPT.</b>													
<b>ACCOUNT</b>		<b>2009 ACTUAL</b>	<b>%</b>	<b>2010 ACTUAL</b>	<b>%</b>	<b>2011 ACTUAL</b>	<b>%</b>	<b>2012 ESTIMAT</b>	<b>%</b>	<b>2013 BUDGET</b>	<b>%</b>	<b>2014 BUDGET</b>	<b>%</b>
211.04	P.S. - REGULAR SALARIES & WAGES	27,084	11%	27,137	0%	25,796	-5%	26,517	3%	29,905	13%	31,546	5%
212.01	PENSIONS-PERS, PFDP, SOC.SEC.	3,800	11%	3,799	0%	3,759	-1%	3,863	3%	4,357	13%	4,416	1%
212.03	MEDICARE/UNEMPLOYMENT COMP.	374	16%	400	7%	389	-3%	380	-2%	386	1%	393	2%
212.04	WORKERS' COMPENSATION	1,186	-24%	1,185	0%	1,854	56%	785	-58%	785	0%	1,256	60%
<b>TOTAL PERSONNEL EXPENSES</b>		<b>32,444</b>	<b>9%</b>	<b>32,522</b>	<b>0%</b>	<b>31,798</b>	<b>-2%</b>	<b>31,545</b>	<b>-1%</b>	<b>35,433</b>	<b>12%</b>	<b>37,611</b>	<b>6%</b>

<b>ACCOUNT</b>		<b>2009 ACTUAL</b>	<b>%</b>	<b>2010 ACTUAL</b>	<b>%</b>	<b>2011 ACTUAL</b>	<b>%</b>	<b>2012 ESTIMAT</b>	<b>%</b>	<b>2013 BUDGET</b>	<b>%</b>	<b>2014 BUDGET</b>	<b>%</b>
220.01	TRAVEL/TRAINING EXPENSE	2,823	25%	3,108	10%	2,424	-22%	2,472	2%	2,472	0%	2,472	0%
230.10	MISCELLANEOUS CONTRACTS	430	115%	0	-100%	100		525	425%	525	0%	525	
230.11	PINE VALLEY MEALS	3,479	132%	2,760	-21%	256	-91%	6,800	2556%	6,800	0%	6,800	0%
230.14	SNOW PLOWING	3,952	-26%	7,471	89%	0	-100%	0		0		0	
231.01	ELECTRIC	4,341	-18%	3,892	-10%	3,587	-8%	3,482	-3%	3,552	2%	3,623	2%
231.02	GAS HEAT	3,481	-20%	2,418	-31%	2,513	4%	2,281	-9%	2,327	2%	2,373	2%
232.01	TELECOMMUNICATIONS	900	0%	900	0%	900	0%	900	0%	936	4%	973	4%
235.01	BUILDING MAINTENANCE	3,884	-2%	1,947	-50%	5,911	204%	4,856	-18%	4,856	0%	4,856	0%
235.08	MISCELLANEOUS	0		0		0		12		0	-100%	0	
236.01	INSUR/BOND/RETAXES/TITLE/ETC	4,128	-2%	3,793	-8%	2,940	-22%	2,638	-10%	2,717	3%	2,799	3%
241.04	COMPUTER EQUIPMENT, SUPPLIES	0		0		1,334		200	-85%	200	0%	200	0%
242.01	PROGRAM SUPPLIES	526	3%	286	-46%	5,623	1869%	7,590	35%	7,590	0%	7,590	0%
242.04	FUEL	2,397	-10%	1,931	-19%	2,244	16%	1,900	-15%	2,090	10%	2,299	10%
252.15	TABLES, CHAIRS, ETC.	0		0		0		7,325		0	-100%		
243.18	MISC. EQUIPMENT PURCHASES	0		0		3,012		2,929	-3%	3,000	2%	3,000	0%
242.10	OPERATING SUPPLIES	1,438	-9%	3,072	114%	3,330	8%	7,200	116%	7,200	0%	7,200	0%
243.01	REPAIRS & MAINTENANCE (VEHICLES)	0		3,488		106	-97%	106	0%	106	0%	106	0%
255.02	MEDIC ALERT	672		939	40%	-1,226	-231%	6,420	-624%	6,420	0%	6,420	0%
280.00	REFUNDS	0		0		0		262		262		262	
<b>TOTAL NON-PERSONNEL EXPENSES</b>		<b>32,452</b>	<b>-2%</b>	<b>36,006</b>	<b>11%</b>	<b>33,054</b>	<b>-8%</b>	<b>57,898</b>	<b>75%</b>	<b>51,052</b>	<b>-12%</b>	<b>51,498</b>	<b>1%</b>

<b>TOTAL OPERATING EXPENSES</b>		<b>64,896</b>	<b>3%</b>	<b>68,527</b>	<b>6%</b>	<b>64,852</b>	<b>-5%</b>	<b>89,443</b>	<b>38%</b>	<b>86,485</b>	<b>-3%</b>	<b>89,109</b>	<b>3%</b>
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**VILLAGE OF RICHFIELD  
2013 RECOMMENDED BUDGET  
OCTOBER 30, 2012**

<b>INCOME TAX DEPARTMENT</b>												
<b>INC TAX PERSONNEL ACCOUNTS</b>	<b>2009 ACTUAL</b>	<b>%</b>	<b>2010 ACTUAL</b>	<b>%</b>	<b>2011 ACTUAL</b>	<b>%</b>	<b>2012 ESTIMATE</b>	<b>%</b>	<b>2013 BUDGET</b>	<b>%</b>	<b>2014 BUDGET</b>	<b>%</b>
211.01 P.S. - REGULAR SALARIES & WAGES	76,752	3%	94,508	23%	82,279	-13%	85,172	4%	86,449	1%	89,808	4%
211.03 P.S. HOLIDAY CASH OUT, LONGEVITY	828	9%	602	-27%	480	-20%	528	10%	576	9%	624	4%
211.04 PART-TIME	1,539	130%	1,151	-25%	0	-100%	0		0		0	
212.01 PENSIONS-PERS, PFDP, SOC.SEC.	11,050	4%	11,607	5%	11,586	0%	11,924	3%	12,103	2%	12,389	2%
212.02 HOSPITALIZATION/DENTAL/LIFE	18,150	8%	22,450	24%	22,751	1%	24,645	8%	21,441	-13%	23,585	10%
212.03 MEDICARE/UNEMPLOYMENT COMP.	1,147	4%	1,396	22%	1,192	-15%	1,234	4%	1,252	2%	1,277	2%
212.04 WORKERS' COMPENSATION	2,760	-34%	3,037	10%	2,551	-16%	2,181	-15%	2,181	0%	3,489	60%
<b>TOTAL PERSONNEL EXPENSES</b>	<b>112,226</b>	<b>3%</b>	<b>134,750</b>	<b>20%</b>	<b>120,839</b>	<b>-10%</b>	<b>125,683</b>	<b>4%</b>	<b>124,002</b>	<b>-1%</b>	<b>131,173</b>	<b>6%</b>
<b>INC TAX PERSONNEL ACCOUNTS</b>	<b>2009 ACTUAL</b>	<b>%</b>	<b>2010 ACTUAL</b>	<b>%</b>	<b>2011 ACTUAL</b>	<b>%</b>	<b>2012 ESTIMATE</b>	<b>%</b>	<b>2013 BUDGET</b>	<b>%</b>	<b>2014 BUDGET</b>	<b>%</b>
220.01 TRAVEL/TRAINING EXPENSE	1,250	-6%	1,027	-18%	1,399	36%	1,534	10%	1,534	0%	1,534	0%
232.01 TELECOMMUNICATIONS	1,800	0%	1,800	0%	1,800	0%	1,800	0%	1,800	0%	1,800	0%
234.01 LEGAL SERVICES	0		995		2,958	197%	2,500	-15%	2,500	0%	2,500	0%
236.01 INSURANCE/BOND	0		0		25		56	124%	25	-55%	25	0%
239.00 MISC CONTRACTUAL SERV-NEWARK TAX CRED	0		0		50,241		38,373	-24%	42,210	10%	46,432	10%
239.01 DUES, SUBSCRIPTIONS	40	0%	40	0%	0	-100%	300		300	0%		-100%
239.06 COMPUTERS-EQUP/SOFTWARE, ETC.	5,360	12%	4,110	-23%	3,079	-25%	7,074	130%	4,169	-41%	4,000	-4%
239.08 LEGAL RESEARCH	0		1,682		1,534	-9%	1,650	8%	1,650	0%		-100%
241.03 POSTAGE	907	-34%	991	9%	270	-73%	907	236%	927	2%	927	0%
241.05 OFFICE EXPENSES	9,904	4%	8,597	-13%	4,951	-42%	5,600	13%	5,600	0%	5,600	0%
280.00 REFUNDS	190,166	-57%	210,061	10%	335,794	60%	215,000	-36%	195,000	-9%	195,000	0%
<b>TOTAL NON-PERSONNEL EXPENSES</b>	<b>209,426</b>	<b>-57%</b>	<b>229,303</b>	<b>6%</b>	<b>402,051</b>	<b>21%</b>	<b>274,794</b>	<b>-32%</b>	<b>255,716</b>	<b>-7%</b>	<b>257,818</b>	<b>1%</b>
<b>TOTAL OPERATING EXPENSES</b>	<b>321,652</b>	<b>-46%</b>	<b>364,053</b>	<b>13%</b>	<b>522,890</b>	<b>44%</b>	<b>400,477</b>	<b>-23%</b>	<b>379,718</b>	<b>-5%</b>	<b>388,991</b>	<b>2%</b>

