

RESOLUTION NO. 85-2013

Offered by All of Council

**A RESOLUTION TO MAKE APPROPRIATIONS FOR CURRENT EXPENSES AND OTHER EXPENDITURES OF THE VILLAGE OF RICHFIELD, STATE OF OHIO, RELATED TO YEAR-END CLOSE-OUT ACTIVITIES DURING THE YEAR ENDING DECEMBER 31, 2013 AND DECLARING AN EMERGENCY.**

WHEREAS, it is necessary to adjust the 2013 Appropriation Measure to reflect budgetary funding increases, funding reductions, and to transfer budget appropriations in order to accommodate the operational needs of the departments of the Village; and

WHEREAS, it is necessary for reconciliation of the 2013 appropriations in the Village's financial accounting system; and

WHEREAS, it is further necessary that this Resolution become immediately effective in order that critical services provided by the departments of the Village can continue and to provide for the usual, daily operation of the Village;

NOW, THEREFORE, BE IT RESOLVED by the Council of the Village of Richfield, Summit County, State of Ohio:

- Section 1. That the 2013 Appropriation Measure be amended to provide for additional appropriation increases, appropriation decreases, and cash transfers to be determined by the Finance Department, for the purpose of year-end reconciliation of accounts.
- Section 2. That the 2013 Appropriation Measure be amended to provide for appropriation transfers, to be determined by the Finance Department, for the purpose of year-end reconciliation of budget accounts and line items, provided that transfer items adhere to the currently established financial policies for processing appropriation transfers.
- Section 3. All additional appropriation increases, appropriation decreases, appropriation transfers, or cash transfers made under this resolution shall be done between December 3, 2013 and January 6, 2014, inclusive.
- Section 4. That the Finance Department shall provide Council a description of all appropriation increases, appropriation decreases, appropriation transfers, and cash transfers journaled in the financial accounting system under this resolution during the preceding week.

Section 5. This Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public health, safety and welfare and for the further reason that it is immediately necessary in order to pay for services rendered; wherefore, provided this Resolution receives the affirmative vote of two-thirds of the members of Council elected or appointed, it shall take effect immediately upon its passage and execution by the Mayor: otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

Passed: 12/3/13

*Rick Hudak*  
President of Council

*Lisa Spraggins*  
Clerk of Council

*Belbe Beshaw*  
Mayor

**TO: Village Council  
Mayor Bobbie Beshara  
Bill Hanna**

**CC: Lisa Spraggins**

**FROM: Sandy Turk, Finance Director**

**RE: Resolution to Make Year-End Appropriations for 12-3-13 Council Meeting**

**Date: November 22, 2013**

| <b>ACTION BEING REQUESTED</b> | <b>TYPE OF REQUEST</b> |
|-------------------------------|------------------------|
| Approval                      | Authorizing Resolution |

The Finance Department requests that the attached 2013 resolution allowing the Finance Department to make additional appropriation increases, appropriation decreases, appropriation transfers, or cash transfers for the purpose of year-end close-out activities and reconciliation of budget accounts and line items be submitted for first reading at the December 3<sup>rd</sup> Council meeting. I also respectfully request Council consider suspending second and third readings and approval of this resolution at the same meeting.

This action will allow the Finance Department to handle budgetary issues on a timely basis for all Village accounts provided the items adhere to established financial policies for processing the items. It aids in closing out the accounting books by addressing insufficient fund issues or excess appropriations in a more efficient manner. Items to be handled would include insufficient fund items but not items such as grant awards, new program appropriations, or expansion of existing programs. This authority would only pertain to activity between December 3, 2013 and January 6, 2014, inclusively. I shall provide Council a description of all appropriation increases, appropriation decreases, appropriation transfers, and cash transfers processed under this resolution during the preceding week.

Please let me know if you have any questions.

Attachment