

ORDINANCE NO. 76-2013 (AMENDED 11-19-2013)

Offered by All of Council

AN ORDINANCE TO ADOPT A SCHEDULE OF POSITIONS, SALARY RATES AND WAGES INCORPORATING A 2% COST-OF-LIVING ADJUSTMENT AND TO OTHERWISE FIX AND DETERMINE COMPENSATION FOR PERSONNEL OF THE VILLAGE OF RICHFIELD, TO AMEND ORDINANCE NO. 88-2012 AND OTHER ORDINANCES NOT CONSISTENT.

Be it ordained by the Council of the Village of Richfield, Ohio, State of Ohio:

SECTION 1. The Schedule of Positions and Compensation, bearing a date of December 30, 2013 through December 28, 2014 attached hereto and made a part hereof and the pay periods for officers and employees shall be in accordance therewith from and after December 29, 2013.

SECTION 2. That the Schedule of Positions and Compensation, bearing a date of December 30, 2013 through December 28, 2014 attached hereto and made a part hereof also incorporate a Part-Time Fireperson in Training position and a Part-Time Paramedic in Training position in the Fire Department as follows:

FIRE DEPARTMENT	Hourly Rate:	
Part-Time Fireperson in Training	\$15.00	Plus \$30.00 per Training Session
Part-Time Paramedic in Training	\$16.43	Plus \$32.86 per Training Session

SECTION 3. Ordinance No. 88-2012 and all other Ordinances or part of schedules which are not consistent with the terms of this Ordinance are hereby repealed.

SECTION 4. In accordance with Section 4.12 of the Charter of the Village of Richfield, this Ordinance, incorporating a two percent (2%) cost-of-living adjustment, shall take effect and be in force upon the approval of the Mayor; otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

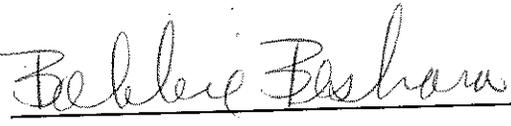
PASSED: December 3, 2013



President of Council

ATTEST:


Clerk of Council



Mayor

**TO: Village Council
Mayor Bobbie Beshara
Bill Hanna**

**CC: Lisa Spraggins
Jason Mihalek**

FROM: Sandy Turk, Finance Director

RE: Amended Ordinance 76-2013 to Adopt Schedule of Positions and Salary Rates for the 11-19-13 Council Meeting

Date: November 13, 2013

ACTION BEING REQUESTED	TYPE OF REQUEST
Adoption	Authorizing Ordinance

The Finance Department requests that Amended Ordinance No. 76-2013 to adopt a Schedule of Positions, Salary Rates and Wages be read for its second time at the November 19th Council meeting. The original ordinance incorporated a two percent (2%) cost-of-living adjustment into the salary rates and wages. This amended ordinance also incorporates a Part-Time Fireperson in Training position and a Part-Time Paramedic in Training position in the Fire Department at hourly rates of \$15 and \$16.43 per hour, respectively. This was a result of the discussion that took place at a prior Council meeting. Exhibit A, the actual Schedule of Positions and Compensation was also amended to incorporate the above referenced changes.

Third reading of the resolution will take place December 3rd with approval of the Ordinance also taking place on December 3rd.

Please let me know if you have any questions.

Attachment

Schedule of Positions and Compensation
Effective December 30, 2013 through December 28, 2014