**VILLAGE OF RICHFIELD  
2013 RECOMMENDED BUDGET  
DECEMBER 14, 2012**

<b>POLICE DEPARTMENT</b>												
<b>PERSONNEL ACCOUNTS</b>	<b>2009 ACTUAL</b>	<b>%</b>	<b>2010 ACTUAL</b>	<b>%</b>	<b>2011 ACTUAL</b>	<b>%</b>	<b>2012 ESTIMATE</b>	<b>%</b>	<b>2013 BUDGET</b>	<b>%</b>	<b>2014 BUDGET</b>	<b>%</b>
211.01 Full Time Wages	1,023,140	3%	1,012,228	-1%	1,017,775	1%	1,025,066	1%	1,069,133	4%	1,131,016	6%
211.02 OverTime	189,791	3%	85,441	-55%	77,894	-9%	71,000	-9%	65,000	-8%	66,300	2%
211.03 Holiday pay out, Longevity	43,870	12%	40,912	-7%	42,932	5%	48,799	14%	49,531	1%	50,522	2%
211.04 Part Time	130,086	27%	117,263	-10%	142,924	22%	153,427	7%	140,000	-9%	142,800	2%
211.05 Dog Warden	31,790	6%	32,048	1%	32,782	2%	31,293	-5%	31,762	1%	32,398	2%
211.09 D.A.R.E.	9,578	49%	7,839	-18%	1,147	-85%	4,936	330%	5,010	1%	5,110	2%
212.01 Pension, PERS, S.S.	208,590	9%	178,540	-14%	186,212	4%	190,550	2%	195,651	3%	206,976	6%
212.02 Health, Dental, Life	169,358	8%	170,665	1%	155,837	-9%	173,227	11%	150,708	-13%	165,778	10%
212.03 Medicare, Unemployment	19,291	5%	17,431	-10%	17,770	2%	18,118	2%	18,390	1%	18,758	2%
212.04 Workers Comp.	52,126	-34%	58,100	11%	36,667	-37%	34,144	-7%	34,144	0%	54,630	60%
214.01 Uniform Allowance	17,352	2%	17,688	2%	17,351	-2%	29,072	68%	29,072	0%	29,072	0%
214.02 Bullet Prf Vests	0		12,153		0		1,943		1,000	-49%	0	
<b>TOTAL PERSONNEL EXPENSES</b>	<b>1,894,972</b>	<b>3%</b>	<b>1,750,308</b>	<b>-8%</b>	<b>1,729,290</b>	<b>-1%</b>	<b>1,781,575</b>	<b>3%</b>	<b>1,789,402</b>	<b>0%</b>	<b>1,903,360</b>	<b>6%</b>

<b>POLICE DEPARTMENT NON-PERSONNEL OPERATING EXPENSES</b>												
<b>NON-PERSONNEL ACCOUNTS</b>	<b>2009 ACTUAL</b>	<b>%</b>	<b>2010 ACTUAL</b>	<b>%</b>	<b>2011 ACTUAL</b>	<b>%</b>	<b>2012 ESTIMATE</b>	<b>%</b>	<b>2013 BUDGET</b>	<b>%</b>	<b>2014 BUDGET</b>	<b>%</b>
220.01 TRAVEL/TRAINING	5,683	-38%	1,731	-70%	4,461	158%	4,000	-10%	7,000	75%	7,000	0%
230.01 KENNEL SUPPLIES	351	7%	511	46%	576	13%	700	22%	700	0%	700	0%
230.02 SAFETY TOWN	1,459	-37%	1,249	-14%	1,784	43%	1,430	-20%	1,430	0%	1,430	0%
230.07 K-9 UNIT COSTS	419	-11%	5,579	1233%	494	-91%	0	-100%	0	0	0	0
230.10 MISC. CONTRACTS			6,375		872	-86%	2,138	145%	3,000	40%	3,000	0%
230.12 ANIMAL VET SERV	134	-65%	605	352%	256	-58%	256	0%	256	0%	256	0%
231.01 ELECTRIC	38,779	-5%	34,652	-11%	34,627	0%	36,269	5%	36,994	2%	37,734	2%
231.02 GAS HEAT	19,603	-17%	15,142	-23%	14,687	-3%	10,257	-30%	10,462	2%	10,671	2%
232.01 TELECOM	16,973	5%	19,472	15%	20,743	7%	19,805	-5%	19,805	0%	19,805	0%
232.02 LEADS SERVICE	8,964	-35%	6,723	-25%	6,723	0%	8,964	33%	8,964	0%	8,964	0%
232.09 TAC SOFTWARE MAIN	0		0		0		0		13,077		13,077	0%
232.10 COUNTY RADIO SERV	4,104	538%	1,728	-58%	3,456	100%	3,456	0%	3,456	0%	3,456	0%
234.01 LEGAL SERVICES	0		0		0		15,500		4,000	0%	10,000	0%
235.01 BUILDING MAINT	14,082	-17%	9,337	-34%	18,116	94%	16,689	-8%	19,689	18%	16,689	-15%
235.08 MISCELLANEOUS	517		531		991	86%	850	-14%	850	0%	850	0%
236.01 INSUR/BOND/ETC	28,418	1%	23,411	-18%	19,846	-15%	22,459	13%	23,132	5%	23,826	3%
239.01 DUES, SUBSCRIPTIONS	3,660	16%	3,687	1%	5,296	44%	5,491	4%	5,491	0%	5,491	0%
239.08 LEGAL RESEARCH	0		1,682		1,534	-9%	1,650	8%	1,650	0%	1,650	0%
241.01 COPIERS	3,542	-20%	3,535	0%	5,723	62%	5,458	-5%	5,458	0%	5,458	0%
241.03 POSTAGE	1,005	-8%	759	-24%	588	-23%	604	3%	618	2%	618	0%
241.04 COMPUTER SUPPLIES	18,460	-13%	40,787	121%	10,514	-74%	18,276	74%	10,000	-45%	10,000	0%
241.05 OFFICE EXPENSES	4,462	8%	1,507	-66%	2,424	61%	2,783	15%	2,800	1%	2,800	0%
241.10 D.A.R.E. SUPPLIES	1,859		1,857	0%	0	-100%	2,052		2,052	0%	2,052	0%
242.04 FUEL	59,658	-31%	67,181	13%	85,108	27%	86,943	2%	95,638	10%	105,201	10%
242.10 OPERATING SUPPLIES	491	-63%	2,831	477%	3,368	19%	2,859	-15%	2,859	0%	2,859	0%
242.15 JAIL SUPPLIES	3,261	16%	2,289	-30%	2,293	0%	1,505	-34%	1,000	-34%	1,000	0%
243.01 REPAIR/MAINT.	43,682	13%	42,582	-3%	37,589	-12%	35,596	-5%	35,596	0%	35,596	0%
280.00 REFUNDS	0		0		3,251	0	0	-100%	0	0	0	0
243.18 EQUIPMENT	6,405	-56%	12,441	94%	6,843	-45%	8,500	24%	6,000	-29%	6,000	0%
<b>TOTAL NON-PERSONNEL</b>	<b>285,969</b>	<b>-18%</b>	<b>308,184</b>	<b>8%</b>	<b>292,160</b>	<b>-5%</b>	<b>314,489</b>	<b>8%</b>	<b>321,976</b>	<b>2%</b>	<b>336,183</b>	<b>4%</b>
<b>TOTAL OPERATING COSTS</b>	<b>2,180,941</b>	<b>2%</b>	<b>2,058,491</b>	<b>-6%</b>	<b>2,021,449</b>	<b>-2%</b>	<b>2,096,064</b>	<b>4%</b>	<b>2,111,378</b>	<b>1%</b>	<b>2,239,543</b>	<b>6%</b>

