

RESOLUTION NO. 63-2016

Offered by All of Council

A RESOLUTION TO MAKE APPROPRIATIONS FOR CURRENT EXPENSES AND OTHER EXPENDITURES OF THE VILLAGE OF RICHFIELD, STATE OF OHIO, DURING THE YEAR ENDING DECEMBER 31, 2016 AND DECLARING AN EMERGENCY

Be it resolved by the Council of the Village of Richfield, Ohio:

Section 1. To provide for the current expenses and other expenditures of said Village of Richfield during the year ending December 31, 2016, the following sums be and they are hereby set aside and appropriated as follows:

Section 2. That there be appropriated from the **STREET MAINTENANCE & REPAIR FUND:**

Personal Services/Benefits	\$ 27,000	
Cost of Operations	<u>(\$ 27,000)</u>	
TOTAL		\$ 0

Section 3. That there be appropriated from the **INCOME TAX FUND:**

Personal Services/Benefits	\$ 10,000
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Section 4. That there be appropriated from the **SERVICE FACILITY FUND:**

Cost of Operations	\$624,000
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Section 5. That there be appropriated from the **GENERAL FUND:**

A. DISPATCH DEPARTMENT:

Personal Services/Benefits	\$ 57,000	
Cost of Operations	<u>\$ 10,000</u>	
TOTAL		\$ 67,000

B. FIRE DEPARTMENT:

Cost of Operations	\$ 11,000
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C. ZONING DEPARTMENT:

Personal Services/Benefits	\$ 10,000
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D. ADMINISTRATION/MAYOR:

Personal Services/Benefits	\$ 16,000	
Cost of Operations and Transfer to:		
Unclaimed Money Fund	<u>\$ 295.60</u>	
TOTAL		\$ 16,295.60

E. MAYOR'S COURT:		
Personal Services/Benefits	\$ 8,000	
Cost of Operations	<u>\$ 5,000</u>	
- TOTAL		\$ 13,000
F. HUMAN SERVICES DEPARTMENT:		
Personal Services/Benefits		<u>\$ 5,000</u>
TOTAL GENERAL FUND		\$122,295.60

Section 6. That there be appropriated from the **INCOME TAX FUND and TRANSFER** to:

SERVICE FACILITY FUND: \$450,000

GRAND TOTAL \$1,206,295.60

Section 7. The Director of Finance is hereby authorized to draw warrants on the Village for payments for any of the foregoing appropriations upon receiving proper certificates and vouchers therefore, approved by the board or officers authorized by law to approve the same, or an Ordinance or Resolution of Council to make the expenditures; provided that no warrants shall be drawn or paid for salaries or wages except to persons employed by authority of and in accordance with the law or Ordinance.

Section 8. This Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public health, safety and welfare of the residents of the Village of Richfield, County of Summit, State of Ohio and for the further reason that it is immediately necessary in order to pay for services rendered; wherefore, provided this Resolution receives the affirmative vote of two-thirds of the members of Council elected or appointed, it shall take effect immediately upon its passage and execution by the Mayor; otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

Passed: 10-4-16



 President of Council

ATTEST:


 Clerk of Council



 Mayor

Dated: 10-4-16

TO: Mayor Bobbie Beshara, Village Council, Carolyn Sullivan, Bill Hanna, Kevin Edwards
 FROM: Sandy Turk, Finance Director
 RE: Fiscal Items for September 6, 2016 Council Meeting
 Date: August 31, 2016

ACTION BEING REQUESTED	TYPE OF REQUEST
1st Reading	Fiscal Item Resolution

Resolution No. 63-2016 is being submitted for first reading at the September 6, 2016 Council meeting. Overall appropriations are being increased by \$1,206,295.60. \$1,074,000 is related to the renovation of the Service garage to be discussed at the work session. I would like Council to reconsider issuing debt for the Service garage since income tax collections are up \$472,897 through August.

Additional Appropriation Summary

ITEM	General Fund	Other Funds
Income Tax – To appropriate funds to cover anticipated medical expenses \$5,000 and the payout of unused vacation time and the related benefit costs \$5,000. through year end. There may be excess monies in the refunds account that can be reduced later in the year to offset this appropriation.		\$10,000.00
Service Facility Capital Project – To appropriate funds to pay for the renovations to the Service garage instead of issuing debt for the project as initially budgeted. Income tax collections are up \$472,897 through August. If you look at the related cash transfer below an additional \$450,000 would be required from the income tax fund to pay for the renovations outright. (See related cash transfer below.)		\$624,000.00
Dispatch – To appropriate funds to cover anticipated medical expenses (\$33,000), overtime costs (\$10,000), and part-time salary costs (\$14,000) through year end. The initial budget for medical was understated at \$94,739 since the actual expenses in 2015 were \$116,932. Overtime costs are over since comp time payouts are at 473 hours compared to 161 hours last year. Part-time salary costs are up since they had increased training hours due to the Emergency Medical Dispatch and had to cover a three-week medical leave. The \$10,000 in operating lines is a cushion since the forecast indicates expenditures just slightly over the budget by \$1,369.	\$67,000.00	
Fire – Currently the forecast indicates that the Fire department will be within budget but this will provide a cushion just in case some expenses come in higher than anticipated.	\$11,000.00	
Zoning – Currently the forecast indicates that Zoning will be within budget but this will provide a cushion just in case some expenses come in higher than anticipated.	\$10,000.00	
Administrative/Mayor – To appropriate funds to cover anticipated medical expenses (\$16,000). \$80,850 was budgeted but based on charges to-date the forecast is \$95,000. The initial budget for medical was understated at \$80,850 since the actual expenses in 2015 were \$86,812. In addition, there are four stale dated checks (\$295.60) that were issued from the general fund and need to be moved to the unclaimed monies fund. (See related cash transfer below). There may be excess monies in the EMS refunds account to the Township that can be reduced later in the year to offset this appropriation.	\$16,295.60	
Mayor's Court – To appropriate funds to cover anticipated salary and benefit through year end \$8,000. Medical expense budget was understated by \$5,150. Operating costs appear to be coming in slightly under budget but the \$5,000 would provide a cushion should expenses come in higher than anticipated.	\$13,000.00	
Human Services (Senior Center) – Personal services is coming in slightly under budget but this will provide a cushion just in case some expenses come in higher than anticipated.	\$5,000.00	
TOTAL	\$122,295.60	\$634,000.00

Appropriation Transfer Summary

ITEM	General Fund	Other Funds
Service – To transfer (\$27,000) to cover anticipated medical expenses through year end. \$279,400 was budgeted but based on charges to-date the forecast is \$305,500. The \$27,000 can be covered by a projected surplus in the ice control materials account.		\$27,000.00 (\$27,000.00)

Cash Transfer Summary

ITEM	General Fund	Other Funds
Income Tax – To allow for an appropriation and cash transfer to cover the payment of the renovations at the Service garage. (See related appropriation above.)		\$450,000.00
Administration/Mayor – To allow for a cash transfer for four stale dated checks that were issued from the General Fund and need to be moved into the unclaimed monies fund. (See related appropriation above.)	\$295.60	

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