

RESOLUTION NO. 18-2006

Offered by All of Council

A RESOLUTION AUTHORIZING THE MAYOR AND FINANCE DIRECTOR TO ENTER INTO AN AGREEMENT WITH McKNIGHT & ASSOCIATES FOR SITE IMPROVEMENT SERVICES FOR THE MUNICIPAL CENTER COMPLEX AND DECLARING AN EMERGENCY

BE IT RESOLVED BY THE COUNCIL of the Village of Richfield, Summit County, State of Ohio:

SECTION 1. That the Mayor and Finance Director be and they hereby are authorized and directed to enter into an agreement with McKnight & Associates for site improvement services for the Municipal Center Complex not to exceed \$31,000.

SECTION 2. This Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public health, safety and welfare and for the further reason that it is immediately necessary in order to be in effect to meet the Village's building schedule; wherefore, provided this Resolution receives the affirmative vote of two-thirds of the members of Council elected or appointed, it shall take effect immediately upon its passage and execution by the Mayor; otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

PASSED: 3/6/06

[Signature]
President of Council

[Signature]
Mayor

Dated: 3/14/06

ATTEST:

[Signature]
Clerk of Council

LANDSCAPE
ARCHITECTURE

McKnight & Associates

The Caxton Building
812 Huron Road, Suite 421
Cleveland, Ohio 44115-1126
(216) 771-1800
FAX (216) 771-1801



Michael K. Lyons, Mayor
Village of Richfield
4410 W. Streetsboro Road
Richfield, Ohio 44286-0387

February 1, 2006

Dear Mayor Lyons,

With regard to the Village of Richfield Village Hall project we are very interested in continuing working with you and the Village Council to design site improvements for the Municipal Center. Previously we addressed site areas directly in front of the Village Hall and the rear parking areas in a proposal dated December 12, 2005. In order to further assist the Village, we are prepared to provide the following supplemental Landscape Architectural Design Services:

- Design the entry road improvements and connections to the existing senior center parking area, police parking area, park and township offices. Consider landscape improvements at the perimeter of the police station, fire station and terracing between the town hall and senior center.
- Complete a comprehensive Design Development Site Plan. Include the layout, grading, paving and planting design of the site in order to develop unit price cost estimate of the proposed site improvements. Consult with the village's engineer to design drainage and lighting improvements and review the proposed grading.
- Upon approval, complete Construction Documents to include Site Demolition, Layout, Grading, Drainage, Lighting and Planting Plans. Include details and specifications for bidding.
- Answer questions during the bidding and implementation phases of the project. Review the site layout in the field. Attend weekly job meetings and complete a punch-list upon substantial completion by the contractor.

The proposed not to exceed fees for this scope of work are as follows:

<u>December 12, 2005 proposed fees</u>	
Sketch Plans and Design Development	\$ 5,000.00
Contract Documents	9,000.00
Construction Administration	3,500.00
Total Fee	\$ 17,500.00

<u>Amended additional fees for expanded scope February 2, 2006</u>	
Design Development	included above
Contract Documents	6,000.00
<u>Construction Administration</u>	<u>1,500.00</u>
Total Additional Fee	\$ 7,500.00

The hourly billing rates for this work will be \$ 90.00 per hour for the Principal / Project Manager and \$ 75.00 per hour for the Associate Landscape Architect. The fees for a Civil Engineer are not included in this proposal, but should not exceed \$5,000.00. Expenses for reproductions and printing of progress plans will be included in the fee while printing of the Presentation and Construction Documents will be reimbursable and should not exceed \$1,000.00. An invoice will be sent at the end of the month and payment due in 30 days.

We look forward to continuing to work with you and the Village of Richfield on this exciting project. If you have any questions or require additional information, please contact us.

Sincerely,



James S. McKnight ASLA

Agreed VILLAGE OF RICHFIELD

BY:

Michael K. Lyons - Mayor

Eleanor Lukovics - Finance
Director

DATE: _____