



TEMPORARY SIGN REGISTRATION APPLICATION

Applicant's Name: _____ **Date:** _____
Address: _____
Email: _____ **Phone:** _____

Owner's Name: _____
Address: _____ **Phone:** _____

Address where temporary sign is being installed: _____
Zoning District: _____ **Property Type:** Residential () Non-Residential ()

Has this address previously registered/received approval for installation of a temporary sign: Yes () No ()
If yes, when: _____

Type of Temporary Sign (check all that apply): Window () Ground () Banner ()
Size: Vertical _____ (x) Horizontal _____ (=) Square Footage _____

Expected Date of installation: _____ Expected De-Registration Date: _____
1163.15 (c) and 1163.17 (f):

- * Temporary signs shall be permitted for a maximum of 60 days each calendar year.
- * Temporary signs that announce a specific event shall be removed within seven days after the close of event.
- * All temporary signs shall be removed and de-registered on or before the de-registration required date.

Permanent Sign application completed: Yes () No ()
Add to Planning Commission Agenda: Yes () No () If yes, meeting date: _____
Projected installation date of Permanent Sign: _____

All applications for temporary sign registration shall be accompanied by a plan that shows the proposed sign, including height, width and depth dimensions as well as the location of the sign. One copy of this application and accompanied drawings must be submitted to the Director of Planning & Zoning.

The undersigned hereby applies to the Village of Richfield, Ohio for a temporary sign registration to be installed in compliance with the regulations of the Zoning Code of the Village of Richfield and with the representation made herein, all of which the unsigned swear to be true.

Applicant Signature: _____ **Date:** _____

For Office Use:

() Approved () Approved Subject to: _____ () Denied
Registration Date: _____ **De-Registration Required By Date:** _____

Director of Planning & Zoning Signature: _____ **Date:** _____