

A RESOLUTION AUTHORIZING THE MAYOR AND THE FINANCE DIRECTOR TO ENTER INTO AN AGREEMENT WITH FINKBEINER, PETTIS & STROUT, INC. FOR PROFESSIONAL ENGINEERING SERVICES TO DESIGN A TRAFFIC SIGNAL AT THE INTERSECTION OF WHEATLEY ROAD AND KINROSS LAKES PARKWAY AND DECLARING AN EMERGENCY

WHEREAS, the Mayor has recommended the engagement of the Village Engineer, Finkbeiner, Pettis & Strout, Inc., to engineer a traffic signal at the intersection of Wheatley Road and Kinross Lakes Parkway at an estimated cost not to exceed \$8,000.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Village of Richfield, Summit County, State of Ohio:

SECTION 1. That the Mayor and the Finance Director be, and they hereby are, authorized and directed to enter into an agreement with Finkbeiner, Pettis & Strout, Inc. for professional engineering services in connection with the design of a traffic signal at the intersection of Wheatley Road and Kinross Lakes Parkway in accordance with the quotation attached hereto as Exhibit "A" and incorporated herein fully as if by reference.

SECTION 2. This Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public health, safety and welfare and for the further reason that it is immediately necessary in order that the engineering on the project can begin immediately; wherefore, provided this Resolution receives the affirmative vote of two-thirds of the members of Council elected or appointed, it shall take effect immediately upon its passage and execution by the Mayor; otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

PASSED: February 5, 2002

Gregory Malone  
President of Council

Donald W. Stearn  
Mayor

Dated: 2/7/2002

ATTEST:  
Shirley Stivers

Clerk of Council

CONSULTING ENGINEERS  
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 520 SOUTH MAIN STREET  
 AKRON, OHIO 44311-1010  
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February 18, 2002

Ms. Melanie Tibbs  
 Service Director  
 Village of Richfield  
 Village Hall  
 4410 West Streetsboro Road  
 Richfield, Ohio 44286

Re: Richfield, Ohio  
 Wheatley Road/Kinross Lakes Parkway  
 Traffic Signal  
**Letter Agreement**



Dear Ms. Tibbs:

Finkbeiner, Pettis & Strout, Inc. is pleased to submit this Letter Agreement to provide professional surveying and engineering services for preparation of plans and specifications for the referenced project.

No right of way takes are anticipated for the construction of this project. Temporary right of way, permanent right of way, bidding, award and construction phase services are not included in this Letter Agreement. A project manual can be provided as an additional service.

We have provided our Scope of Services, Schedule and Engineering Fee for your consideration.

**Scope of Services**

**Field Survey**

- Research existing right of way, property lines and centerline information of Wheatley Road/Kinross Lakes Parkway.
- Set reference points and benchmarks.
- Field locate property pins and monuments.
- Survey existing topography for approximately 350' on each leg of Wheatley Road and 200' on Kinross Lakes Parkway.
- Layout existing centerline of right of way and existing right of way lines based on record search and field survey.

### Traffic Signal Design

- Contact the Ohio Utilities Protection Service (OUPS), Ohio Oil and Gas Products Underground Protection Services (OGPUPS) and non-member utility companies.
- Obtain existing utility records and show in plans.
- Submit a preliminary and final set of plans to each utility company.
- Prepare a plan layout of the proposed traffic signal showing strain pole locations, loop detectors, pull boxes and underground conduit locations.
- Prepare wiring diagram, timing, phasing diagram, loop detector chart and color sequence chart.
- Design mast arm pole sizes and vehicular signal clearances.
- Calculation quantities.
- Provide traffic signal general notes and maintenance of traffic general notes.
- Provide an opinion of probable cost of construction utilizing the bid items as shown in the general summary sheet. Cost will be determined utilizing ODOT bid tab information.
- Submit final plans to ODOT and the Village for comments.
- Address final comments.
- The following estimated sheets are comprised of the traffic signal plans:

Title Sheet	1
General Notes	2
Traffic Signal Plan	1
Traffic Signal Details	2
Total	<u>6</u>

### Schedule

Upon authorization to proceed, final plans can be submitted for review within ten weeks and tracings can be completed within two weeks following receipt of final review comments.