

RESOLUTION NO. 76-2006

Offered by All of Council

A RESOLUTION AUTHORIZING THE MAYOR AND THE FINANCE DIRECTOR TO ENTER INTO A CONTRACT WITH ARCADIS FPS FOR ENGINEERING SERVICES DURING CONSTRUCTION AND RESIDENT PROJECT REPRESENTATIVE FOR THE STONEGATE CORPORATE PARK PHASE FOUR SANITARY SEWER, PUMP STATION AND FORCE MAIN PROJECT AND DECLARING AN EMERGENCY

BE IT RESOLVED by the Council of the Village of Richfield, Summit County, State of Ohio:

SECTION 1. That the Mayor and the Finance Director be, and they hereby are, authorized and directed to enter into the following agreements with Arcadis for professional engineering services in connection with the Stonegate Corporate Park Phase Four Sanitary Sewer, Pump Station and Force Main:

- (a) Engineering services during construction (not to exceed \$23,600.00.
- (b) Resident Project Representation (not to exceed) \$41,100.00

SECTION 2. This Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public health, safety and welfare and for the further reason that it is immediately necessary in order to provide necessary professional services for the Stonegate Corporate Park Phase Four Sanitary Sewer, Pump Station and Force Main Project; wherefore, provided this Resolution receives the affirmative vote of two-thirds of the members of Council elected or appointed, it shall take effect immediately upon its passage and execution by the Mayor; otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

PASSED: 10/17/06



President of Council



Mayor

Dated: 10/17/06

ATTEST:


Clerk of Council

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PASSED: 10/17/06

[Signature]
President of Council

[Signature]
Mayor

Dated: 12/5/06

ATTEST:

[Signature]
Clerk of Council



ARCADIS FPS, Inc.
100 Courthouse Square
310 West Lakeside Avenue
Cleveland
Ohio 44113-1021
Tel 888 654 2538
Fax 216 781 6243

Ms. Melanie Tibbs
Service Director
Village of Richfield
4410 West Streetsboro Road
Richfield, Ohio 44286

Water Resources

Subject:
Richfield, Ohio
Stonegate Corporate Park Phase Four
Letter Proposal for Engineering Services during the
Construction Phase and RPR

Date:
10 October 2006

Dear Ms. Tibbs:

Contact:
Said AbouAbdallah,
PE

At your request, we are pleased to submit this letter proposal to provide engineering services during the construction phase and resident project representation for the Stonegate Corporate Park Phase Four project. The project involves installing sanitary sewers (with alternate bid), forcemain and one submersible pumping station. The estimated value of construction is between \$529,000 and \$667,000 in 2006 dollars. ARCADIS is currently assisting the Village with the bidding phase of the project and bids are to be received on October 11, 2006.

Phone:
(216) 781-6177

The following Scope of Services was prepared based on our conversation with you and our experience with similar Village projects. The following is a listing of the proposed Scope of Services, Scheduling, Engineering Fee and Authorization.

Email:
sabuabdallah@arcadis
-us.com

Our ref:
AK000025.G001

Scope of Services

Engineering Services During construction – ARCADIS will perform the following tasks after receipt of a written notice to proceed from the Village

- Arrange for and attend the preconstruction meeting.
- Consult with the Village and act as its representative as provided in the General Conditions of the Contract Documents. The extent and limits will be as assigned in the General Conditions unless otherwise agreed to in writing.
- Make site visits at intervals appropriate to the various stages of the construction.
- Recommend to the Village that the Contractor's work be approved or disapproved based on field observations.

Imagine the result

ARCADIS

Ms. Melanie Tibbs
10 October 2006

- Issue necessary clarifications and interpretations of the Contract Documents as appropriate.
- Recommend Change orders and Change Order Directives to the Village as appropriate. Prepare Change Orders as required.
- Review and take appropriate action with respect to shop drawings and submittals that the contractor is required to submit for general conformance with the Contract Documents.
- Evaluate the acceptability of substitute or "or-equal" materials and advise the Village.
- Based on input from the Village and on site visit observations as an experienced and qualified design professional, review the application for payment, by the contractor, and the accompanying documents and provide recommendations.
- Review and transmit to the Village, schedules, guarantees, bonds, certificates of insurance, etc.
- Prepare project closeout documents such as Substantial Completion Certificate, Notice of Acceptability of Work, Punchlists, etc.
- Based on marked-up plans as prepared by the contractor revise the design drawings to show changes made during construction. One original reproducible set of these "Record Drawings" and two paper copy will be provided to the Village.

Resident Project Representative (RPR) – ARCADIS will perform the following tasks after receipt of a written notice to proceed from the Village

- Provide the services of a resident project representative (RPR) at the site during the construction phase to assist in observing the quality and progress of the work.
- The duties and responsibilities, and authority of the RPR are set forth in Exhibit A "Duties, Responsibilities and Limitations of Authority of resident project representative".

ARCADIS

Ms. Melanie Tibbs
10 October 2006

Scheduling

The project Contract Documents identifies the construction phase to last 120 consecutive calendar days from the date of the Project Notice to Proceed. The resident project representative services would also be anticipated for the same 120 consecutive calendar days.

Engineering Fee

ARCADIS FPS proposes to be reimbursed at a cost reimbursement plus fixed fee thereof, plus other direct costs or reimbursable expenses for the different phases of the project as follows:

- Engineering during construction phase, Not to exceed \$ 23,600
- Resident Project Representation (RPR), Not to exceed \$ 41,100

Authorization

Execution of this document will serve as our authorization to proceed under the authority of our current Agreement for Engineering Services dated December 20, 2005. Two copies executed by ARCADIS are being provided to the Village for signatures. After executing both copies, please return one for our records.

Sincerely,



Said W. AbouAbdallah, P.E

Authorization to proceed is hereby acknowledged. Funds are encumbered and available in Purchase order No. _____

Village Finance Director

VILLAGE OF RICHFIELD, OHIO
(OWNER)

Date

ARCADIS G&M of Ohio, Inc.
(ENGINEER)



10/11/06

Date