

A RESOLUTION AUTHORIZING THE MAYOR AND FINANCE DIRECTOR TO ENTER INTO AN AGREEMENT WITH CAWRSE & ASSOCIATES, INC. FOR PROFESSIONAL SERVICES IN CONNECTION WITH THE HISTORIC DISTRICT STREETScape MASTER PLAN

BE IT RESOLVED by the Council of the Village of Richfield, State of Ohio:

SECTION 1. That the Mayor and Finance Director be, and they hereby are, authorized and directed to enter into an agreement with Cawrse & Associates, Inc. for professional services in connection with the Historic District Streetscape Master Plan, a copy of which agreement is attached hereto as Exhibit "A" and incorporated herein fully as if by reference.

SECTION 2. This Resolution shall take effect and be in force from and after the earliest period allowed by law.

Passed: September 1, 1998

Michael Lyons
President of Council

Donald H. Larsen
Mayor

Dated: 9/3/98

ATTEST:
Carol Gibson
Clerk of Council



Landscape Architects • Land Planners

August 27, 1998

Mayor Donald Larsen
Village of Richfield
4410 W. Streetsboro Road
P. O. Box 387
Richfield Village, Ohio 44286

Re: Historic District Streetscape Master Plan

Dear Mayor,

We are pleased to submit the following proposal to provide landscape architectural design services for the Route 303 and Route 21 intersection, approximately 1,000' in each direction. Based on my conversations with Ralph Waszak and Ken Crandall, I have developed a scope of services for this specific area. The design standards that will be developed will establish the Historical theme for future use at the Route 303 and Broadview Road intersection. Therefore, the following procedure will be used in developing a design for this study area:

A. SCOPE OF SERVICES

1. Field Work

- Review existing conditions, do some field measuring, and photograph the site.

2. Program Formulation

- Meet in a joint group meeting and define specific program requirements.
- Define specific historic aspects desired .

3. Preliminary Master Plan

- Refine and illustrate design concepts
- Make recommendations regarding site furniture, signage, lighting standards, landscaping, sidewalk locations and materials, types of fencing, mounding, bollard placement, village identification markers, etc.
- This plan will be reviewed at one joint meeting with the representatives of various interested Village committees.

4. Master Plan

- A refinement of the Preliminary Plan into a document that will serve as the basis for future construction documents.
- The final computer drawn plan will be reviewed at a joint review meeting and rendered for presentation purposes.



Landscape Architects • Land Planners

- This plan will include cross-sections, specific manufacture types for benches, light fixtures, bollards; schematic fencing design; schematic signage/identification details; specific landscape recommendations, and other design elements.
 - A cost opinion will be formulated to help in phasing determinations.
5. Meetings: I am allocating three meetings within our fee. Additional meetings will be billed at the appropriate hourly rate.
 6. Revisions: Revisions to the final, completed plan initiated by the Village will be billed on an hourly basis.
 7. Construction Document: I cannot be sure at this time exactly what construction documents will be needed. Some documents may simply involve specifying a specific bench or light pole type, while others could involve detailing a particular fence design. Therefore, our fee for construction documents will probably range from 5% to 10% of the overall construction budget for that specific phase.

B. COMPENSATION AND METHOD OF PAYMENT

1. Fee: Our fee for the previously described Scope of Service work will be \$5,900.
2. Reimbursables: Reproductions, blueprints, mylars, sepias, CAD Plots, enlargements, drymounts, UPS, postage, long distance phone calls, faxes, etc. directly related to this project are an extra expense and will be billed at cost plus 5%.
3. The above fees are based upon 1998 rates of:

a. Principal Landscape Architect	\$85
b. Associate Landscape Architect	\$55
c. Draftsperson	\$45
d. Secretarial	\$25
4. Payment Terms: Our payment terms are net thirty days from the date of invoice. Progress payment invoices are sent on a monthly basis indicating work which has been completed.
5. Limitation of Liability: The risks of this project should be such that the Village of Richfield agrees, to the fullest extent permitted by law, that the total liability of Cawrse & Associates, Inc. for any and all injuries, claims, losses, expenses or damages arising out of this agreement from any cause or causes, shall not exceed the total amount of the contract fees, providing the cause was not amounting to a willful or intentional wrong.



Landscape Architects • Land Planners

C. AUTHORIZATION TO PROCEED

1. Upon your written authorization of acceptance of this proposal, we will proceed immediately with the project outlined in the above proposal. We estimate a time frame of approximately 60 days to complete the Master Plan, providing there are no unforeseen circumstances.