	<u>ANNUAL</u>	<u>BI-WEEKLY</u>	<u>HOURLY</u>
<u>LEGISLATIVE EMPLOYEES:</u>			
President of Council	5,000	185.19	
Council Members	4,500	166.67	
Clerk of Council	5,741 - 10,772	220.83 - 414.31	
<u>ADMINISTRATION EMPLOYEES:</u>			
Mayor/Safety Director	50,920	1,958.46	
HR, Policy & Records Coordinator	36,720 - 62,220	1,412.31 - 2,393.08	17.65 - 29.91
Administrative Assistant	23,536 - 47,487	905.25 - 1,826.42	11.32 - 22.83
Part-time Information Technology Coord.			15.30 - 20.40
Mayor's Assist./Court Clerk	23,536 - 47,487	905.25 - 1,826.42	11.32 - 22.83
<u>FINANCE/TAX DEPARTMENT:</u>			
Finance Director/Tax Administrator	59,429 - 81,498	2,285.72 - 3,134.54	28.57 - 39.18
Assistant Finance/Tax Administrator	52,157 - 71,990	2,006.03 - 2,768.85	25.08 - 34.61
Finance Department Clerks	23,536 - 47,487	905.25 - 1,826.42	11.32 - 22.83
Tax Dept. Auditor/Clerks	23,536 - 47,487	905.25 - 1,826.42	11.32 - 22.83
<u>FIRE DEPARTMENT:</u>			
Fire Chief	59,429 - 81,498	2,285.72 - 3,134.54	28.57 - 39.18
Fire Captain	56,435 - 71,949	2,170.59 - 2,767.28	27.13 - 34.59
Administrative Assistant	23,537 - 47,487	905.25 - 1,826.43	11.32 - 22.83
Fire Medic Lieutenant	70,575.16	2,714.43	27.25
Fire Medic - 36 Month	63,013.54	2,423.60	24.33
Fire Medic - 27 Month	57,072.98	2,195.11	22.04
Fire Medic - 18 Month	55,008.59	2,115.72	21.24
Fire Medic - 9 Month	47,522.34	1,827.78	18.35
Fire Medic in Training	42,543.58	1,636.29	16.43
<i>(*Note: Annual Rate divided by 2,589.6 hours equals hourly rate for full-time Fire Dept. employees below Captain.)</i>			
Part-Time Fireperson in Training	Hourly Rate: 15.00	Plus \$30.00 per Training Ses.	
Part-Time Paramedic in Training	Hourly Rate: 16.43	Plus \$32.86 per Training Ses.	
Part-Time Fireperson	Hourly Rate: 19.90	Plus \$39.80 per Training Ses.	
Part-Time Paramedic	Hourly Rate: 21.33	Plus \$42.66 per Training Ses.	
Fire Lieutenant - Part Time	Hourly Rate: 22.74	Plus \$45.48 per Training Ses.	
Fire Captain - Part Time	Hourly Rate: 24.18	Plus \$48.36 per Training Ses.	
Assistant Fire Chief - Part Time	Hourly Rate: 25.61	Plus \$51.22 per Training Ses.	

Schedule of Positions and Compensation
Effective December 30, 2013 through December 28, 2014

	<u>ANNUAL</u>	<u>BI-WEEKLY</u>	<u>HOURLY</u>
<u>POLICE DEPARTMENT:</u>			
Police Chief	59,429 - 81,498	2,285.72 - 3,134.54	28.57 - 39.18
Police Lieutenant	76,887	2,957.18	36.96
Police Sergeant	70,861	2,725.44	34.07
Patrolman - 36 Month (Full-time)	63,267	2,433.33	30.42
Patrolman - 24 Month (Full-time)	53,549	2,059.58	25.74
Patrolman - 12 Month (Full-time)	50,897	1,957.58	24.47
Patrolman - New hire (Full-time)	44,341	1,705.44	21.32
Patrolman - Part-Time 24-35 months	n/a	n/a	24.47
Patrolman - Part-Time 13-23 months	n/a	n/a	22.90
Patrolman - Part-Time new - 12 months	n/a	n/a	21.32
<u>DISPATCH DEPARTMENT:</u>			
Dispatch Supervisor	50,961	1,960.05	24.50
Dispatcher - 36 Month (Full-time)	45,508	1,750.32	21.88
Dispatcher - 24 Month (Full-time)	42,538	1,636.08	20.45
Dispatcher - 12 Month (Full-time)	41,732	1,605.09	20.06
Dispatcher - New hire (Full-time)	39,737	1,528.35	19.10
Dispatcher - 36 Month (Part-time)			19.68
Dispatcher - 27 Month (Part-time)			17.05
Dispatcher - 18 Month (Part-time)			15.03
Dispatcher - New hire (Part-time)			13.04
<u>DOG WARDEN:</u>			
Dog Warden - 36 Month (Part-time)			19.67
Dog Warden - 27 Month (Part-time)			17.05
Dog Warden - 18 Month (Part-time)			15.03
Dog Warden - 9 Month (Part-time)			13.05
<u>PLANNING/ZONING DEPARTMENT:</u>			
Planning/Zoning Director	50,457 - 81,498	1,940.64 - 3,134.54	24.26 - 39.18
Part-time Board Secretary		\$120/meeting all inclusive	
Administrative Assistant	23,536 - 47,487	905.25 - 1,826.42	11.32 - 22.83
<u>RECREATION DEPARTMENT:</u>			
Recreation Director	27,272 - 53,625	1,048.93 - 2,062.50	13.11 - 25.78
Recreation Assistants (Part-time)			Min Wg - 19.82
<u>HUMAN SERVICES DEPARTMENT:</u>			
Human Services Coordinator			11.84 - 21.39
Human Services Assistant (Part-time)			Min Wg - 19.82