**VILLAGE OF RICHFIELD  
2013 RECOMMENDED BUDGET  
DECEMBER 14, 2012**

<b>RECREATION DEPARTMENT</b>													
<b>PARK/REC PERSONNEL ACCOUNTS</b>		<b>2009</b>	<b>%</b>	<b>2010</b>	<b>%</b>	<b>2011</b>	<b>%</b>	<b>2012</b>	<b>%</b>	<b>2013</b>	<b>%</b>	<b>2014</b>	
		<b>ACTUAL</b>		<b>ACTUAL</b>		<b>ACTUAL</b>		<b>ESTIMAT</b>		<b>BUDGET</b>		<b>BUDGET</b>	
211.01	P.S. - REGULAR SALARIES & WAGES	49,201	5%	50,603	3%	51,362	2%	54,015	5%	54,825	1%	57,872	6%
211.03	HOLIDAY PAY OUT, LONGEVITY	216	20%	288	33%	324	13%	480	48%	528	10%	607	15%
211.04	PART TIME	21,667	70%	16,466	-24%	21,661	32%	21,353	-1%	30,343	42%	32,200	6%
211.06	P.S. - MAINTENANCE	6,524	3%	6,139	-6%	6,250	2%	6,520	4%	6,618	1%	6,995	6%
212.01	PENSIONS-PERS, PFDP, SOC.SEC.	10,925	18%	10,289	-6%	11,143	8%	11,532	3%	12,924	12%	13,674	6%
212.02	HOSPITALIZATION/DENTAL/LIFE	11,597	9%	12,541	8%	12,299	-2%	13,247	8%	11,525	-13%	12,678	10%
212.03	MEDICARE/UNEMPLOYMENT COMP.	2,530	17%	1,066	-58%	1,166	9%	1,040	-11%	1,055	2%	1,076	2%
212.04	WORKERS' COMPENSATION	2,664	-44%	3,109	17%	1,923	-38%	1,929	0%	1,929	0%	3,087	60%
<b>TOTAL PERSONNEL EXPENSES</b>		<b>105,324</b>	<b>13%</b>	<b>100,501</b>	<b>-5%</b>	<b>106,128</b>	<b>6%</b>	<b>110,116</b>	<b>4%</b>	<b>119,747</b>	<b>9%</b>	<b>128,188</b>	<b>7%</b>

  

<b>PARK/REC PERSONNEL ACCOUNTS</b>		<b>2009</b>	<b>%</b>	<b>2010</b>	<b>%</b>	<b>2011</b>	<b>%</b>	<b>2012</b>	<b>%</b>	<b>2013</b>	<b>%</b>	<b>2014</b>	
		<b>ACTUAL</b>		<b>ACTUAL</b>		<b>ACTUAL</b>		<b>ESTIMAT</b>		<b>BUDGET</b>		<b>BUDGET</b>	
220.01	TRAVEL/TRAINING EXPENSE	2,230	68%	934	-58%	551	-41%	812	47%	812	0%	812	0%
230.10	MISCELLANEOUS CONTRACTS	12,144	14%	10,230	-16%	10,181	0%	18,141	78%	18,141	0%	18,141	0%
231.01	ELECTRIC	18,874	-5%	18,361	-3%	17,320	-6%	15,470	-11%	15,470	0%	15,470	0%
231.02	GAS HEAT	0		0		325		0	-100%	0		0	
232.01	TELECOMMUNICATIONS	3,369	22%	2,878	-15%	2,353	-18%	2,542	8%	2,542	0%	2,542	0%
234.02	ENGINEERING SERVICES							2,138			-100%		
234.13	PROCESS FEE	0		0		21		483	2198%	483	0%	483	0%
235.01	BUILDING MAINTENANCE	7,879	20%	2,755	-65%	1,933	-30%	2,545	32%	2,545	0%	2,545	0%
235.08	MISCELLANEOUS							26			-100%		
236.01	INSUR/BOND/RETAXES/TITLE/ETC	1,990	-7%	3,607	81%	2,940	-18%	2,638	-10%	2,638	0%	2,638	0%
240.05	SIGNS, SIGN MATERIALS/REFUNDS	0		63		2,560	3996%	1,500	-41%	1,500	0%	1,500	0%
240.09	SPORTS FIELDS MAINTENANCE	4,858	27%	4,222	-13%	1,360	-68%	2,500	84%	2,500	0%	2,500	0%
241.04	COMPUTER SUPPLIES	3,600		3,675		2,984	-19%	3,128	5%	2,128	-32%	2,128	0%
241.09	PROJECT MAILING	7,249	93%	6,380	-12%	6,426	1%	6,373	-1%	6,373	0%	6,373	0%
242.01	PROGRAM SUPPLIES	7,716	-3%	6,140	-20%	12,421	102%	14,000	13%	14,000	0%	14,000	0%
242.04	FUEL	1,062	-35%	1,112	5%	1,365	23%	1,268	-7%	1,395	10%	1,395	0%
242.10	OPERATING SUPPLIES	5,711	8%	5,787	1%	3,057	-47%	3,473	14%	3,473	0%	3,473	0%
254.07	PLAYGROUND GROUND MATERIALS	0		0		1,500		0	-100%	0		1,500	
254.09	R/W GRILLS, SIGNS, ETC.	0		85		2,884	3293%	837	-71%	500	-40%	1,000	100%
280.00	REFUNDS	0		234		67	-71%	443	561%		-100%		
	CARTER - PEDIGO TRAIL MAINT.									5,000		5,000	
	PARKER-SERDINAK TRAIL MAINT.									2,000		2,000	
	EASTWOOD TRAIL MAINTENANCE									0		5,000	
254.10	RICHFIELD WOODS MAINTENANCE	1,696		2,876	70%	1,687	-41%	7,400	339%	2,400	-68%	2,400	0%
<b>TOTAL NON-PERSONNEL EXPENSES</b>		<b>78,953</b>	<b>-1%</b>	<b>69,338</b>	<b>-12%</b>	<b>71,936</b>	<b>4%</b>	<b>85,716</b>	<b>19%</b>	<b>83,899</b>	<b>-2%</b>	<b>90,899</b>	<b>8%</b>

  

<b>TOTAL OPERATING EXPENSES</b>		<b>184,277</b>	<b>7%</b>	<b>169,839</b>	<b>-8%</b>	<b>178,064</b>	<b>5%</b>	<b>195,832</b>	<b>10%</b>	<b>203,646</b>	<b>4%</b>	<b>219,087</b>	<b>8%</b>
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**VILLAGE OF RICHFIELD**  
**2013 RECOMMENDED BUDGET**  
**DECEMBER 14, 2012**

<b>SEWER DEPARTMENT</b>											
<b>SEWER PERSONNEL ACCOUNTS</b>		<b>2009</b>		<b>2010</b>		<b>2011</b>		<b>2012</b>		<b>2013</b>	
		<b>ACTUAL</b>	<b>%</b>	<b>ACTUAL</b>	<b>%</b>	<b>ACTUAL</b>	<b>%</b>	<b>ESTIMATE</b>	<b>%</b>	<b>BUDGET</b>	<b>%</b>
211.01	P.S. - REGULAR SALARIES & WAGES	57,950	1%	60,562	5%	111,295	84%	114,358	3%	111,731	-2%
211.02	P.S. - OVERTIME	13,943	31%	14,106	1%	20,386	45%	10,000	-51%	10,150	1%
211.03	P.S. HOLIDAY CASH OUT, LONGEVITY	1,900	0%	1,900	0%	2,188	15%	2,224	2%	2,269	2%
212.01	PENSIONS-PERS, PFDP, SOC.SEC.	10,331	-4%	10,486	2%	17,096	63%	17,722	4%	17,381	-2%
212.02	HOSPITALIZATION/DENTAL/LIFE	1,354	-2%	1,321	-2%	16,692	1164%	19,945	19%	17,352	-13%
212.03	MEDICARE/UNEMPLOYMENT COMP.	0		48		798	1560%	929	16%	929	0%
212.04	WORKERS' COMPENSATION	3,069	-34%	3,086	1%	2,256	-27%	3,561	58%	3,561	0%
214.01	UNIFORM ALLOWANCE	716	2%	772	8%	1,269	64%	1,574	24%	1,574	0%
<b>TOTAL PERSONNEL EXPENSE</b>		<b>89,263</b>	<b>-6%</b>	<b>92,280</b>	<b>3%</b>	<b>171,981</b>	<b>86%</b>	<b>170,313</b>	<b>-1%</b>	<b>164,947</b>	<b>-3%</b>
<b>SEWER PERSONNEL ACCOUNTS</b>		<b>2009</b>		<b>2010</b>		<b>2011</b>		<b>2012</b>		<b>2013</b>	
		<b>ACTUAL</b>	<b>%</b>	<b>ACTUAL</b>	<b>%</b>	<b>ACTUAL</b>	<b>%</b>	<b>ESTIMATE</b>	<b>%</b>	<b>BUDGET</b>	<b>%</b>
220.01	TRAVEL/TRAINING EXPENSE	0		380		45	-88%	31	-31%	31	0%
230.05	N.E.O.R.S.D.	631,841	18%	604,015	-4%	841,646	39%	780,700	-7%	741,665	-5%
231.01	ELECTRIC	63,511	-5%	54,044	-15%	67,756	25%	55,000	-19%	56,100	2%
231.02	GAS HEAT	621	-26%	763	23%	678	-11%	900	33%	918	2%
232.01	TELECOMMUNICATIONS	6,978	43%	6,401	-8%	6,727	5%	6,400	-5%	6,400	0%
234.01	LEGAL SERVICES	959	-91%	0	-100%	265		618	133%	0	-100%
234.05	COUNTY AUDITOR FEES							632		1,264	100%
235.11	SEWER REPAIR/MAINTENANCE	68,580	6%	57,680	-16%	99,652	73%	65,619	-34%	65,619	0%
235.08	MISCELLANEOUS							47			-100%
236.01	INSUR/BOND/RETAES/TITLE/ETC	4,051	-1%	5,022	24%	4,410	-12%	4,020	-9%	4,020	0%
239.05	TECHNICAL ADVISORS							7,451			-100%
239.06	COMPUTERS-EQUP/SOFTWARE, ETC.	2,385	12%	1,343	-44%	15,220	1034%	3,000	-80%	3,000	0%
241.03	POSTAGE	1,032	-43%	1,756	70%	2,077	18%	1,072	-48%	1,096	2%
242.04	FUEL	5,034	-26%	5,801	15%	9,052	56%	7,677	-15%	8,445	10%
242.10	OPERATING SUPPLIES	10,580	-51%	26,296	149%	17,180	-35%	12,092	-30%	12,092	0%
243.01	REPAIRS & MAINTENANCE	11,572		8,697	-25%	14,279	64%	11,832	-17%	11,832	0%
244.01	SMALL TOOLS	0		0		0		0		0	
234.01	BRIARWOOD LEGAL SERVICES							18,431		0	-100%
234.02	BRIARWOOD ENGINEERING SERVICES							65,841		0	-100%
234.01	PUCO LEGAL SERVICES							14,000		0	-100%
<b>TOTAL NON-PERSONNEL EXPENSE</b>		<b>807,145</b>	<b>9%</b>	<b>772,197</b>	<b>-4%</b>	<b>1,078,986</b>	<b>40%</b>	<b>957,090</b>	<b>-11%</b>	<b>912,481</b>	<b>-5%</b>
<b>TOTAL OPERATING EXPENSES</b>		<b>896,408</b>	<b>8%</b>	<b>864,477</b>	<b>-4%</b>	<b>1,250,966</b>	<b>45%</b>	<b>1,127,403</b>	<b>-10%</b>	<b>1,077,428</b>	<b>-4%</b>
										<b>1,053,835</b>	<b>-2%</b>

