



RICHFIELD'S FARMERS MARKET

2016

3935 Broadview Rd. & 4624 W. Streetsboro Rd

Wednesday's 2:30 PM- 6:00 PM

Dates open: June 15th —Oct 8th, 2016

Contact info: Ruth Jocek, Director

Richfield Parks and Recreation

3333 Brecksville Rd.

Richfield, Ohio 44286

Wk.330-659-5818 fax 330-659-2623

VENDOR APPLICATION

Farm/Business Name: _____

Owner (s) Contact Name: _____

Mailing Address: _____

City: _____ State: _____ Zip: _____ County: _____

Business Phone: _____ Mobile Phone: _____

Website: _____ Email: _____

County Health Department Information (please check one and provide copy of permit):

- Summit County Temporary Mobile Food License Number _____
- Summit County Mobile Food License Number _____
- Mobile Food License from another Ohio County (provide County and permit number) _____

Type of products to be sold. Please check all that apply.

- Vegetables
- Fruits
- Dairy
- Honey
- Herbs
- Eggs
- Syrup
- Plants
- Flowers
- Mushrooms
- Baked Goods (specify) _____
- _____
- Meat (specify) _____
- _____
- Other items not listed (specify) _____

If you grow produce, which of the following terms best describe your farming practices?

- Conventional
- Certified Organic
- Biodynamic
- Sustainable
- Other: _____
- _____
- _____

For City Use Only:

OFFICIAL STAMP

Receipt Number: _____

Amount: _____ Employee Initials: _____

Items received:

- Completed Application
- Copy of county Health Mobile Food License
- Cash Check Money Order

FARMERS MARKET

2016 SEASON

Location, Days, and Hours

The Farmers Market will be open every Wednesday beginning on June 15, 2016. The Market will be open for 19 weeks. October 8, 2016 is the last day.

1. The market is open from 2:30 PM until 6:00 pm. There are no sales prior to 2:30 PM.
2. Vendors may arrive at 1:30 pm on sale days.
3. All vendors must be prepared to stay until the market closes. No in and outs permitted. No early booth break down or early departures.
4. All vendors must be registered.
5. All set up must be by 2:15 PM. All vendors arriving late or not set up in time may be refuse participation that day.

Rental Fees and Space Assignments:

1. Vendor spaces and fees for vendors committing to the entire 19 week market.
26' L x 14' W (including vehicle parking space) = **\$75 one time fee**

****ALL SEASONAL VENDORS MUST BE REGISTERED WITH THEIR ONE TIME FEE PAID NO LATER THAN FRIDAY, MAY 16, 2016**

****** A 20% discount will be given if you register by March 1, 2016.**

****** If you bring a new vender you can get pay for one/ get one free!**

2. Vendors on the alternate list will be charged \$20 flat rate for each week they participate.
3. Any vendor unable to attend a sale must notify the Richfield Recreation Department (330-659-5818) no later than the Friday prior to the sale day. This allows the space to be filled by an alternate.
4. Space does not include tables, chairs, tent, canopy, or electricity.
5. The Recreation Director reserves the right to place vendors in different locations to provide the best possible market diversity.
6. **Two “no call/no show” by a vendor will cause suspension from participating in the market for the remainder of the season. NO REFUNDS WILL BE GIVEN.**

Vendor Parking:

Vendors' vehicles not parked at their booth site must be parked in designated vendor area. The entrance is on the W. Streetsboro road side. Parking will be around the house on the property. All vendors must be unloaded by 2:45 pm. There is NO PARKING in the front of the main lot so that we have parking for customers.

Available Products:

The Village of Richfield has the right to monitor the products that are for sale by vendors and restrict the sale of items that do not meet the mission of the market. Items that are already offered in the market may also be restricted to help maintain a diverse market for the customers.

1. All products labeled certified organic must be certified by an accredited organization in accordance with the rules of the National Organic Program.
2. Flowers, plants, bulbs, and/or seed must be from locally grown production. No imported items will be permitted for sale.
3. Crafts must be handmade and /or assembled by the vendor. No wholesale lots will be permitted for sale.
4. **All edible products sold at the market must be grown in Ohio or made from Ohio grown ingredients. Local producers and those outside of the northeast Ohio area are welcome.**
5. Any dispute concerning products must be appealed in person or in writing to the Recreation Director.

Summit County Requirements:

1. All vendors selling edible items are registered by the Village of Richfield with the Summit County Department of Health. Approval by the Health Department is required prior to selling any edible items. The Market Manager will notify THE VENDOR IF THERE ARE ANY PROBLEMS.
2. vendors selling items on which sales tax is collected must have a proper vendor's license from Summit County Auditor's Office (330) 725-9755. Your vendor license must be displayed if you are collecting sales tax.

Proof of Insurance:

The Village of Richfield does not require vendors to have specific proof of insurance, certificates of liability, or insurance coverage of a minimum amount, however; the Village of Richfield is not responsible for any damage, loss, injury, harm, theft, or altercation that may occur before, during, or after the hours of the market. Vendors take full responsibility for any and all liability for any such occurrence. Liability of the Village of Richfield is strictly limited to Village employees and staff members and proper maintenance of Village grounds.

Dates:

- I plan to attend all the markets

Name: _____

I have read and understand the rules and regulation for the Richfield Farmers Market;