Schedule of Positions and Compensation
Effective December 30, 2013 through December 28, 2014

	<u>ANNUAL</u>	<u>BI-WEEKLY</u>	<u>HOURLY</u>
SERVICE DEPARTMENT:			
Service Director	59,429 - 81,498	2,285.72 - 3,134.54	28.57 - 39.18
Assistant Service Director	55,259 - 72,008	2,125.34 - 2,769.54	26.57 - 34.62
Administrative Assistant	23,536 - 47,487	905.25 - 1,826.42	11.32 - 22.83

Division Supervisor:			
96 Months	62,830	2,416.54	30.21
84 Months	60,914	2,342.86	29.29
72 Months	59,003	2,269.35	28.37
60 Months	57,091	2,195.79	27.45
48 Months	55,177	2,122.19	26.53
36 Months	53,264	2,048.63	25.61
24 Months	51,351	1,975.03	24.69
12 Months	49,437	1,901.44	23.77
Beginning Rate	47,525	1,827.88	22.85

Maintenance, Road Mechanic & Sewer Maint. Supervisor			
96 Months	58,687	2,257.18	28.21
84 Months	55,877	2,149.11	26.86
72 Months	53,067	2,041.03	25.51
60 Months	50,256	1,932.92	24.16
48 Months	47,448	1,824.93	22.81
36 Months	44,638	1,716.85	21.46
24 Months	41,828	1,608.78	20.11
12 Months	39,019	1,500.75	18.76
Beginning Rate	36,209	1,392.67	17.41

Maintenance Technician			
96 Months	51,442	1,978.55	24.73
84 Months	49,114	1,888.99	23.61
72 Months	46,786	1,799.46	22.49
60 Months	44,456	1,709.86	21.37
48 Months	42,128	1,620.30	20.25
36 Months	39,800	1,530.78	19.13
24 Months	37,472	1,441.21	18.02
12 Months	35,143	1,351.65	16.90
Beginning Rate	32,814	1,262.09	15.78

Schedule of Positions and Compensation
Effective December 30, 2013 through December 28, 2014

	<u>ANNUAL</u>	<u>BI-WEEKLY</u>	<u>HOURLY</u>
Service Dept. Stand By Time:			
Emerg. Snow Removal Full-Time Employees	\$1,000 /year payable April 1		
Highway Maintenance Supervisor	\$1,000 /year payable April 1		
Road Mechanic Supervisor	\$1,000 /year payable April 1		
Sewer Technicians	\$1,000 /year payable April 1		

Janitor (Full-time)	21,187 - 51,459	814.88 - 1,979.20	10.19 - 24.74
Part-time Service Employee			Min Wg - 14.44
Janitor (Part-time)			Min Wg - 14.27
<u>OTHER:</u>			
Mayor's Court Magistrate		\$150 per Session payable Bi-Weekly	
Director of Law		\$2,500/month & other compensation as authorized by the Mayor, payable monthly.	