**VILLAGE OF RICHFIELD**  
**2013 RECOMMENDED BUDGET**  
**DECEMBER 14, 2012**

<b>STREET MAINT &amp; REPAIR DEPT.</b>													
<b>PERSONNEL ACCOUNTS</b>													
	2009	%	2010	%	2011	%	2012	%	2013	%	2014		
	ACTUAL		ACTUAL		ACTUAL		ESTIMATE		BUDGET		BUDGET		
211.01	P.S. - REGULAR SALARIES & WAGES	776,368	6%	810,249	4%	924,187	14%	878,032	-5%	896,910	2%	948,323	6%
211.02	P.S. - OVERTIME	69,977	-7%	54,425	-22%	8,099	-85%	22,714	180%	30,000	32%	30,600	2%
211.03	P.S. HOLIDAY CASH OUT, LONGEVITY	11,468	8%	12,428	8%	14,340	15%	13,952	-3%	14,161	1%	14,445	2%
211.04	PART/TIME SUMMER HIRES	44,325	58%	19,713	-56%	33,080	68%	36,380	10%	37,367	3%	38,114	2%
212.01	PENSIONS-PERS,PFDP, SOC.SEC.	126,539	8%	128,162	1%	138,805	8%	136,642	-2%	140,341	3%	147,767	5%
212.02	HOSPITALIZATION/DENTAL/LIFE	173,455	7%	185,964	7%	184,159	-1%	181,013	-2%	167,531	-7%	184,284	10%
212.03	MEDICARE/UNEMPLOYMENT COMP	9,598	9%	9,461	-1%	10,848	15%	11,176	3%	11,344	1%	11,514	1%
212.04	WORKERS' COMPENSATION	32,663	-28%	36,744	12%	30,128	-18%	25,540	-15%	25,541	0%	40,866	60%
214.01	UNIFORM ALLOWANCE	9,615	0%	10,991	14%	10,510	-4%	15,102	44%	15,329	1%	15,635	2%
<b>TOTAL PERSONNEL EXPENSES</b>		<b>1,254,009</b>	<b>6%</b>	<b>1,268,137</b>	<b>1%</b>	<b>1,354,156</b>	<b>7%</b>	<b>1,345,489</b>	<b>-0.6%</b>	<b>1,362,523</b>	<b>1.3%</b>	<b>1,455,548</b>	<b>6.8%</b>
<b>NON-PERSONNEL ACCOUNTS</b>													
	2009	%	2010	%	2011	%	2012	%	2013	%	2014		
	ACTUAL		ACTUAL		ACTUAL		ESTIMATE		BUDGET		BUDGET		
220.01	TRAVEL/TRAINING EXPENSE	4,459	312%	3,269	-27%	1,163	-64%	1,459	25%	1,459	0%	1,459	0%
231.01	ELECTRIC	20,242	-5%	18,057	-11%	18,211	1%	19,227	6%	19,611	2%	20,003	2%
231.02	GAS HEAT	25,174	-30%	17,494	-31%	16,783	-4%	14,103	-16%	14,385	2%	14,673	2%
231.03	STREET LIGHTS/SIGNALS	33,895	-23%	36,971	9%	48,811	32%	37,537	-23%	37,537	0%	37,537	0%
232.01	TELECOMMUNICATIONS	6,045	-6%	6,425	6%	6,470	1%	6,166	-5%	6,166	0%	6,166	0%
234.02	ENGINEERING SERVICES	0	0%	0	0%	158	0	0	-100%	0	0	0	
234.03	CONSULTING SERVICES	1,645	17%	1,425	-13%	1,425	0%	1,095	-23%	0	-100%	0	
235.01	BUILDING MAINTENANCE	16,511	-1%	13,020	-21%	9,678	-26%	9,114	-6%	9,114	0%	9,114	0%
235.07	STREET STRIPING SERVICES	15,187	79%	7,388	-51%	2,385	-68%	10,000	319%	10,000	0%	10,000	0%
235.08	MISCELLANEOUS	0	0%	40	0%	47	18%	427	807%	0	-100%	0	
236.01	INSUR/BOND/RETAXES/TITLE/ETC.	21,905	0%	23,358	7%	19,846	-15%	17,806	-10%	18,340	3%	18,891	3%
237.03	LEGISLATIVE ADS	0	0%	0	0%	0	0%	24	0%	0	-100%	0	
239.01	DUES, SUBSCRIPTIONS, ETC.	91	-1%	320	250%	260	-19%	336	29%	336	0%	336	0%
239.04	TEMP. LABOR, CLEANING, ETC.	0	0%	0	0%	0	0%	3,240	0%	0	-100%	0	
239.06	COMPUTERS-EQUP/SOFTWARE, ETC	6,315	-48%	5,836	-8%	2,598	-55%	8,628	232%	8,801	2%	8,977	2%
240.01	DRAINAGE MATERIAL	14,914	-28%	6,697	-55%	13,559	102%	9,881	-27%	9,881	0%	9,881	0%
240.02	LIMESTONE, GRAVEL, ETC.	7,151	-14%	10,821	51%	10,267	-5%	8,277	-19%	8,442	2%	8,611	2%
240.03	ASPHALT	18,594	-37%	17,828	-4%	12,605	-29%	20,524	63%	20,524	0%	20,524	0%
240.04	ICE CONTROL MATERIALS	140,253	-17%	126,198	-10%	101,439	-20%	97,569	-4%	97,569	0%	97,569	0%
240.05	SIGNS, SIGN MATERIAL	9,858	-9%	3,541	-64%	2,376	-33%	2,941	24%	1,441	-51%	1,441	0%
241.03	POSTAGE	0	0%	0	0%	0	0%	0	0%	0	0%	0	
251.01	BEAUTIFICATION, MEMORIALS	0	0%	0	0%	13,793	0%	19,186	39%	19,186	0%	19,186	0%
242.04	FUEL	54,639	-35%	60,615	11%	65,530	8%	58,803	-10%	64,683	10%	71,152	10%
242.10	OPERATING SUPPLIES	34,034	-8%	18,155	-47%	18,378	1%	17,715	-4%	17,715	0%	17,715	0%
243.01	REPAIRS & MAINTENANCE	56,394	-20%	52,930	-6%	47,136	-11%	47,033	0%	47,033	0%	47,033	0%
244.01	SMALL TOOLS	194	-52%	0	-100%	198	0%	100	-49%	100	0%	100	0%
280.00	REFUNDS	0	0%	0	0%	0	0%	601	0%	0	-100%	0	
<b>TOTAL NON-PERSONNEL EXPENSES</b>		<b>487,498</b>	<b>-19%</b>	<b>430,387</b>	<b>-12%</b>	<b>413,115</b>	<b>-4%</b>	<b>411,190</b>	<b>0%</b>	<b>412,324</b>	<b>0%</b>	<b>420,367</b>	<b>2%</b>
<b>TOTAL OPERATING EXPENSES</b>		<b>1,741,507</b>	<b>-3%</b>	<b>1,698,524</b>	<b>-2%</b>	<b>1,767,271</b>	<b>4%</b>	<b>1,756,679</b>	<b>-1%</b>	<b>1,774,847</b>	<b>1%</b>	<b>1,875,915</b>	<b>6%</b>