Mayor, when I was on site last week, I took some pictures of the project area. I have included these pictures with my comments so that you have some understanding of our design approach. Also, basic information on the firm along with project descriptions has been included. Thank you for allowing us to present this proposal. Please feel free to contact me if there are any questions. Mayor, we look forward to hearing from you soon.

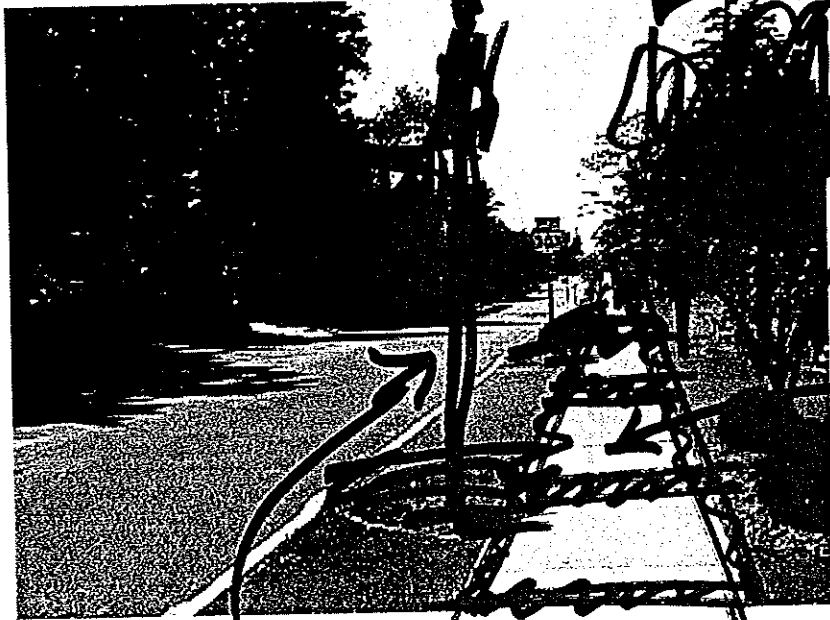
Sincerely,

A handwritten signature in cursive script that reads "Craig E. Cawrse".

Craig E. Cawrse, ASLA

cc: Ralph Waszak

enclosures



Strengthen
tree canopy

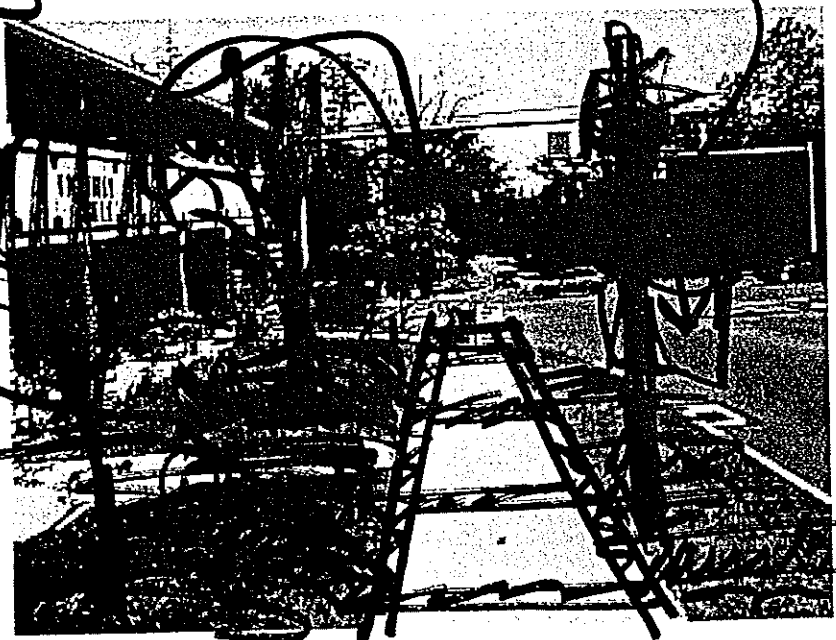
Provide sidewalk
interest.

