

# Tree & Landscape Commission Meeting Notes

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## Call to Order @ 6:07pm

## Pledge of Allegiance

## Roll Call

- Present Attendees
  - Mayor Michael Wheeler
  - Dr. Gary Domanick
  - Polly Wheeler
  - Chris Papp, Service Director
  - Stephanie Landry
  - Sheila Schreiner
  - Lois Czekaj
  - Jessica Sorensen
  - Sam Papp

## Approval of Minutes

- August 10, 2020
- January 18, 2020
  - Two corrections noted; location of Arbor Day Tree Giveaway - Town Hall Pavillon, and spelling of 'Heinle House'

## Mayor's Report

- Tree City USA is postponed this year to June 2022
- Easter egg hunt will be COVID friendly event; volunteers will hide 1-2 kids = 1 dozen eggs; 3 additional eggs per additional child; eggs hidden on evening of April 3rd;

Monday, February 15, 2021

registration will be available on Village website; advertisement for event to be put in Village Times newspaper

### **Mayor's Report (continued)**

- April 24th Arbor Day Tree Giveaway; paper shredding; electronic recycling; COVID friendly event
- Three concerts approved for Summer 2021
- Community Days happening
- Steak Fry will happen on August 13,14 & 15
- NO Memorial Day Parade
- Richfield Garage Sale is a GO; first Saturday in June
- Oktoberfest happening in Fall
- Tree Lighting in Winter
- Santa in Winter

### **Old Business**

- Review Goals & Objectives for 2021
- T & L Board Duties
  - Jessica Sorensen appointed as Secretary
  - Chair & Vice Chair still needed
- Adopt-a-Spot Update
  - Overview of Program
    - Beautification project
    - 7-10 spots ideally
    - Water source and parking are critical
    - Steward/Sponsor signs are \$25 to make

Monday, February 15, 2021

- Cost is \$250 to sponsor
  - 'Kickoff' in May
  - Prepare soil in March/April
  - Steward will maintain, water, mulch, plant, trim and weed (May through September)
- Adopt-a-Spot Update (continued)
- Action Items
    - Obtain definitive sponsors
    - Design layout
    - Choose Nursery - Constantine's?
    - Select spots
    - Makes spots
    - Put advertisement in Village Times paper; March/April?
    - Chris Papp needs number of sponsors & stewards
    - End of season awards/recognition for stewards?
- Arbor Day Tree Giveaway
- Overview of Program
    - Saturday, April 24th, 2021 @ 9:00am at Town Hall
    - Project Pride; Paper shredding; Electronic recycling; Hazardous waste
    - 1,100 trees to give away (200 Redbuds; 100 x 9 other species)
    - Handouts for recipients with information of trees and care instructions
    - COVID friendly; selection forms, runners will place directly in trunk
    - Village Council and Parks & Recreation members will volunteer
  - Action Items
    - Determine tree quantity limits per car

Monday, February 15, 2021

- Figure logistics for COVID friendly event
- Tree City USA
  - Hosting is postponed to June 2022 due to COVID

### **New Business**

- Beautification North Side of Brecksville Road
  - Potential Adopt-a-spot locations; old BP station
  - Redesign welcome sign
  - Plant trees
  - Low maintenance islands (medians)?
  - Work with business' on North side regarding destination location
  - Email Gary with ideas
- Potential New Board Member
  - (2) new members will be voted in at the upcoming Council meeting on Tuesday, February 16th @ 6:00pm
    - Lois Czekaj
    - Shelia Schreiner
- Hanging Baskets
  - Previously baskets were hung on telephone poles along rt. 303; they are spread too sporadically and not aesthetically pleasing
  - Chris is looking for input on where to hang the flower baskets this coming season; choices are at the intersection of rt. 303 & 21, or at Town Hall
  - There are 16 baskets total
  - Placement will be decided at the next meeting
  - Maintenance free banners to hang?

Monday, February 15, 2021

### **Agenda Requests**

- Items for Continued Review
  - Discuss logistics for tree giveaway
  - Discuss Easter egg hunt
- New Items
  - Pots at Town Hall

### **Agenda Requests (continued)**

- Next Meeting Date
  - Monday, March 15th, 2021 @ 6:00pm

**Adjourned @ 7:24pm**

*Notes by Jessica Sorensen February 16, 2021*