**VILLAGE OF RICHFIELD  
2013 RECOMMENDED BUDGET  
DECEMBER 14, 2012**

<b>ZONING DEPARTMENT</b>												
<b>ZONING PERSONNEL ACCOUNTS</b>	<b>2009 ACTUAL</b>	<b>%</b>	<b>2010 ACTUAL</b>	<b>%</b>	<b>2011 ACTUAL</b>	<b>%</b>	<b>2012 ESTIMATE</b>	<b>%</b>	<b>2013 BUDGET</b>	<b>%</b>	<b>2014 BUDGET</b>	<b>%</b>
211.01 P.S. - REGULAR SALARIES & WAGES	60,699	1%	60,428	0%	57,767	-4%	73,393	27%	76,000	4%	80,298	6%
211.03 HOLIDAY PAY-OUT, LONGEVITY	324	13%	480	48%	39	-92%	0	-100%	336		343	2%
211.04 PART-TIME	25,436	3%	25,916	2%	23,432	-10%	5,796	-75%	26,671	360%	27,244	2%
212.01 PENSIONS-PERS, PFDP, SOC.SEC.	12,104	1%	12,155	0%	8,786	-28%	11,087	26%	14,374	30%	15,056	5%
212.02 HOSPITALIZATION/DENTAL/LIFE	11,403	128%	12,480	9%	9,795	-22%	19,498	99%	21,025	8%	23,128	10%
212.03 MEDICARE/UNEMPLOYMENT COMP	1,272	0%	1,259	-1%	1,186	-6%	1,134	-4%	1,151	2%	1,174	2%
212.04 WORKERS' COMPENSATION	3,385	-36%	3,453	2%	2,283	-34%	1,928	-16%	1,928	0%	3,084	60%
214.01 UNIFORM ALLOWANCE	310	67%	235	-24%	200	-15%	200	0%	200	0%	200	0%
<b>TOTAL PERSONNEL EXPENSES</b>	<b>114,933</b>	<b>5%</b>	<b>116,406</b>	<b>1%</b>	<b>103,489</b>	<b>-11%</b>	<b>113,036</b>	<b>9%</b>	<b>141,684</b>	<b>25%</b>	<b>150,526</b>	<b>6%</b>
<b>ZONING NON-PERS ACCOUNTS</b>	<b>2009 ACTUAL</b>	<b>%</b>	<b>2010 ACTUAL</b>	<b>%</b>	<b>2011 ACTUAL</b>	<b>%</b>	<b>2012 ESTIMATE</b>	<b>%</b>	<b>2013 BUDGET</b>	<b>%</b>	<b>2014 BUDGET</b>	<b>%</b>
220.01 TRAVEL/TRAINING EXPENSE	3,579	1%	3,135	-12%	2,853	-9%	2,863	0%	4,500	57%	4,500	0%
232.01 TELECOMMUNICATIONS	1,252	0%	1,209	-3%	1,350	12%	1,640	21%	1,640	0%	1,640	0%
234.01 LEGAL SERVICES	25,458	-12%	16,886	-34%	10,169	-40%	21,162	108%	16,950	-20%	16,950	0%
234.02 ENGINEERING SERVICES	75,442	63%	25,596	-66%	20,732	-19%	4,000	-81%	7,000	75%	7,000	0%
234.03 CONSULTING FEES	10,650	787%	4,830	-55%	6,203	28%	12,288	98%	7,000	-43%	7,000	0%
234.08 ARCHITECT'S SERVICES	4,800	0	0	-100%	0	0	0	0%	0	0%	0	0%
234.10 LANDSCAPE ARCHITECT SERVICES	3,360	-59%	0	-100%	0	0	0	0%	0	0%	0	0%
235.01 BUILDING MAINTENANCE	485	-38%	4,538	836%	900	-80%	1,500	67%	1,500	0%	1,500	0%
235.08 MISCELLANEOUS	0	0%	0	0%	0	36	0	0%	0	0%	0	0%
236.01 INSUR/BOND/RETAXES/TITLE/ETC	577	-9%	595	3%	368	-38%	330	-10%	331	0%	332	0%
237.01 ZONING, BZA ADS	5,613	179%	839	-85%	683	-19%	600	-12%	600	0%	600	0%
239.04 TEMP. LABOR, CLEANING, ETC.	0	0	0	0	0	1,100	2,000	2,000	2,000	0%	2,000	0%
239.06 COMPUTERS-EQUP/SOFTWARE, ETC	3,611	-44%	2,981	-17%	4,360	46%	6,238	43%	4,800	-23%	4,800	0%
241.03 POSTAGE	598	-39%	436	-27%	1,431	228%	1,000	-30%	1,022	2%	1,022	0%
241.05 OFFICE EXPENSES	1,134	-14%	1,105	-3%	1,418	28%	1,300	-8%	1,034	-20%	1,034	0%
242.04 FUEL	932	-34%	1,039	12%	1,059	2%	1,137	7%	1,251	10%	1,376	10%
242.10 OPERATING SUPPLIES	4,319	-28%	3,082	-29%	4,254	38%	3,144	-26%	3,144	0%	3,144	0%
243.01 REPAIR & MAINTENANCE					39	39	39	0%	39	0%	39	0%
251.03 PLANNER	9,383	9%	7,543	-20%	6,224	-17%	1,500	-76%	0	-100%	0	0%
280.00 REFUNDS					150	150	150	0%	150	0%	150	0%
<b>TOTAL NON-PERSONNEL EXPENSES</b>	<b>151,194</b>	<b>29%</b>	<b>73,814</b>	<b>-51%</b>	<b>62,003</b>	<b>-16%</b>	<b>60,027</b>	<b>-3%</b>	<b>52,811</b>	<b>-12%</b>	<b>52,937</b>	<b>0%</b>
<b>TOTAL OPERATING EXPENSES</b>	<b>266,127</b>	<b>17%</b>	<b>190,220</b>	<b>-29%</b>	<b>165,491</b>	<b>-13%</b>	<b>173,063</b>	<b>5%</b>	<b>194,495</b>	<b>12%</b>	<b>203,463</b>	<b>5%</b>