Signage/lighting

Village identifying
Element

Create stronger
landscaping

Benches



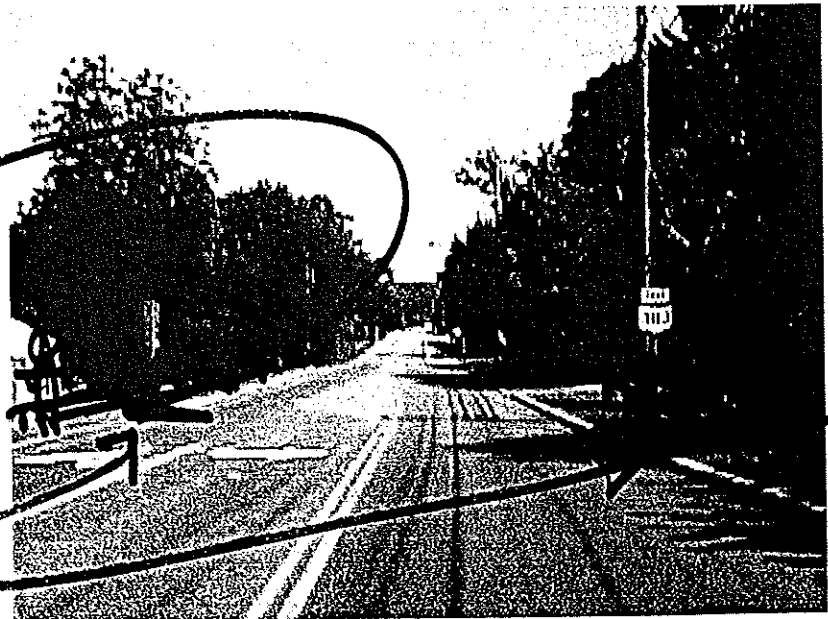


Create focus
towards intersection

Keep rural feel
with simple
streetscape elements

Resolve grade
issues

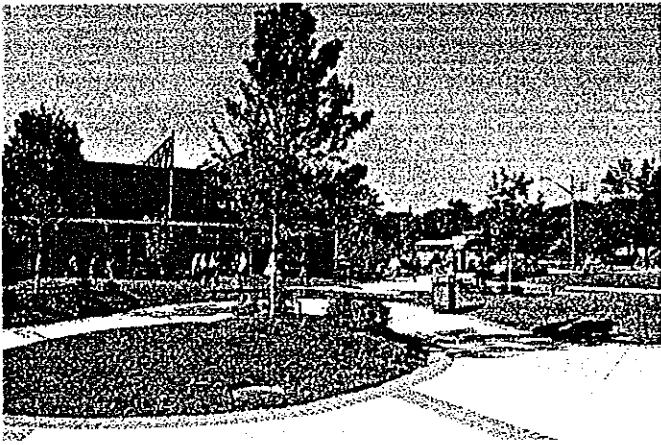
Add landscape/
hardscape
elements





Landscape Architects • Land Planners

H I S T O R Y



Cawrse and Associates, Inc. is a Chagrin Falls based land planning and landscape architectural firm. We have been involved in multi-family land planning, commercial and industrial site planning, landscape design, and park planning since 1981 to both public and private clients. Our projects have ranged in size from 600 acre mixed use developments, 1800 acre Planned Residential Developments, to park designs ranging in size from several acres to 300 acres. Our firm has received numerous state and national design awards for land planning projects and landscape designs. In addition, we have had extensive involvement with city planning commissions, private developers and other public agencies.



In summary, Cawrse and Associates has a staff of eight consisting of four registered landscape architects and four support personnel. We also specialize in providing land planning, site planning, graphic design, and project management. Several of our firm's assets are its ability to work with a design team (planners, architects, consultants, etc.), respond and produce a product in a timely fashion, and design within realistic project budgets.

CAWRSE & ASSOCIATES, INC.

Landscape Architects • Land Planners

S E R V I C E S

Cawrse and Associates, Inc., formed in 1981, provides consulting services in all phases of landscape architecture and land planning, to both private and public clients:

Landscape Design - planting design of large scale projects, such as parks, corporate headquarters, and housing developments; estate landscape design; public facility landscaping; hardscape design of street furniture, lighting and outdoor spaces.

Land Planning - subdivision and planned unit development design; golf courses renovation; park and recreation facility plans; industrial and office parks; environmental analysis.

Urban Design - downtown analysis, including vehicular, pedestrian, and image considerations; revitalization and beautification plans; pedestrian plaza's and outdoor spaces.

Construction Documents - technical specifications and bid drawings; construction detailing and project management; cost estimation and cost analysis; grading and storm water management plans.

Site Selection and Site Planning - evaluation of environmental data; including wetlands, soils, and topography; site development design representing all levels of private and public work; rezoning applications and support data.

Graphic Design - project identification signage; street signage; logo development and marketing brochure design, along with illustrative site plans.

