

Richfield Village Cemetery Board

Minutes of the Cemetery Expansion and Columbarium Subcommittee

Meeting June 16, 2021 (Revised 7/13/21)

Called to order at 7:50 p.m. June 16, 2021, Council meeting room

In attendance: Jeff Stoppenhagen, Pat Healey, Stephanie Landry

Guests: Cheryl Jackson

Pat led the discussion and created a diagram to help the subcommittee determine;

1. What are we looking for
2. What information do we need
3. Where/from who do we get more information
4. What is the scope
5. What do we need to move forward

4 of the items listed require involvement from Behnke. Jeff will ask Chris Papp to set up a meeting when he returns from vacation.

Items not needing Behnke include;

Height of headstones in E & F

Are there regulations/rules for Memorial Trees in Fairview's back section

Cost/pricing/design

Do we need an easement from EOG for a road in WRC to access the proposed new section

Can Granite Bronze (Coldspring) add to the cremation niche area in WRC. Jeff to reach out

An Excel spreadsheet of what was on the whiteboard will be included with the minutes.

No meeting has been set; we'd like to include Behnke in that if possible. Most likely date would be after the next Board Meeting on 7/21/2021

Meeting was adjourned at 8:45 p.m.

Cemetery Board: Columbarium Sub-Committee

List of all we are looking for:

What more info do we need:

Where to get the info:

Height of Headstones in E & F

**Parking
Location & Volume**

Behnke

**Possible Locations
for a Columbarium**

Behnke

**Explanation from Behnke about
thoughts in 2016, 2018 proposals**

Behnke

**Niches
a. How many to start
b. Ongoing**

Behnke

**Memorial Tree Area
a. Fairview Location
b. Rules**

Cost/Price Design

Easement From EOG for Road

Add niches to existing Mausoleum

June 2021

Scope of Work to be done: What we agree on, to move forward:

E = Regular Headstones

#6 Depends on #2, #3, & #5

**Contact Granite Bronze on
method and cost**