VILLAGE OF RICHFIELD  
2013 RECOMMENDED BUDGET  
DECEMBER 14, 2012

CAPITAL IMPROVEMENT FUND								
	ACOUNT	2009 ACTUAL	%	2010 ACTUAL	%	2011 ACTUAL	%	2012 ESTIMATED
<b>ROAD PROJECTS:</b>		101,310		121,000		19,302		409,777
Annual repaving allocation								50,000
ByVile Road reconstruction								
Traffic lights - Columbia, Wheatley	25,041			389,620		200,986		
Engineering for Wheatley								
Maple & Hart reconstruction/repaving				402,613				
Road/Bridge Reconstruction								
Bredenville Road Curb/Cutters								
Sidewalks		31,532						459,777
<b>TOTAL ROAD PROJECTS:</b>		157,883		911,232		220,288		869,777
<b>CULVERT/STORM WATER PROJECTS:</b>		0		0		0		0
General culvert projects								
White Pine/Fox Run	63,702			72,366		170,990		4,588
Ridgeview						10,990		0
Engineering								
NPDOS - Map Outflow Culverts, Pipes								
Motor Road storm water	28,965			3,833		1,706		
<b>TOTAL STORM WATER PROJECTS:</b>		92,667		76,219		183,686		4,588
<b>SANITARY SEWER PROJECTS:</b>		87,076		1,009,016		104,265		
Motor Road Sanitary Sewer								
Engineering for Branwood system								
Client-scan-align manhole, generator, engineering	30,000			1,898				0
Sewer Line Repair/Engineering								43,420
Water Improvement Fund								6,250
Engineering								0
<b>TOTAL SANITARY SEWER PROJECTS:</b>		117,076		1,010,714		104,265		49,670
<b>BUILDINGS AND FACILITIES:</b>		12,347		16,115				
Town Hall Re-construction								
Maintenance and Repair	12,223			0				3,273
Senior Center Repair								0
Revere Street	0							1,310
Eastwood Buildings/Trial	158,912			12,563				18,767
Fellowship Hall								18,003
Old Town Hall	15,103							32,362
Masonic Hall Property								
Recreation Building	380							20,838
Ball Diamonds/Fields	118,437			1,472		54,536		90,409
Plans for New Rec Facility								0
Center-Replog Trail								
Other Properties	34,541					0		98,140
Higpoint Trucking/ Soni								
Building Removals:								
Dizmo Front House	6,950			19,614		163,961		
AP Gas Station				0		0		
<b>TOTAL BUILDINGS AND FACILITIES:</b>		358,893		1,040,914		238,817		294,912
<b>PROPERTY ACQUISITION:</b>		12,000		12,000		12,000		66,500
Eastwood Property 29 acres								
Pedigo Property 31.6 acres	150,000			150,000		100,000		
Center Property 37.76 acres								
Johnson Property 4 acres								
Dixie Property 3 acres	60,000			60,000		60,000		
3333 B.Ville, BCI Building 3 acres								
Pedigo House	70,000							
Purchase of Masonic Property	79,666			80,000		80,000		80,000
Purchase of Berck Property	261,208							
Expenses in Acquisition of Property	6,702							
<b>TOTAL PROPERTY ACQUISITION:</b>		639,577		302,000		232,000		146,500
<b>VEHICLES AND EQUIPMENT:</b>		48,501						
<b>HUMAN SERVICES:</b>								
Senior Bus								
<b>POLICE MAJOR EQUIPMENT:</b>		86,201		64,551		1,510		60,000
Police Vehicles - 2								
Leeds Upgrade								
Radar Units	8,800			7,994		14,895		
Radios						0		9,776
Voice Logger Replacement								
19 digital cameras	0							150,828
<b>FIRE/EMS MAJOR EQUIPMENT:</b>								
<b>EMS VEHICLES</b>								
EMS Equipment	54,668							
Distributor Units								
Life Pack 12 lead monitor								
Tire Equipment:	4,199			0		2,375		11,220
Turn out gear	6,493							3,196
Radios	27,891							13,813
Homelite Tools								
Ambulance/Cot	0							145,000
Hoses & valves								
<b>SERVICE MAJOR EQUIPMENT:</b>								
Road/salt trucks								
Pickup trucks								
Other major equipment - snowcr						1,999		
Chimney								
Sub-Total	236,754			72,545		20,779		393,833
<b>TOTAL CAPITAL EXPENDITURES</b>	1,602,848			2,406,397		1,019,838		1,349,279

Department Name: FINANCE & TAX ADMINISTRATION

Budget: Part of Mayor's Budget

FTEs: 2.5 FTEs

**Mission Statement:**

The mission of the Finance Department is to advise, inform and develop recommendations to Village officials on financial planning and programmatic issues leading to the effective and efficient management of available resources.

**Key Performance Measures**

<i>Measure</i>	<i>2009 Actual</i>	<i>2010 Estimate</i>	<i>2011 Target</i>
Cash reserve balance to annual expenditures as a %	7.95%	8.99%	10.1%
Accuracy rate of financial forecast at 4th quarter:			
Revenues	Not	To be	5%
Expenditures	Available	Determined	
Number of checks issued	1,829	1,635	1,524
% of reissued checks due to error	5	3	0
Collection of income taxes	\$7,823,643	\$7,083,534	\$6,729,530
% of delinquent income taxes	0.05%	0.06%	0.05%
% of refunded income taxes	2.5%	3.5%	3.8%
Collection of Utility Billings/# of accounts	939	964	970
% of delinquent sewer billings	13%	15%	15%
Average monthly utility bill for residents	\$173	\$180	\$225
Workers' compensation claims			
Filed	9	11	11
Allowed	9	8	8

## **Goals & Objectives**

### **Goal 1: To provide reliable and timely financial information to internal and external entities.**

- To provide quarterly reviews of budget performance within 31 days following the close of the quarter.
- To respond to inquiries for information within 24 hours with a status report.
- To receive a “clean-opinion” on the Village’s audit report.
- To expand and improve financial information available to citizens and the public via the web site.

### **Goal 2: To work with Mayor and Department Directors to effectively manage resources and programs for the maximization of services while controlling the cost of government.**

- Streamline the exchange of information and make more efficient use of resources through the use of electronic information.
  - Investigate and if feasible implement a utility billing software package.
  - Investigate and if feasible implement a computer based payroll earning statement and/or institute direct deposit for all employees’ pay checks.
  - Investigate and if feasible implement a document management system.
- Establish and maintain close working relationships and knowledge of departments’ operations.
- Keep abreast of trends in relevant programs and the Village’s ability to achieve their goals.

### **Goal 3: To assure fiscal capacity to meet the delivery of services in the community in both the short-term and the long-term.**

- Recommend an annual balanced operating budget and capital plan prior to the beginning of the fiscal period.
- Maintain on an annual basis minimum cash reserve balance of 10% of anticipated expenditures.
- If utilizing the reserve, to ensure that it is used for one-time expenditure needs and not for ongoing programmatic needs.
- To maximize revenue collections lawfully due the Village.

### **Goal 4: To work with Service department to address the needs of the major capital projects currently under consideration.**

- To incorporate sustainability as an influencing factor in the way the Village procures its goods and services.
- To explore all revenue sources available to finance capital projects identified.

Department Name: HUMAN SERVICES (FOR SENIORS)

**Mission Statement:**

- To foster improved understanding of the unique talents and abilities of senior citizens and their importance to our community.
- To further the objectives of the Senior Citizen Human Service Programs.
- To identify senior needs within the community and to communicate those needs to the Human Services Commission.
- To further develop the leadership skills of those belonging to this organization.
- To assist in tapping the human, physical, and financial resources of our community for the benefit of Human Services.
- To enjoy the fellowship of those who share common interests and goals.

**Key Performance Measures**

<i>Measure</i>	<i>2011 Actual</i>	<i>2012 Estimate</i>	<i>2013 Target</i>
Senior Center Hours open	1391	1406	1404
Personnel hours worked	2576	2000	2000
Number of Members	200	205	210
Days programs scheduled	6	6	6
Number of programs scheduled	795	780	790
Program Participation	10,350	9,900	10,000
Special Events attendance	475	475	490
Bus Mileage	6452	3900	4,000
Fun bus trips	30	30	30
Fun Bus trip Attendance	543	450	450
Shopping trips	24	24	24
Shopping trip attendance	67	70	70
Dinner Group Trips	27	24	24

Dinner group attendance	325	380	380
Bus loaned to other organizations	5	2	4
Car attendance for bingo	153	60	45
Doctors appointments	37	20	20
Car Mileage	350	550	500
Volunteers	90	95	95
Volunteer Hours	3300	3400	3,400
Donations	\$15,330	\$7,500	\$5,600

## **2012 Accomplishments**

We have met all of our 2012 objectives - Highlights

- 2100 Meals were delivered
- 33 members participate in the health monitor program
- 960 Blood Pressure Checks were administered
- 32 members now participate in the health monitoring program
- 60 members saw Dr. Harding - Podiatrist
- Flu shots administered
- 115 members participated in the bus shopping program
- 123 massages were provided
- 2000 lunches were provided

## **2013 Goals and Objectives**

**Goal 1: To address problems faced by seniors, meeting some needs, and negotiating for them.**

- Continue to be a resource center for information & to add to the resources as available.
  - Example: Brochures for senior care, county and state info, etc.
- Continue transportation services including shopping trips and medical appointments.

- Continue minor medical programs and add more when available.
  - Example: Blood pressure screening, flu shots, podiatrist, massages
- Continue to negotiate contracts to give citizens better access to outside services.
  - Example: Emergency monitoring, meal delivery.

**Goal 2: To attend to the physical well being of members by offering programs.**

- Programs now include Tai Chi, Arm chair exercises, Line Dancing, Yoga, and Wii interactive programs.

**Goal 3: To improve socialization and fellowship.**

- Within the center: Offer games, lunches, dinners, and major events.
- Outside the center: Bus trips to fun and educational places.
- Continue these, changing and adding to them.

**Goal 4: To be the listening ear, the place to turn to when frustrated.**

- Make time for every person that comes in the door with a problem.

**Note:** See attached spreadsheet for estimated participation in program, events, etc.

2012 Human Services		Times/Mo												Total	Total	
Avg # Participants	Program	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Times	Participants	
6	Line Dancing	0	0	0	4	3	4	5	4	2	5	4	5	36	216	
3	Massages	3	3	4	0	0	4	5	4	3	5	5	5	41	123	
7	Dominoes	3	3	4	5	3	4	5	4	3	5	5	5	49	343	
4	Scrabble	2	2	2	1	0	1	1	1	1	1	1	1	14	56	
8	Yoga	9	8	9	8	9	9	9	9	7	9	9	7	102	816	
9	Movies	1	1	1	1	1	1	0	1	1	1	1	1	11	99	
5	Bus Shopping	2	2	2	2	2	2	1	2	2	2	2	2	23	115	
4	Wii Bowling	4	4	4	4	5	4	3	4	4	5	4	4	49	196	
7	Tai Chi	4	4	4	4	5	4	3	4	3	5	4	4	48	336	
12	Dinner Groups	2	2	2	2	2	2	2	2	2	2	2	2	24	380	
40	Lunches/Thursdays	4	4	4	4	5	4	4	5	4	4	4	4	50	2000	
30	Bingo	4	4	4	4	5	4	4	5	4	4	4	4	50	1500	
40	Blood Pressure Check	2	2	2	2	2	2	2	2	2	2	2	2	24	960	
4	Board/Table Games	4	4	5	3	4	5	4	0	3	4	5	4	45	180	
Varies	Trips	0	0	1	1	4	4	4	4	4	4	4	0	30	450	
8	Band Practice	4	2	2	2	3	2	0	0	3	3	3	3	27	216	
20	Jam Sessions	1	1	1	1	1	1	1	1	1	1	1	1	12	240	
Varies	Flu Shots	0	0	0	0	0	0	0	0	0	1	0	0	1	25	
6	Sunday Open House	4	4	4	4	4	4	5	4	3	4	4	5	49	294	
8	Hilltoppers	1	1	1	1	1	1	1	1	1	1	1	1	12	96	
12	Dr. Harding-Podiatrist	0	1	0	1	0	0	0	1	0	1	0	1	5	60	
10	Jewelry Class	0	0	0	0	0	0	0	1	1	1	1	1	5	50	
Varies	Transportation-Dr's, etc													20	20	
	Special Events:	1	1	1	0	0	0	0	0	1	1	0	1			
	Pizza Party													1	60	
	Valentine Party													1	0	
	Volunteer Dinner													1	90	
	Burger Bash													1	60	
	Quilt Show													1	136	
	English Tea													1	100	
175/mo	Meals Delivered													365	58	
32	Health Monitors													365	33	
														<b>Totals</b>	<b>1463</b>	<b>9308</b>

Department Name: MAYOR'S OFFICE

**Mission Statement:**

The mission of Richfield Village is to provide for the resident's well being, economic opportunity, and improved quality of life through courteous, efficient and effective delivery of Village services with forward-thinking leadership.

**Key Performance Measures**

<b>Measure</b>	<b>2011 Actual</b>	<b>2012 Estimate</b>	<b>2013 Target</b>
Assessed Valuation	\$208,007,870	\$190,338,340	\$190,338,340
% change in assessed valuation	10%	-7%	0%
Village population	3,634	3,634	3,634
Median Resident Age	47.4	47.4	47.4
Median Household Income	\$81,562	\$81,562	81,562
Per Capita Income	\$42,750	\$42,750	\$42,750
Median House/Condo Value	\$250,000	\$250,000	\$250,000
Legislation approved by Council	83	84	84

**2013 Goals & Objectives**

**Goal 1: To work with Directors and Council to effectively manage resources and programs for the maximization of services while containing the cost of government.**

- Obtain sufficient information for effective programmatic and financial reviews.
- Establish and maintain close working relationships and knowledge of departments' operations.
- Keep abreast of trends in relevant programs and the ability of departments to achieve their goals.
- Ensure a smooth Mayoral transition.

**Goal 2: To assure fiscal capacity to meet the delivery of services in the community in both the short-term and the long-term.**

- Recommend an annual multi-year balanced operating budget and capital plan prior to the beginning of the fiscal period.
- Maintain on an annual basis a minimum cash reserve balance of 10% of anticipated expenditures. If the reserves are used, ensure that the use is for one-time expenditures needs and not for ongoing programmatic needs.
- Review the Capital Improvements Plan to address major capital projects currently under consideration.
- Keep abreast of trends in relevant programs and the Village's ability to achieve their goals.

**Goal 3: Provide easy access to public records and information.**

- Maintain and protect the public record to insure quality responses.
- Decrease response time to public records requests.

**Goal 4: Encourage public-private partnerships and opportunities for strategic economic development**

- Participate in regional economic development endeavors.
- Participate in community forums.
- Market the Village to companies considering expanding or relocating.

Department Name: PARKS AND RECREATION DEPT.

**Mission Statement:**

Provide recreational and leisure activities, facilities, and public spaces that create opportunities for health, fitness, relaxation, enjoyment, learning and community interaction.

**Key Performance Measures**

<i>Measure</i>	<i>2011 Actual</i>	<i>2012 Estimate</i>	<i>2013 Target</i>
Program income	\$56,573.90	\$65,799.19	\$60,000.00
Staff Hours Director		50 wks @ 50 hours wk	
Assistant		50 wks @ 35 hours wk	
Program attendance	Cancelled 5 programs	We have cancelled one program this year.	Cancel no programs
Accountability of attendance at Richfield Parks	These are visual accountability, not by reservations	We have increased ten times, *Eastwood Preserve is used by at least 30 people daily *The new path is used constantly *Richfield Woods is the summer lunch location to be	The continued improvement of the trail system will only increase it's use. Finish the Carter/Pedigo Trail and connect it to Eastwoods.

## **2013 Accomplishments**

- To increase our participation in our programs. This was accomplished by offering a variety of programs that would appeal to a variety of people. This includes the young and old, passive and active recreation. Our goal is to realize the price for programs that people are willing to pay and be quality programs as well.
- The construction and dedication for the new Carter/Pedigo Trail System.
- To inform our residents about what is happening in Richfield as it concerns Parks and Recreation. This being accomplished by mass emailing (email newsletters ), updated website information, Revere Flyer Central and the newspapers.
- Gathering the information on a future recreation/community center. We did this by having Westlake/Reed provide information of the construction of a 30,000/35,000 sq ft. rec center. Also we will be receiving information on an operational analysis of the same size building.
- All of our programs ran successfully and paid for their expenses (instructor and supplies) and made approx. 20% off fee collected.
- Another successful year with the Farmers Market and Day Camp. These programs have an increase in participation each of the past 3 years.

## **2013 Goals and Objectives**

- Continue to increase resident/non-resident participation in our programming, and to continually find new programs that interest a variety of people and fulfill our mission statement.
- Continue being proactive in the building of a recreation center in Richfield.
- Looking for grants to finish the Carter/Pedigo Trail.
- Update the playground equipment at both Town Hall and Richfield Woods Park.
- Repair the Eastwood Barn. This might be accomplished by grants or donations with the help of Richfield Village.
- Send out program evaluation forms to past program participants to find out if they liked the program, how it ran and did they like the instructor. Also include their opinion of the location of the program, e.g., the recreation center, school, Masonic Hall, Johnson Barn.
- Install a well and bathrooms at the Johnson Barn.
- Have Masonic Hall air conditioned so to make it a more attractive facility to rent.
- Fill more of our hours with successful programming. (running multiple programs at the same time to better utilize the building, electric, staff)
- Install the new signage at Grant and Broadview Rd. that includes the Carter/Pedigo Trail, Masonic Hall, and Library. This sign matches the other signs at Richfield Woods and Eastwoods.
- If we stay in this location some major improvements must be done to update the Brecksville Rd Building. Examples: Bathroom, drinking fountain, inside painting, roof sealed, outdoor lighting by sign, sign on building, possible expansion of the downstairs interior (remove the walls) for fitness equipment.

## Department Name: PLANNING, ZONING AND ECONOMIC DEVELOPMENT

### **Mission Statement:**

The Village of Richfield, in the interest of promoting the public health, safety, convenience, comfort, prosperity and general welfare in Richfield, enacted a Zoning Code to zone within the limits of the Village of Richfield, Summit County, Ohio. The Code regulates and promotes the orderly development of the community and the structures within the community in accordance with the Village's Comprehensive Plan and Thoroughfare Plan.

### **Key Performance Measures**

<i>Measure</i>	<i>2011 Actual</i>	<i>2012 Estimate</i>	<i>2013 Target</i>
Eliminate curb openings along Brecksville and Wheatley Road	0	0	2
Train employees to use web-based asset management	0	0	8
Conduct business retention visits	0	15	30
Update Planning and Zoning forms	0	0	7
Redevelop brownfield sites	0	0	1

### **2012 Accomplishments**

- Updated the Zoning Map in GIS
- Amended the Planning and Zoning Code to eliminate non-conformities
- Implemented a Business Outreach Program
- Secured nearly \$500,000 in reimbursement from various grants
- Planned and completed the nearly 1.25 miles of trails behind Village Hall
- Created a Geodatabase containing only Village aerial photographs
- Implemented a web-based GIS for asset management
- Completed a retail market analysis for the Village
- Adopted the Crossroad District Plan for the Wheatley and Brecksville Road area
- Completed nearly 20 requests for information related to potential economic development projects
- Established working relationships with Team NEO, the Governor's office, the Akron Chamber of commerce and the Development finance Agency of Summit County
- Acquired a professional assistant for the Planning and Zoning Director
- Accomplished all the items noted above within budget

## **2012 Goals and Objectives**

### **Goal 1: Complete a Master Plan for the Village.**

- Work with the Planning Commission to develop a plan to identify the Village's land use goals for the next 20 years.
- Provide mapping to assist in development of the plan.
- Complete an access management analysis for Brecksville Road, north of Boston Mills Road to the Village corporate line.

### **Goal 2: Implement the Village web-based Geographic Information System (GIS) and train all applicable employees.**

- Develop a training manual for the implementation of the program.
- Identify employees to be trained and provide necessary training.
- Monitor the success of the program and retrain as needed.

### **Goal 3: Develop user friendly planning and zoning forms for zoning permits, subdivision applications, conditional zoning certificates and any other zoning related matter.**

- Identify missing or inaccurate forms.
- Gather sample forms from other northeast communities.
- Upload new forms to the Village website.

### **Goal 4: Update all GIS data to be Richfield Village specific.**

- Create multiple geodatabases for data specific to the Village

### **Goal 5: Inventory and map the storm water collect system for the Village.**

- Work closely with the Service Department to map the system in compliance with the Phase II Stormwater requirements.
- Plot a single map identifying the entire collection system.

### **Goal 6: Issue a Request for Proposals (RFP) for the development of South Wheatley.**

- Form a business task force to assist in the development of the proposal.
- Identify the target audience and issue RFP documents.

### **Goal 7: Target the Wheatley/Brecksville Road study area for infrastructure improvements.**

- Work with AMATS to identify funding sources.
- Obtain funds to conduct a safety study of the I-77/Wheatley Road intersection.
- Work closely with the Mayor to target specific businesses to locate in the study area.
- Aggressively explore financial incentives for investment in the study area.

### **Goal 8: Aggressively continue to enforce property maintenance standards in the Village, but particularly along Brecksville Road.**

- Complete enforcement procedures against larger offenders, including Bencin, CF, Weber and other Brecksville road properties.
- Work with the Law Director to "revamp" property maintenance standards and penalties.

### **Goal 9: Finalize Ohio EPA Phase II report for the Soni property.**

- Sample ground water at the property lines of the Soni site.
- Work with the Village consultant to finalize the Phase II report.
- Coordinate with potential end-user of the property to begin the process to redevelop the property.

Department Name: Richfield Police Department

**Mission Statement:**

The men and women of the Richfield Police Department are committed to being a professional and caring organization dedicated to the concepts of personal excellence, continuous improvement, integrity, teamwork, and service to our community.

We believe in the dignity of all citizens and desire to protect individual rights. We aspire to contribute to the quality of life in the community of Richfield by providing efficient Law Enforcement services. We take pride in our professional performance and image.

**Key Performance Measures**

<i>Measure</i>	<i>2011 Actual</i>	<i>2012 Estimate</i>	<i>2013 Target</i>
Number of Arrests/Bookings	95	72	115
Traffic	22	27	35
Criminal	73	45	80
Response time average	5.49	5.5	5.0
Calls for Service	11683	12394	13105
Warrants issued	26	44	50
Training hours			

**2012 Accomplishments**

- Collective bargaining completed three year contract with police union in place
- Chief of Police position filled from within department
- Sergeant position filled from within department
- Contract with Richfield Twp. finalized three year contract in place
- Purchase and equip two police units
- Return DARE instruction to Revere Local School District
- Train ALiCE instructors and implement ALiCE course to businesses, religious institutions, and school system
- Appointment of new jail physician
- Hire and train one full time and three part time police officers
- Rebanding of police radios completed as a part of a nationwide requirement (Sprint-Nextel agreement)

**2013 Goals & Objectives**

**Goal 1: Bring staffing up to authorized strength**

- Replace two full time positions created by retirement and termination

- Replace part time positions created by full time appointment and retirement(if any)

**Goal 2: Replace four (4) aging marked police units**

- Replace four (4) in car camera systems

**Goal 3: Replace detective SUV and chief SUV**

- Convert chief SUV to animal control use

**Goal 4: Replace 15 mobile radios with P25 mobile radios**

- If funding not available replace six (6) mobiles in new police units and nine(9) in 2014

**Goal 5: Research and obtain estimate to convert training room to patrol office**

**Goal 6: Complete implementation of TAC reporting system and training of personnel**

**Goal 7: Review and update policies and procedures**

**Goal 8: Research feasibility of moving firing range from current location to location behind service department on Brecksville Rd. Discuss collaborative effort with Ohio Attorney General's office.**

**Goal 9: Repair/recover floors**

- Dispatch Center (tile and carpet)
- Jail (re-paint)
- Sallyport (re-paint)

Department Name: \_\_\_Dispatch Department

**Mission Statement:**

The men and women of the Richfield Police Department are committed to being a professional and caring organization dedicated to the concepts of personal excellence, continuous improvement, integrity, teamwork and service to our community.

We believe in the dignity of all citizens and desire to protect individual rights. We aspire to contribute to the quality of life in the community of Richfield by providing efficient Law Enforcement services. We take pride in our professional performance and image.

**Key Performance Measures**

<i>Measure</i>	<i>2009 Actual</i>	<i>2010 Estimate</i>	<i>2011 Target</i>
See Police Dept. Measures			

**2012 Accomplishments**

- Move shifts around to better accommodate the needs of the scheduling for the center.

**2013 Goals & Objectives**

**Goal 1: Training**

- Send more dispatchers to more training programs outside of the department
- Host trainings in house to provide a broader attendance for our staff.

**Goal 2: Remodel of Dispatch**

- I would like to replace the torn, stained original carpet in the center and replace ½ with a tile/linoleum floor and the other ½ with a newer carpet.

**Goal 3: Computer Equipment/Camera Monitors**

- I would like to integrate LEADS into the VOR network for better use of the TAC program and allow officers and DB use of the LEADS system in house
- I would like to replace the current monitors in dispatch for the cameras around the building to 1 split screen surveillance TV
- Acquire a maintenance agreement for the current Voice Recording equipment that was purchased in 2010, the 1 year warranty agreement has expired.
- Replace the PC's in dispatch that have been in place for 5 years now and integrate the LEADS system to it.

**Goal 4: Hiring**

- I would like to hire 2 part-time dispatchers to save on the overtime budget.

**Goal 5: Policy and Procedures**

- Go through the policy and procedures for dispatch and update them according to today's standards.

Department Name: Service Department

**Mission Statement:**

The primary goal of the Service Department is to provide safe, prompt, cost effective, high quality service to the Village of Richfield citizens, employees, businesses, and visitors to the best of our ability, under the authority granted by the Office of the Mayor and the Village Council, and to utilize applicable Village resources in the most efficient and prudent manner possible to achieve this service.

**Key Performance Measures**

<i>Measure</i>	<i>2011 Actual</i>	<i>2021 Actual / Estimate</i>	<i>2013 Target</i>
Brush Chipping and leaf pick up	2180 yards	600 Yards	750 Yards
Hot Tar and Crack Sealing	3.5 miles	17 Miles	30 miles
Asphalt patching - drive aprons road repairs	0 aprons 200 tons	0 aprons 78 tons	0 aprons 200 road
Road side mowing	2 times front	3 times front	3 -4 times front / back
Culvert / Drainage Repairs		200 Culverts / 2 new / 6 replace 660 linear feet	240 culverts
Road Reconstruction and Resurfaced / public drives	1.5 miles	1.1 miles	1 mile(s) Driveways at West Cemetery Broadview Road Bridge

## **Goals & Objectives**

### **Goal 1: Hot Tar / Crack Sealing**

- Try and complete all 66 miles of roads that need to be crack sealed. This is imperative to save existing infrastructure. (This is a total of over 120 lane miles.)

### **Goal 2: Road Resurfacing**

- Continue on our 10 -12 year replacement schedule for resurfacing all streets.
- Due at least 1 miles in repairs plus driveways in West Richfield Cemetery.
- Bridge widening on Broadview Road.

### **Goal 3: Asphalt patching**

- Road repairs are a must. I would like to continue doing patches on streets in preparation for the following years road resurfacing.
- This would include doing drainage cross over / culvert pipes under the road.
- This would include repairing all storm drains on curbed roads.

### **Goal 4: Street Sweeping**

- Do all bridges and main roads – pick up trash as well.

### **Goal 5: Ditch repairs and maintenance.**

- NPDES – Map outflow, culvert pipes
- Replace Culvert pipe on Fox Run
- Due 6 repairs / replacements to various small culverts.

### **Goal 6: Building maintenance**

- Complete fire suppression on Masonic Hall
- Replace fire escape steps on second floor of Masonic Hall.

### **Goal 7: Sanitary Sewer**

- Glencairn engineering for generator and stream repair

### **Goal 8: Capital Equipment Purchases**

- 2 police cars
- 1 service pick up
- 1 service chipper
- 1 mower

### **Goal 9: Parks Trails Maintain / Fix and relay trails with proper material.**